



ATTENDANCE

Education Council Members

Todd Rowlatt (Chair)
Natasha Mandryk (Vice-Chair)
Dave McMullen
David Wells
Ishaan Saini
Jessica Yeung
Jo-Ellen Zakoor
John Demeulemeester
Louise Dannhauer
Lucy Griffith
Marcus Ng
Poshak Sachdeva
Sarah Kay
Shantel Ivits

Guests

Adrian Lipsett
Claire Sauvé
Clay Little
Dawn Cunningham Hall
Dennis Innes
Elle Ting
Jennifer Gossen
Joy Dalla-Tina
Julie Anctil
Julie Gilbert
Karin Jones
Lisa Beveridge
Mari Paz Vera
Pervin Fahim
Sarah Murray
Shirley Lew
Sydney Sullivan
Taryn Thomson

Regrets

Heidi Parisotto
Janita Schappert

Recording Secretary

Darija Rabadzija

1. CALL TO ORDER

- The meeting was called to order at 3:32 p.m. L. Griffith, Associate Director, School of Trades, Technology & Design, was welcomed in her new role as an administrator on Education Council, replacing B. Griffiths.

2. ACKNOWLEDGEMENT

- T. Rowlatt acknowledged that the College is located on the traditional unceded territory of the Sk̓w̓x̓wú7mesh Úxwumixw (Squamish), xʷməθkʷəy̓əm (Musqueam) and Tseil-Waututh peoples, and extended the acknowledgement to the ancestral territories of all participants joining remotely.

3. ADOPT AGENDA

MOTION: THAT Education Council adopt the December 7, 2021 agenda as presented.

Moved by D. Wells, Seconded & CARRIED (Unanimously)

- T. Thomson requested a conversation about staffing levels at the Library and the impact on students, in the context of the Academic Plan; the Library is currently short one faculty member. EdCo will ask T. Morgan to provide an update at the January Education Council meeting.

4. APPROVE PAST MINUTES

MOTION: THAT Education Council approve the November 9, 2021 minutes as presented.

Moved by D. McMullen, Seconded & CARRIED (Unanimously)

5. ENQUIRIES & CORRESPONDENCE

- There were none.

6. BUSINESS ARISING

a) Annacis Island Update

- D. Wells reported on the four key considerations in the process around the transition of the HMT program: people, programming, lease, and equipment. Consultations are taking place, including with the ITA. The goal is to finalize some details next week.

b) Duolingo Score Recalibration & Extension

MOTION: THAT Education Council approve the revised minimum scores for base programs and Pathways courses, and extend the use of Duolingo as an approved method for demonstrating English proficiency to any programs starting before or during the January-April 2023 term.

Moved by D. McMullen, Seconded & CARRIED (Unanimously)

- D. McMullen presented an update on the Duolingo English Test, which was adopted as an alternative English Language Proficiency (ELP) assessment at the beginning of the pandemic in March 2020, since VCC's Assessment Centre was closed. This assessment was also adopted by other post-secondary institutions.
- Due to the urgency of implementing an alternative assessment, Duolingo scores were set at that time based on a limited amount of available data. Since then, the Registrar's Office has evaluated data on student results, and will continue gathering longitudinal data on student success.
- Duolingo scores have been recalibrated in extensive consultation with faculty, including department heads KJ Hills, K. McMorris, and L. Perras. Minimum scores were increased slightly to support students' success; it was found that students scored significantly better on Duolingo than the previous assessment. The Registrar's Office is working on a process for students who have already taken the test to avoid repeated testing; departments can connect with the RO regarding pending applications.
- In addition to recalibration, the Registrar's Office proposed extending the use of Duolingo (originally approved as a pilot) until the January–April 2023 term to enable continued admission of international students. There were questions about the possibility of accepting Duolingo on a permanent basis. This will be part of a larger discussion about assessments, informed by additional data and a current research project at VCC on assessments.
- EdCo members requested similar data on the previously used VCC English Language Assessment (ELA). The Registrar's Office will assess this data and present it as part of regular updates to Education Council over the next months. It was clarified that no FTEs were lost in the Assessment Centre, and there is a small number of assessments available on site.

c) Academic Master Plan Update

- D. Wells presented an update to the Academic Master Plan (AMP), mapping its five priorities to the Strategic Innovation Plan (SIP): academic innovation (AMP), campuses of the future, operational excellence, engaged communities, and empowered people and inclusive culture.

- The previous AMP categories were restructured into: Indigenization by reconciliation and decolonization; justice, equity, diversity & inclusion; student experience; educational delivery; and fiscal sustainability.
- The Academic Plan template will be restructured accordingly and shared with departments in early spring. There will be consultations before that time around AMP language.

d) Program Reset Working Group

- T. Morgan was unable to attend the meeting; the item was deferred to January.

e) EdCo Meeting Time

- EdCo members completed an online poll on the meeting time for next year; there was a slight preference for the current meeting time. EdCo will continue to meet on Tuesdays from 3:30–5:30 p.m.

f) EdCo Planning Day Debrief

- T. Rowlett thanked members for attending Planning Day and asked for feedback. He thanked D. Kirk from Capilano University for facilitating the afternoon session on Indigenizing curriculum.

g) EdCo Annual Planning Calendar

- The document was included in the meeting package for information and feedback. No changes were requested.

7. COMMITTEE REPORTS

a) Curriculum Committee

i) New Course: BUSI 1334 Foundations of Business

MOTION: THAT Education Council approve, in the form presented at this meeting, the new course BUSI 1334 Foundations of Business.

Moved by N. Mandryk, Seconded & CARRIED (Unanimously)

- J. Dalla-Tina and C. Sauvé presented the proposal for this gamified online business simulation course, which will be one of the electives in the redesigned Applied Leadership and Business Management Certificate program. The course was developed by faculty from Lambton College in Ontario and is licensed through their company Online & Digital Education Academy (ODEA). The course is offered at over 20 institutions in Canada.
- With regards to the assignment of 3 credits, it was noted that the course is paced and encompasses several components in addition to 30-35 hours of game play: an introductory session with a facilitator, content modules, weekly quizzes, and case studies; some components are part of a Moodle course that accompanies the game. The workload overall is more than 45 hours, and the course is worth 3 credits at all other institutions as well.
- Regarding accessibility, it was noted that the course is ADA/AODA compliant: accessible for students with disabilities (colour blindness, dyslexia-friendly font, hearing impaired). There are accessible testing options for students with accommodations. With regards to student privacy, a PIA (Privacy Impact Assessment) was completed; basic student data will be saved on Canadian servers. Students do not create anything in the game that would fall under intellectual property considerations.

ii) Program Update: Jewellery Art & Design Diploma

MOTION: THAT Education Council approve, in the form presented at this meeting, the revised Jewellery Art & Design Diploma program content guide and one (1) new course: JADE 1128 History and Culture of Jewellery 2.

Moved by S. Ivits, Seconded & CARRIED (Unanimously)

- K. Jones presented this new course, which was developed as part of a significant program revision arising from the renewal. This course was missed when the original proposal went through governance. The department took an explicitly decolonized approach in the first part of History and Culture of Jewellery; the second course JADE 1128 focuses on Western design and art movements but incorporates the influences of non-Western cultures.

iii) Program Updates: Fashion Design & Production Certificate and Diploma

MOTION: THAT Education Council approve, in the form presented at this meeting, the revised Fashion Design and Production Certificate and Diploma program content guides and 23 revised course outlines.

Moved by D. McMullen, Seconded & CARRIED (Unanimously)

- S. Murray presented the proposal for minor updates, mostly to pre-requisites and hours.

iv) New Program: Health Care Assistant Diploma (International Cohort)

MOTION: THAT Education Council approve, in the form presented at this meeting, the new Health Care Assistant Diploma (International Cohort) program and 12 new courses, and recommend the Board of Governors approve the credential.

Moved by D. McMullen, Seconded & CARRIED (Unanimously)

- L. Beveridge presented the proposal for this new two-year diploma program designed for international students looking to work in the Canadian health care sector. The program combines the existing Health Care Assistant (HCA) Certificate curriculum with enhanced training in communication skills, information technology, dementia, and the impacts of colonization on Indigenous people. Graduates will qualify for a three-year postgraduate work permit and a BC Care Aide Registry number, which is required for work in public care institutions.
- Responding to questions, L. Beveridge confirmed that 2SLGBTQIA health perspectives, access to health care and advocacy are part of a common health challenges course. T. Rowlatt added that Curriculum Committee commended L. Beveridge for her work on this proposal.

b) Policy Committee

i) A.3.2 Policy Development and Management

- N. Mandryk reported that policy A.3.2 Policy Development and Management was discussed at the last committee meeting; revisions were developed by a working group consisting of C. Munro, R. Noel, T. Rowlatt, D. Lucas and N. Degagne. Review and approval responsibilities were clarified, and an expedited process for changes to procedures and definitions included. As this policy is approved solely by the Board, it was presented to Education Council for information. Education Policy Committee provided feedback, and the community feedback process is underway.
- The Board of Governors approved policies D.1.5 Use of Library Resources and D.3.6 Admissions; C.2.1 International Students on Study Permits was rescinded, as it was merged with D.3.6.

c) Appeals Oversight Committee

- L. Griffith reported that the committee has not met since the last EdCo meeting. Discussions are ongoing about the future of the committee's work.

d) Education Quality Committee

i) CD Fund 2022

- T. Rowlatt reported that EQC has been discussing criteria for CD funding; the plan is to finalize the guidelines and proposal form this week and send out the call for proposals shortly. \$400,000 will be available; proposals will be due in February.

- There was a session on the annual program review process at Leaders' Forum on December 6; feedback from deans and department leaders will be discussed by the committee in January.

8. RESEARCH REPORT

- E. Ting reported that the Research Ethics Board is working on revising forms to make them more manageable and user friendly. Options to move to online forms are being explored.
- The next VCC [Teaching, Learning, and Research Symposium](#) will be held on March 10 & 11, 2022 - Untangling and Weaving Our History, Knowledge, and Ways of Being: Co-Creating and Making Space for Indigenization and Decolonization in Teaching, Learning, and Research. Presentation proposals can be submitted until January 21, 2022.

9. CHAIR REPORT

- T. Rowlatt attended the Board of Governors retreat in November with N. Mandryk. Education Council has received one student appeal. T. Rowlatt and N. Mandryk met with A. Patel and D. Wells and discussed micro-credentials. A by-election for two support staff and two faculty seats (Student Success and CTRLR/SIE) on EdCo will be held early next year.

10. STUDENT REPORT

- P. Sachdeva announced that a by-election for a student representative on the Board of Governors will be held in January. M. Ng reported on SUVCC holiday events for students.

11. ELECTIONS

a. Education Council Chair

- D. McMullen thanked E. Ting and T. Rowlatt for serving as EdCo Chairs this year.
- L. Griffith and M. Ng nominated N. Mandryk. Nomination accepted.
Second and third call for nominations: There were none.
By acclamation, N. Mandryk was announced Chair of Education Council.

b. Education Council Vice-Chair

- T. Rowlatt nominated S. Ivits. Nomination accepted.
Second and third call for nominations: There were none.
By acclamation, S. Ivits was announced Vice-Chair of Education Council.

c. Two Executive Committee Members

- J.-E. Zakoor nominated L. Griffith. Nomination accepted.
N. Mandryk nominated S. Kay. Nomination accepted.
Second call for nominations: M. Ng nominated P. Sachdeva. Nomination accepted.
Third call for nominations: There were none.
An online vote was conducted. With a majority of the votes, L. Griffith and S. Kay were elected Executive Committee Members of Education Council.

d. Standing Committee Chairs

i. Curriculum Committee

- N. Mandryk nominated T. Rowlatt. Nomination accepted.
Second and third call for nominations: There were none.
By acclamation, T. Rowlatt was announced Chair of Curriculum Committee.

ii. Education Policy Committee

- N. Mandryk nominated S. Kay. Nomination accepted.
Second and third call for nominations: There were none.

By acclamation, S. Kay was announced Chair of Education Policy Committee.

iii. Education Quality Committee

- S. Ivits nominated T. Rowlatt. Nomination accepted.
Second and third call for nominations: There were none.

By acclamation, T. Rowlatt was announced Chair of Education Quality Committee.

iv. Appeals Oversight Committee

- S. Kay nominated N. Mandryk. Nomination accepted.
Second and third call for nominations: There were none.
By acclamation, N. Mandryk was announced Chair of Appeals Oversight Committee.
- D. McMullen and T. Rowlatt thanked all those running for positions for their engagement.

12. NEXT MEETING AND ADJOURNMENT

- The next Education Council meeting will be held on January 11, 2022, 3:30-5:30 p.m.

MOTION: THAT Education Council adjourn the December 7, 2021 meeting.

Moved by T. Rowlatt, Seconded & CARRIED (Unanimously)

- The meeting was adjourned at 5:10 p.m.

APPROVED AT THE JANUARY 11, 2022 EDUCATION COUNCIL MEETING

**Todd Rowlatt,
Chair, VCC Education Council**