

## **Selection of Administrators Policy**

<b>Purpose</b>	To inform the College community of how administrators are selected.
<b>Policy</b>	<p>The President is responsible for the hiring of administrators and normally will follow an open process of posting and establishing a recommendation committee. In unusual circumstances, direct appointments may be made.</p> <p>In the case of administrators reporting directly to the President, The President will review the search process with the Board Human Resources and Compensation Committee. The Board Human Resources and Compensation Committee, upon recommendation of the President, will make the final decision with respect to those reporting directly to the President.</p>
<b>Applies to</b>	The College community and applicants for administrator positions.
<b>Procedures</b>	<p>The President or delegate will determine the method of recruitment and composition of the recommendation committee.</p> <p>The Recommendation Committee recommends their selected candidate to the President for final approval.</p>
<b>Replaces</b>	B.2.2. Selection of Administrators Policy, November 25, 1999
<b>Reference</b>	B.2.8 Determination of Salaries for Administrators Policy

**1. Policy Sponsor**                      The Board Human Resources & Compensation  
Committee

**2. Approvals:**

President \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources & Compensation  
Committee Chair \_\_\_\_\_ Date: \_\_\_\_\_

Board Chair \_\_\_\_\_ Date: \_\_\_\_\_

**3. Amendments**

President \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources & Compensation  
Committee Chair \_\_\_\_\_ Date: \_\_\_\_\_

Board Chair \_\_\_\_\_ Date: \_\_\_\_\_

**4. Review Date**