



VCC International

CONFIRMATION OF ENROLMENT – REQUEST FORM

Students requesting a Confirmation of Enrolment are required to submit this completed request form by email to ieadmissions@vcc.ca. If you have a Hold on your account, your letter will not be issued until the hold has been resolved.

\$15.00

A charge will be placed on your VCC student account for the letter request. By submitting this form, the charge of \$15.00 will go to your account. Please note that all fees associated with registration for **the current term** must be paid in full before your Upass becomes activated for the eligible month(s).

Check www.vcc.ca/international/current-students/resources/forms/ for the most updated processing times.

PLEASE PRINT CLEARLY

Date of Request: _____

Email letter to: _____
(your email address)

CONTACT INFORMATION:

| | | | |
|----------------|-------------|---------------|----------------------|
| # 000 _____ | _____ | Date of Birth | ____/____/____ |
| Student Number | VCC Program | | Month Day Year |
| _____ | | _____ | _____ |
| Family Name | | First Name | Telephone Number |
| _____ | | _____ | _____ |
| Suite (Apt) # | Street | City | Postal Code |

I confirm that I have [updated the above contact information](#) (mailing address, phone number and email address) on my [myVCC](#) account, and understand that missing or inconsistent information may result in a delay of letter issuance.

*Please note we do not issue invitation letters to facilitate students' families visit to Canada. For information how to write an invitation letter please visit www.vcc.ca/international