



VANCOUVER COMMUNITY COLLEGE BOARD OF GOVERNORS PUBLIC MEETING MINUTES

November 23, 2022

5:30 p.m. Room 5025, Broadway Campus & Zoom

ATTENDANCE

Board Members

Joey Hartman (Chair, Board/HRC)
Libby Davies (Vice Chair)
Jeffrey Yu (Chair, FAC)
Mahin Rashid (Chair, Governance)
Karen Brooke
Nadia Belokopitov
Paul Yeung
Seung Oh
Shobha Rajagopalan
Sue Hammell

Staff Resources

David Wells	VP, Academic & Applied Research
Ian Humphreys	VP, Admin & International Development
Kate Dickerson	VP, People Services
Jane Shin	VP, Students & Community Development
Elmer Wansink	AVP, IT & CIO
Clayton Munro	AVP, Student & Enrolment Services
Tannis Morgan	AVP, Academic Innovation
Jamie Choi	ED, Finance & CFO
Karen Wilson	ED, Marketing & Communications
Deborah Lucas	EA, Board of Governors

Ex-Officio

Ajay Patel	President & CEO
Natasha Mandryk	Chair, Education Council

Guests

Taryn Thomson	President, VCCFA
Chris Joyce	President, CUPE Local 4627
Brynn Joyce	Executive Director, SUVCC

**VCC recognizes and acknowledges the Musqueam, Squamish and Tsleil-Waututh people,
on whose traditional and unceded territories we live, learn and work.**

1. CALL TO ORDER, LAND ACKNOWLEDGEMENT & OPENING REMARKS

- J. Hartman called the meeting to order at 5:30 p.m. M. Rashid presented the land acknowledgement.
- J. Hartman presented opening remarks:
 - Welcomed new Student Board Representative, Justine Gonzales, and thanked outgoing student members Ladan Sahraei and Airan Sahagun for their dedication during their term.
 - Announced that the annual Board Retreat will be held on Dec 1-2. The agenda includes a presentation from BC Colleges, a dinner created by VCC's students and a facilitated dialogue on Indigenous Cultural Protocols, Empathy & Safety. The annual evaluation of the board helps establish topics for the retreat. The facilitated dialogue is the first of three sessions for board members and senior team.
 - Congratulated the graduands attending convocation on Nov 24. Expressed the honour of presenting the Board intro and being part of the ceremony, celebrating with student's family and friends. Board member, S. Rajagopalan, is also attending.
- A. P presented opening remarks:
 - Highlighted that VCC has been sharing its innovative, in-demand programs with government officials. Minister Kang experienced the Auto Trade Program technology. Minister Chen visited to discuss Early Childhood Care and Education. On Oct 28, VCC hosted the 2022 BC Culinary Apprentice of the Year competition, where VCC alum Anh Tran was awarded first place. The Parliamentary Secretary for Skills Training, Andrew Mercier, stopped by to chat with students and hand out the awards.

- Congratulated Jewellery Art & Design instructor, Louise Perrone, on being the recipient of the 2022 Carter Wosk Award in Applied Art + Design.
- Acknowledged the organizers and volunteers for the successful “Experience VCC” event, where current and prospective students visit campuses to learn about services and programs.
- Thanked the organizers of VCC Day, particularly People Services, Elaine Pederson and Kate Dickerson. It’s an employee recognition event, which hasn’t been held in-person for two-years. With a keynote speaker, entertainment and workshops in the afternoon, the event was revived.
- Highlighted VCC’s fundraising gala “Flourish” on Feb 28, 2023. Support is encouraged by attending and/or sharing the event with their network.

2. APPROVAL OF AGENDA AND CONSENT AGENDA

MOTION: THAT the Board of Governors approve the Nov 23, 2022, public meeting agenda, and approve/ acknowledge receipt of the following items on the consent agenda:

2.1 Minutes: Sept 28, 2022, Public Meeting

2.2 Board Correspondence & Activity

2.3 News & Events

2.4 VCCFA Report

Moved, Seconded & CARRIED (Unanimously)

3. OATH OF OFFICE

- New Student Board Representative Justine Gonzales read the Oath of Office, officially swearing him in as a member of the Board of Governors. J. Gonzales was elected by his peers for the term Nov 1, 2022 to Oct 31, 2023. The second Student Representative seat will hopefully be filled at a by-election in the Spring.

4. ACTION TRACKER

- No brought forward actions from Sept 28, 2022, Board of Governors Public Meeting.

5. CONSTITUENCY GROUP UPDATES

5.1 CUPE Local 4627

- No report.

5.2 Student Union of Vancouver Community College (SUVCC): Presented by Brynn Joyce, Executive Director

- B. Joyce presented the report in Stefan Neilson’s stead. He updated the Board on the recent SUVCC elections. Spreading the word resulted in an increase in nominations. Ten members were elected, with seven being new.
- The SUVCC sent representatives to the BC Federation of Students Annual Lobbying Week, a forum to present key issues to MLA’s, e.g., increasing grant funding for students, an apprenticeship completion strategy, capping international tuition fee increases. Four hundred postcards from VCC students lobbying for no international fee increases have been delivered to the Ministry. In addition, referencing the Access BC campaign, the SUVCC wrote to Adrian Dix asking for the elimination of prescription contraceptive fees, understanding that these costs fall on women and people who can get pregnant.
- SUVCC Chair, Airan Sahagun, has requested an introduction meeting with new Mayor of Vancouver to highlight key issues on behalf of students.

5.3 Vancouver Community College Faculty Association (VCCFA): Presented by Taryn Thomson, President

- As a result of collaborations between the English as an Additional Language (EAL) department, Registrar's Office and a Marketing department campaign, enrolment in the program has increased. T. Thomson hopes that this type of strategizing is implemented in the future to avoid layoffs.

The Board acknowledged that government funding is a long-term issue, however, financial sustainability of the College is encompassed in VCC's Campus Plan for the future and decisions around programs are being made with students being the focus.

6. EDUCATION COUNCIL (EdCo)

6.1 Education Council Chair's Report: Presented by Natasha Mandryk

- As the result of elections for membership on Education Council (EdCo) has new members. Departing members were acknowledged for their terms, John Demeulemeester (Hospitality, Food Studies & Applied Business) a four-year term and chaired the Education Policy Committee; and Shantel Ivits (Arts & Sciences), a two-year term and served as EdCo Vice-Chair.
- The EdCo Planning Day on Nov 25 is the second planning session of the year. Council members will discuss topics including self-evaluation results, EdCo goals, and a framework for assessing equity impact on proposed initiatives. In addition to topics of interest to its sub-committees; Education Policy Committee and Curriculum Committee.
- N. Mandryk will report back to the Governance Committee on the self-evaluation piece for potential implementation by the Board.

7. FINANCE AND AUDIT COMMITTEE (FAC) REPORT

7.1 Chair's Report

- Finance and Audit Committee (FAC) met on Nov 9, 2022, and reviewed agenda item 7.2.
- The Committee considered draft revisions to B.1.7 Financial Responsibility & Accountability policy and procedures. It is in the process of a scheduled review and now incorporates policies: Interfund Transfers (B.1.2), Banking (B.1.5) and Short-Term Borrowing (B.1.6). The revisions will be posted for community feedback, subsequently a final draft will be presented to Governance Committee for recommendation to the Board. The obsolete policies will be rescinded.
- The next FAC meeting is on Dec 2, 2022.

7.2 Financial Performance (Period End Sept 30, 2022)

- Revenue for the period was \$67.4M compared to budget of \$66.7M.
- Domestic revenue has decreased, and international revenue increased.
- Other revenues such as parking, movie rental, space rental, commercial services are higher by \$1.04M
- 2022/23 Forecast (6 months actual + 6 months forecast) shows that VCC is projecting a net surplus of \$996K.
- Expenses forecast is \$1.18M higher than budget. The main increases are in professional fees due to Campus Plan and other projects. Also, costs to address aging infrastructures and facilities.

8. GOVERNANCE COMMITTEE (GC) REPORT

8.1 Chair's Report

- The Governance Committee met on Oct 12 and considered agenda items 8.2 and 8.3. Amendments to C.1.3 Granting of Credentials policy and procedures were approved, however, due to subsequent revisions by EdCo, it will be presented to the Committee again in Jan 2023 before final board approval.
- The next Governance Committee meeting is Jan 11, 2023.

8.1 REVISED: D.3.10 Indigenous Education Enrolment policy and procedures

- D.3.10 Indigenous Education Enrolment policy and procedures underwent a scheduled 5-year review. Revisions were made in collaboration by the Indigenous Education and Community Engagement department and the Registrar's Office. They reflect current practice and clarify processes including timelines for holding two designated seats for Indigenous learners in every program or course. The intention is to ensure consistency across departments, setting expectations, providing a clear pathway for VCC's Indigenous learners. Currently, registration systems in Continuing Studies (CS) do not have the same capability, however, Indigenous learners have priority registration in CS courses, which opens two days before the general registration period.
- The Policy Maintenance policy procedures were followed, and the Governance Committee approved the revisions for recommendation to the Board.

MOTION: THAT, on the recommendation of the Governance Committee, as advised by Education Council, the Board of Governors approve revisions to D.3.10 Indigenous Education Enrolment policy and procedures.

Moved, Seconded & CARRIED (Unanimously)

8.2 REVISED: D.1.3 Copyright Policy and Procedures

- D.1.3 Copyright Policy and Procedures underwent a scheduled five-year review. The main change to the policy was to add recognition of Indigenous Peoples' rights regarding Indigenous knowledge as outlined in the United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP).
- Currently in development, once government policy is implemented, further revisions to D.1.3 or a separate policy can be expected for Intellectual Property, cultural appropriation.
- The Policy Maintenance policy procedures were followed, and the Governance Committee approved the revisions for recommendation to the Board.

MOTION: THAT, on the recommendation of the Governance Committee, the Board of Governors approve revisions to D.1.3 Copyright policy and procedures.

Moved, Seconded & CARRIED (Unanimously)

9. HUMAN RESOURCES COMMITTEE (HRC) REPORT

9.1 Chair's Report

- The next meeting of the Human Resources Committee (HRC) is on Dec 13, 2023. The Committee has sought the advice of VP, People Services, K, Dickerson on processes for conducting the 2023 President's Evaluation, which is more in-depth every third year and includes feedback from key individuals/stakeholders/organisations.

10. NEW BUSINESS

- No new business.

11. NEXT MEETING & ADJOURNMENT

- The next regular Board of Governors Public Meeting is on Feb 8, 2023.
- J. Hartman thanked people for prepared materials for the meeting and wished everyone attending a happy holiday season.
- With no further business the meeting adjourned at 7:31 p.m.

APPROVED FEB 8, 2023



Chair, VCC Board of Governors