



**Board of Governors Meeting  
Thursday, March 25, 2010  
Room 420 Downtown Campus  
Public Session  
Minutes**

**Board Members Present:**

Pam Aikman, Vice-Chair  
D. Bates, Support Staff Representative  
Don Fairbairn, Chair  
Sally Gibson, EdCo Chair  
Kathy Kinloch, President  
Ted McGurk  
Maggie Murray, Student Representative  
Marina Pratchett  
Jim Storie  
Charmaine Waters, Student Representative  
Tom Wong  
Cathy Young  
Janet Zlotnik, Faculty Representative

**Regrets:**

Karen Cook

**Executive Team:**

Helen Allen, VP Education  
Rob Henderson, Interim VP Human Resources & Student Affairs  
Peter Legg, VP Finance & Administration  
Deanna Rexe, Interim VP Strategy & Enrolment  
Lyndon Scott, Interim VP Finance & Administration

Don Fairbairn called the meeting to order at 5:10 pm.

Don Fairbairn welcomed Kathy Kinloch to VCC as the new President and presented her with a bouquet of flowers on behalf of the Board of Governors. Further, Don acknowledged Peter Legg's contribution to VCC as Interim President and presented him with a token of appreciation on behalf of the Board of Governors.

**1. Approval of the Agenda**

The Agenda was accepted as circulated with the addition of one item: Human Resource and Compensation Committee. This item was inserted as new Agenda item 5.2 and the agenda was re-ordered to accommodate this addition.

**MOTION:**

It was duly MOVED, SECONDED AND CARRIED “that the Agenda of the Public Board Session of March 25, 2010 be approved as amended”.

Moved: M. Pratchett  
Seconded: P. Aikman

**2. Confirmation of the Minutes of the March 16, 2010 Meeting**

There were several changes to the Minutes:

- The March 16<sup>th</sup> meeting was held at the Downtown Campus, not the Broadway Campus as indicated
- The list of Deans and Directors attending the meeting requires editing for capitalization of names and correct spelling of names:
  - Daniel Rohloff
  - Casey Dorin
  - Kevin Chiang
- Several spelling errors were noted and corrected.

D. Bates expressed concern that the Board Member names were not in alphabetical order as is the usual practice.

**MOTION:**

It was duly MOVED, SECONDED AND CARRIED “that the Minutes of the Public Session of the March 16, 2010 meeting be approved as amended”.

Mover/Seconder not noted

**3. Employee Group Reports**

**VCCFA**

A VCCFA report was distributed immediately in advance of the meeting and was reviewed by Frank Cosco, President of the VCCFA as follows:

- February 25: Third quarter Report
- February 25: Operations Council, International Education Report
- March 26: Unanswered Questions
- The 2010-11 College Budget and Academic Plan
- College Report

**CUPE**

There was no verbal or written report

**AVCCA**

There was no verbal or written report.

#### **4. Student Group Reports**

Tiffany Kalanj, Organiser of the SUVCC verbally updated the Board on several activities underway:

- Relationship established between the SUVCC and TRAC (Tenants' Resource and Advisory Centre) a non-profit organization that deals with tenants' rights
- Environmental Fair – March 31 (Downtown Campus) and April 1 (Broadway Campus)
- Beer Garden – April 15 (Broadway Campus)
- SUVCC Days – April 13 (Downtown Campus) and April 15 (Broadway Campus)
- Membership survey – a consultant has been hired by the SUVCC to conduct a student survey to determine how students perceive the SUVCC
- U Pass – still pending

Tiffany Kalanj thanked the international students for their attendance in the audience for the Public Board meeting. She also thanked Peter Legg for his leadership as Interim President over the past year.

*Action: Tiffany Kalanj to distribute U Pass information to Gae Sellstedt, the Executive Assistant to the Board of Governors, to include in mailings to the Board of Governors.*

#### **5. Committee and Council Reports**

##### 5.1 Finance Committee

Ted McGurk, Chair, reported that the Finance Committee met to review the 2010/11 budget and after careful consideration, agreed to recommend approval of the 2010/11 budget to the Board of Governors.

The Finance Committee also reviewed and approved the Carpentry Contract.

##### 5.2 Human Resource and Compensation Committee

Don Fairbairn, Chair, reported that the Committee met and reviewed Peter Legg's achievements throughout the year and compared them to his goals and objectives. There was a very high level of achievement.

The Public Sector Employers' Council (PSEC) has set new requirements for all colleges and universities to conform to a set of compensation guidelines. VCC is in compliance with the guidelines and will formally report to Government in due course.

### 5.3 Governance Committee

**MOTION:**

It was duly MOVED, SECONDED AND CARRIED “that the Terms of Reference for the Human Resource & Compensation Committee be amended to: a) include the Vice Chair of the Board of Governors as the Chair of the Human Resources and Compensation Committee and b) to remove the Chair of the Finance Committee from the membership of the Human Resources & Compensation Committee”.

Moved: J. Zlotnik  
Seconded: P. Aikman

Jim Storie reported that the Committee met on March 8<sup>th</sup> and reviewed the existing board policy manual. The committee is intending to review and update all of the current board policies and terms of reference. The Committee discussed the issue of “risk” and will determine what is in place at VCC in comparison to other colleges in the post-secondary sector.

### 5.4 VP Education Report

Helen Allen highlighted several of the items included in the College Report to the Board.

### 5.5 Education Council

The Board discussed whether it was necessary and appropriate to have a separate note on the Academic Plan upon which the 2010/11 budget is based. The following motion was tabled:

**MOTION:**

It was duly MOVED, SECONDED AND CARRIED “that the Board of Governors accept the Academic Plan as tabled by the Vice President Education”.

Moved: J. Zlotnik  
Seconded: M. Murray

Sally Gibson, Chair of Education Council, reviewed her pre-circulated report from Education Council to the Board in regard to the 2010/11 budget process.

### 5.6 Operations Council

Rob Henderson highlighted his report which included:

- the Council’s recommendation to approve the 2010/2011 budget
- media services reorganization
- Environmental Sustainability Committee update. The Environmental Fair is upcoming on March 31 (Downtown Campus) and April 1 (Broadway Campus) from 11:30 am to 1:00 pm on both days)

## 6. Business Arising

### 6.1 Approval of the 2010/2011 Budget

The following motion was tabled:

**MOTION:**

It was duly MOVED AND SECONDED “that the VCC Board of Governors approve the 2010/2011 budget in draft #3 as presented at the March 25, 2010 public board session”.

Moved: T. McGurk  
Seconded: C. Young

There was considerable discussion centering on the proposed increase to domestic and international tuition fees. The student members of the Board of Governors expressed concern over the proposed increases to tuition fees and, particularly, to the proposed 5% tuition increase to international students. As was noted by Maggie Murray, as the student representatives on the Board of Governors, this is one of their main opportunities to have their voices heard in the Province. The following new motion was proposed:

**MOTION:**

It was duly MOVED AND SECONDED “that the 2010/11 budget be separated into three components for the approval process: 1) international revenues; 2) domestic revenues and 3) all remaining forecasted revenues and expenses remaining in the 2010/11 budget”.

Moved: M. Murray  
Seconded: T. McGurk

The new Motion was defeated:

3 members were in favour: Student Representatives (Charmaine Waters and Maggie Murray)  
faculty representative (Janet Zlotnik)  
7 members were opposed

Upon defeat of the motion, discussion returned to the previous motion.

**MOTION:**

It was duly MOVED AND SECONDED that the preceding motion be amended to read “that the VCC Board of Governors amend the 2010/2011 budget wherein both domestic and international tuition fee revenues are held constant at the 2009/10 year levels”.

Moved: C. Waters  
Seconded: M. Murray

The amended Motion was defeated:

2 members in favour – Student Representatives Charmaine Waters and Maggie Murray  
8 members opposed

The Board then returned to the original motion as tabled.

**MOTION:**

It was duly MOVED, SECONDED AND CARRIED “that the VCC Board of Governors approve the 2010/2011 budget as presented at the March 25, 2010 Public Board session”.

Moved: T. McGurk  
Seconded: C. Young

A further discussion ensued with respect to the tuition increases. Peter Legg noted that, even with the Government’s very recent announcement of allowing a 2% tuition increase, made a decision to stand by their commitment to students to a 1% tuition increase.

Don Fairbairn took the opportunity to acknowledge the international students’ presence at the meeting and to thank them for attending in support of the Student Union of VCC. He also acknowledged Maggie Murray’s and Charmaine Waters’ advocacy on behalf of the students.

**7. College Report**

Kathy Kinloch made some brief comments and told the audience that in the future the college report will be reformatted and upon completion of the strategic plan, will be aligned accordingly.

**8. Foundation Report**

There was no report.

**9. Adjournment**

The meeting adjourned at 7:00 pm.

Minutes were recorded by Gae Sellstedt, Executive Assistant to the Board of Governors.

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Don Fairbairn, Chair  
VCC Board of Governors