

**MINUTES OF THE PUBLIC MEETING OF THE BOARD OF
GOVERNORS OF VANCOUVER COMMUNITY COLLEGE
HELD ON JUNE 27, 2018 AT THE DOWNTOWN CAMPUS**

Board Members:	Pam Ryan (Chair), Chloe Lau, Mike Tourigny, Rene-John Nicolas, Brenda Aynsley, Garth Manning, Zahra Hashemi
Ex-Officio:	Dr. Peter Nunoda, Todd Rowlatt (EdCo Chair)
Board Secretary:	Deborah Lucas
Staff Resources:	Marlene Kowalski, Kathryn McNaughton
Regrets:	Tarun Puri, Erin Klis, Dee Dhaliwal
Guests:	Constituency group representatives, Sydney Sullivan (SUVCC), Aran Armutlu (Chairperson, BC Federation of Students)

1. CALL TO ORDER

The meeting was called to order at 5:37 p.m. by P. Ryan. D. Lucas acted as Secretary of the meeting. P. Ryan declared the meeting to be properly called and constituted.

2. APPROVAL OF CONSENT AGENDA

MOTION: THAT the VCC Board of Governors approve the agenda with the following amendments:

- Move Item 3 to the end
- Amend Item 10.3 Motion to approve the credential
- Remove Items 10.4, 10.5 & 11.1

and approve/acknowledge receipt of the following items on the consent agenda:

- 2.1** DRAFT Minutes – May 30, 2018
- 2.2** IN – 2018/19 Board Mtg Schedule
- 2.3** IN – News & Events
- 2.4** VCCFA Report
- 2.5** CUPE Local 4627 - Assessment Centre Report

Moved, Seconded & CARRIED (Unanimously)

3. CHAIR'S REMARKS

This item was addressed at the end of meeting. For the purpose of the minutes, it's recorded as it appears on the agenda.

P. Ryan announced that her final term on the VCC Board would end on July 31, 2018. She acknowledged the Board and members of the VCC community for their support during her term and wished them well for the future. She was presented a gift and P. Nunoda and D. Lucas gave farewell messages.

4. PRESIDENT'S REMARKS

P. Nunoda:

- Highlighted the Convocation Ceremony on Jun 19, 2018. Over 500 students crossed the stage and the Minister of Jobs, Trade and Technology, the Hon. Bruce Ralston, gave an opening speech to VCC graduates.

5. ACTION ITEM FOLLOW UP

ACTION	WHO	STATUS	COMMENT
1. For Jun 27, 2018 Public Meeting provide a report, clarifying the plan for the Assessment Centre.	Management	Complete	Verbal update to be provided at meeting.
2. Submit "Letter of Introduction from the Chair" to D. Lucas for inclusion in the ICP.	P. Ryan	Complete	--
3. Amend CMP section of ICP to indicate the Board's endorsement of the Plan.	D. Lucas	Complete	--
4. Add new standing agenda item "Action Tracker" for Board and Committee meetings.	D. Lucas	Complete	--
5. Management create a framework for international student experience evaluations and advise the Board.	Management	Pending	--

6. CONSTITUENCY GROUP UPDATES

6.1 CUPE Local 4627

No report.

6.2 Vancouver Community College Faculty Association (VCCFA or FA)

- VCCFA President, K. Shortt, referenced the report included in the meeting materials. Concern was expressed about student access to the Assessment Centre. In particular, the 3 day response time for email enquiries. It was recommended that a one-stop shop model be considered.
- In response, P. Nunoda informed the Board that this area is in the process of being restructured. He thanked CUPE for their report on the Assessment Centre, which corrected a previous statement that closures were due to voluntary departures. He was not aware of the timeline for responding to email enquiries and will look into this.

ACTION:

1. For Sept 26, 2018 Public Meeting. Dean, Student Development will report on the plan for the Assessment Centre.

6.3 Student Union of Vancouver Community College (SUVCC)

- Sydney Sullivan (SUVCC) and Aran Armutlu (Chairperson, BC Federation of Students), presented their campaign to increase the use of Open Educations resources.

7. COMMITTEE REPORTS

7.1 Human Resources Committee (HRC)

- The Human Resource Committee met on Jun 12, 2018.
- The Committee reviewed and approved for submission to PSEC, the annual Executive Compensation Statement.

7.2 Governance Committee (Gov Com)

In the absence of Gov Com Chair, D. Dhaliwal, G. Manning addressed the Board:

- The Jun 6, 2018 Gov Com meeting was postponed.
- On Jun 20, 2018, the Committee reviewed and approved, by Consent Resolution, policy A.3.9 Records Management.

7.3 Finance & Audit Committee

- The Finance and Audit Committee met on May 16, 2018. The Committee reviewed and approved for recommendation to the Board the following tuition proposals:
 - Counselling Skills Foundational Certificate Program
 - IELTS Preparatory Course

8. VCC 2018/18 INSTITUTIONAL ACCOUNTABILITY PLAN AND REPORT

MOTION: THAT the VCC Board of Governors approves the VCC Accountability Plan and Report 2017/18 Reporting Cycle as presented at the June 27, 2018 Board meeting.

Moved, Seconded & CARRIED (Unanimously)

9. EDUCATION COUNCIL

EdCo Chair, T. Rowlatt, provided a written report in the meeting materials. There were no questions.

10. PROGRAMS, TUITIONS & FEES

10.1 New Counselling Skills Foundational Certificate Program

- The program has been significantly changed through the program review process, allowing for a tuition review to take place.
- The revised course, one of three laddered programs in this area of learning, is flexible, allowing students to work while pursuing their studies. It's experiential and four of the courses are recognized as pre-requisites for SFU's Master's Program.
- The proposed tuition takes into consideration the annual 2% mandatory increase and the WorkBC funding cap of \$7,500 (30-50% of VCC students access these funds). It is competitive and provides 10% net contribution to VCC overhead, ensuring financial stability.
- FAC supports the proposal and recommends it for Board approval.

MOTION: THAT the Board of Governors approve tuition of \$6,849 for the Counselling Skills Foundational Certificate Program, effective September 2019.

Moved, Seconded & CARRIED (Unanimously)

10.2 New IELTS (International English Language Test) Preparatory Course

- This course is designed to prepare students for their IELTS.
- A benefit is that the integrity of exam results will be kept. This has come under question with tests completed in other jurisdictions. There is the potential for VCC to become an IELTS test site.
- The Board recommended building in an incentive, so that students proceed with taking their IELTS at VCC.
- The proposed tuition takes into consideration the annual 2% mandatory increase. It provides the course financial stability and generates a 10.2% net contribution to VCC overhead.
- FAC supports the proposal and recommends it for Board approval.

MOTION: THAT the Finance and Audit Committee recommend the Board of Governors approve tuition of \$772.50 per course (206 per credit) for the IELTS Preparatory Course, effective September 2018.

Moved, Seconded & CARRIED (Unanimously)

10.3 Bachelor of Applied Sciences in Dental Hygiene Degree Program

- The new 4-year Bachelor of Applied Science in Dental Hygiene degree program has been in development since 2015. The program proposal has been submitted to AEST for approval, via the Degree Quality Assurance Board (DQAB) process. To proceed with the review, AEST require the credential to be approved by the Board.
- VCC would be the first college to offer this program. Currently UBC is the only other institution in BC and they have approximately 600 applicants for 24 seats.
- Once approved by DQAB (timeline undetermined), tuition and implementation of the program, will be presented for Board approval.

MOTION: THAT, on the advice of Education Council, the Board of Governors approve the new Bachelor of Applied Science in Dental Hygiene credential.

Moved, Seconded & CARRIED (Unanimously)

10.4 New Denturist Diploma

10.5 New Computer Systems Technician Diploma

Items removed

11. POLICIES

11.1 A.1.2 Student Appeal to the Board of Governors

Item removed

11.2 A.3.9 Records Management

- A.3.9 ensures the systematic management of records and adherence to the legislative, financial, and legal obligations of the College.
- The Library Department oversees record management at the college, with the librarians receiving regular training in this area.
- The revisions were presented to Governance Committee, who approved them by Consent Resolution on June 20, 2018.

MOTION: THAT on the recommendation of the Governance Committee, the Board of Governors approve the revised A.3.9 Records Management Policy and Procedures.

Moved, Seconded & CARRIED (Unanimously)

12. PRESENTATION

As part of a series of portfolio/department presentations to the Board, Tami Pierce, Director, Indigenous Education and Engagement, presented the Indigenization Plan. It was well received.

13. OTHER BUSINESS

13.1 Board of Governors Correspondence

- No Report

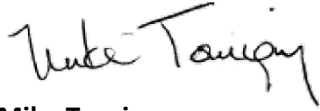
14. NEXT MEETING

The next Board of Governors Public Board meeting will be held on Sept 26, 2018.

15. ADJOURN

There being no further business, the meeting adjourned at 7:05 p.m.

APPROVED AT THE SEPT 26, 2018 PUBLIC BOARD MEETING:

A handwritten signature in black ink that reads "Mike Tourigny". The signature is written in a cursive, slightly slanted style.

Mike Tourigny
Acting Chair, VCC Board of Governors