



ATTENDANCE

Education Council Members

Elle Ting (Chair)
Natasha Mandryk (Vice-Chair)
Ali Oliver
Dave McMullen
David Wells
Heidi Parisotto
John Demeulemeester
Julie Gilbert
Lucy Griffith
Marcus Ng
Natasha (Student Representative)
Shantel Ivits
Todd Rowlatt

Guests

Adrian Lipsett
Alayna Finley
Bonnie Chan
Bruce McGarvie
Clay Little
Dennis Innes
Jennifer Gossen
Kalli Cartwright
Keith Mew
Les Apouchtine
Marcia Tanaka
Phoebe Patigdas
Shirley Lew
Taryn Thomson

Regrets

Blair McLean
Brett Griffiths
Jo-Ellen Zakoor
Julia Skye Summers
Sarah Kay
Shane McGowan

Recording Secretary

Darija Rabadzija

1. CALL TO ORDER

- The meeting was called to order at 3:31 p.m.

2. ACKNOWLEDGEMENT

- E. Ting acknowledged that the meeting is being held on the traditional unceded territory of the Sḵwxwú7mesh Úxwumixw (Squamish), xʷməθkʷəy̓əm (Musqueam) and Tsleil-Waututh peoples.

3. ADOPT AGENDA

MOTION: THAT Education Council adopt the December 8, 2020 agenda as presented.

Moved by T. Rowlatt, Seconded & CARRIED (Unanimously)

4. APPROVE PAST MINUTES

MOTION: THAT Education Council approve the November 10, 2020 minutes as presented.

Moved by D. Wells, Seconded & CARRIED (Unanimously)

5. ENQUIRIES & CORRESPONDENCE

- There were none.

6. BUSINESS ARISING

a) Academic Plan

- D. Wells presented a draft of the Academic Plan 2021-2024. The template is similar to the previous version, with some items shifted to different categories and new numbering. Some of the previously planned projects could not be completed due to COVID-19. Work is in progress on the five pillars, including development of an Indigenization Planning Framework (*Prioritize diverse ways of being*); work in the area of PLAR (*Democratize the acquisition of knowledge, skills, and competencies*); microcredentials and badging (*Create alternative pathways to competencies*); online/blended delivery, especially in the context of the current pandemic (*Ensure platform agnostic learning*); and Work-Integrated Learning (WIL).
- The draft document has been distributed to departments for discussion with deans; the goal is to bring a final version to Education Council in March.
- There was a discussion about timelines and the process of annual program reviews feeding into department plans and the Academic Plan. Department-level plans tend to be more granular, while only higher-level items are brought forward for the Academic Plan. While timelines are set up to allow information from annual program reviews to feed into the Academic Plan, it was acknowledged that program reviews currently do not explicitly capture the five pillars of the Academic Plan. It was suggested that the Education Quality Committee revise program review documents to align them more clearly with the priorities in the Academic Plan. Planning documents are posted on the VP Academic page on [myVCC](#).

b) Planning Day Debrief

- E. Ting reported from the half-day EdCo planning session on November 20 and thanked members for participating. Members discussed quality assurance for online courses, led by A. Dunn; academic integrity in the online environment; and fighting isolation and building community in online teaching and learning.
- R. Daum and L. Heller led a discussion on Indigenizing and decolonizing curriculum, and introduced their equity, diversity, and inclusion (EDI) readiness assessment project. Additional sessions with R. Daum and L. Heller will be scheduled to continue this conversation and discuss Indigenization related to governance and policy. The next session will take place at the December 16 Curriculum Committee meeting; a special EdCo session is scheduled for January 13.

7. COMMITTEE REPORTS

a) Curriculum Committee

i) New Courses: DHHE 0600, 0610, 0620, 0630 & 0640

MOTION: THAT Education Council approve, in the form presented at this meeting, five (5) new courses: DHHE 0600 English Foundations – Bridge, DHHE 0601 English Foundations 1, DHHE 0602 English Foundations 2, DHHE 0603 English Foundations 3, and DHHE 0604 English Foundations 4.

Moved by T. Rowlatt, Seconded & CARRIED (Unanimously)

- A. Finley presented the proposal for five new English Foundations courses, which were developed based on recommendations from the 2019 Deaf & Hard of Hearing (DHH) program renewal: a bridge course, followed by Foundations 1–4, which align with Canadian Language Benchmarks for the Deaf 1–4. Students will use both ASL and English in these courses. The new structure was designed to meet articulation guidelines to allow for transferability to other institutions.
- T. Rowlatt noted that Curriculum Committee provided some feedback regarding portfolios. Course numbers were changed in consultation with the Registrar’s Office to DHHE 0600–0604 after distribution of the EdCo package. Several old courses will be replaced and need to be deactivated.

- Responding to questions, A. Finley clarified that there is no standardized approach for teaching English to the Deaf and hard of hearing in the K-12 system. The department researched different resources for DHH students and incorporated these into the course design. There was a discussion about the terminology used in learning outcomes (aligned with CLB language), which may be difficult for students to understand. A. Finley responded that ASL videos will be developed and posted online, providing additional information to students communicating via ASL. T. Rowlatt added that Curriculum Committee was comfortable with the language as presented.

ii) New Courses: Automotive Apprentice & E-pprentice (ACRP 1102; ACAP 2002, 2003, 3002, 3003, 4002, 4003; APAP 2002, APAP 2003)

MOTION: THAT Education Council approve, in the form presented at this meeting, nine (9) new apprentice courses for Auto Collision and Refinishing Technician: ACAP 2002, ACAP 2003, ACAP 3002, ACAP 3003, ACAP 4002, ACAP 4003, ACRP 1102, APAP 2002, and APAP 2003.

Moved by T. Rowlatt, Seconded & CARRIED (Unanimously)

- K. Mew presented the second part of proposals based on the national harmonization of Automotive Collision Repair and Refinishing standards. The first group of proposals was approved at the last EdCo meeting; the current proposal encompasses the remaining nine apprentice and E-pprentice (online delivery) courses.
- In response to a question about the decision note, it was clarified that the point on inclusion and diversity refers to an ITA learning outcome combining mentorship and support for a diverse and inclusive work environment; this point was added as a separate learning outcome.

iii) Program Update: Computer Aided Draft (CAD) and Building Information Modelling (BIM) Technician Diploma

MOTION: THAT Education Council approve, in the form presented at this meeting, revisions to the Computer Aided Draft (CAD) and Building Information Modelling (BIM) Technician Diploma, adding the mechanical specialty, and 32 new courses.

Moved by T. Rowlatt, Seconded & CARRIED (Unanimously)

- B. McGarvie presented the proposal to add a new mechanical specialty to the CAD & BIM Technician Diploma program. VCC's previous mechanical drafting program was discontinued in 2004, as sawmill and pulp and paper industries declined. Current industry developments, such as LNG projects in northern B.C., have led to renewed and growing demand for mechanical technicians to work in the mining industry, chemical process plants, energy infrastructure, oil and gas, as well as mechanical systems for buildings. The curriculum aligns with the learning outcomes outlined in the accreditation standards for Applied Science Technologists and Technicians of BC (ASTTBC) and Technology Accreditations Canada (TAC).
- Curriculum Committee requested a minor adjustment to evaluation plans, which was completed after distribution of the meeting package: participation grades were reduced from 20% to 10%, and 10% added to quizzes/tests (courses DRFT 1364–1367 and 1394–1396).

iv) Deactivation of Programs and Courses

MOTION: THAT Education Council approve Curriculum Committee as the approval body for course and program deactivations within Courseleaf CIM, except for those programs and courses that are within the process of suspension and/or discontinuance as governed by Policy C.3.3.

Moved by T. Rowlatt, Seconded & CARRIED (Unanimously)

- T. Rowlatt presented the proposal to give Curriculum Committee the authority to deactivate courses and programs, in order to standardize and streamline this process. Deactivations may become

necessary if offerings are replaced by new programs, course numbers change, or courses have not been taught in years. The goal of the proposal is to establish a consistent process going forward, ensure appropriate documentation, and reduce redundancy. The proposed deactivation process will not apply to programming that falls under the processes outlined in policy C.3.3 Suspension and/or Discontinuance of Programs. EdCo members had no concerns.

b) Policy Committee

- N. Mandryk reported that both student conduct policies (D.4.3 and D.4.5) went through another round of revisions, based on substantive committee feedback submitted in August. The November committee meeting was cancelled to allow time for this work, and the updated drafts will be discussed at the committee meeting tomorrow.

c) Appeals Oversight Committee

- L. Griffith reported that the last committee meeting was cancelled; the subcommittees are continuing their work on developing appeals tracking processes and protocols for appeals.

d) Education Quality Committee

i) Course Evaluation Surveys – Additional Questions on Online Learning

- T. Rowlatt presented new survey questions related to online learning, which were developed in the context of the move to online delivery due to the pandemic. These questions will be added to existing course evaluation surveys after consultation with the VCCFA. (A minor grammatical edit was suggested.)
- While the surveys are intended to evaluate courses, not instructors, concerns were raised about responses being attributable to individual instructors for courses taught by only one or a small number of faculty members. T. Rowlatt noted that the goal is not to provide data immediately, but to aggregate results over several years in order to inform program renewals. There are other survey tools that provide both formative evaluations (sent directly to individual instructors) and aggregated data (on the department level). The plan is to explore these tools in the next few years, dependent on the College's budget.

8. RESEARCH REPORT

- E. Ting reported that many more REB inquiries are coming in from outside B.C., and in the last month or so, two requests have been received from overseas (UK).
- The VCC Teaching, Learning, and Research Symposium will take place on February 25-26, 2021. Proposals for presentations can be submitted until January 8, 2021.

9. CHAIR REPORT

- E. Ting reported that the Academic Governance Council held a half-day meeting on November 18 to discuss institutional challenges due to the pandemic. Another meeting is planned before the winter break. At the November 25 Board of Governors meeting, several concept papers were presented for information, and all program proposals were approved.

10. STUDENT REPORT

- P. Phoebe reported on SUVCC activities around Transgender Awareness Week and Transgender Day of Remembrance, as well as the International Day for the Elimination of Violence against Women. The first online Stress Busters event was a success. SUVCC is encouraging students to get engaged in the ongoing [Fund It, Fix it](#) campaign on funding for the post-secondary education system.
- SUVCC office locations will be closed from December 11 to January 4; the virtual helpdesk will remain available throughout the upcoming week.

11. ELECTIONS

a. Education Council Chair

- D. McMullen thanked everyone who served in leadership capacities on EdCo and committees, before resuming the elections.
- N. Mandryk nominated E. Ting. Nomination accepted.
Second and third call for nominations: There were none.
By acclamation, E. Ting was announced Chair of Education Council.

b. Education Council Vice-Chair

- E. Ting nominated N. Mandryk. Nomination accepted.
Second and third call for nominations: There were none.
By acclamation, N. Mandryk was announced Vice-Chair of Education Council.

c. Two Executive Committee Members

- L. Griffith nominated T. Rowlatt. Nomination accepted.
T. Rowlatt nominated L. Griffith. Nomination accepted.
Second and third calls for nominations: There were none.
By acclamation, T. Rowlatt and L. Griffith were announced Executive Committee Members of Education Council.

d. Standing Committee Chairs

i. Curriculum Committee

- J. Gilbert nominated T. Rowlatt. Nomination accepted.
Second and third call for nominations: There were none.
By acclamation, T. Rowlatt was announced Chair of Curriculum Committee.

ii. Education Policy Committee

- J. Demeulemeester nominated N. Mandryk. Nomination accepted.
Second and third call for nominations: There were none.
By acclamation, N. Mandryk was announced Chair of Education Policy Committee.

iii. Education Quality Committee

- H. Parisotto nominated T. Rowlatt. Nomination accepted.
Second and third call for nominations: There were none.
By acclamation, T. Rowlatt was announced Chair of Education Quality Committee.

iv. Appeals Oversight Committee

- H. Parisotto nominated L. Griffith. Nomination accepted.
Second and third call for nominations: There were none.
By acclamation, L. Griffith was announced Chair of Appeals Oversight Committee.

12. NEXT MEETING AND ADJOURNMENT

- The next Education Council meeting will be held on January 12, 2021, 3:30-5:30 p.m. E. Ting thanked everyone for their work and contributions this year.

MOTION: THAT Education Council adjourn the December 8, 2020 meeting.

Moved by D. McMullen , Seconded & CARRIED (Unanimously)

- The meeting was adjourned at 4:43 p.m.

APPROVED AT THE JANUARY 12, 2021 EDUCATION COUNCIL MEETING

Elle Ting
Chair, VCC Education Council