

Alcoholic Beverages on Campus Policy

Purpose	To ensure that all VCC functions where liquor will be served are in compliance with current liquor licencing and liquor serving regulations.
Policy	VCC will allow liquor to be sold and served at appropriate functions, with authorization and in compliance with liquor regulations.
Applies to	The VCC Community.
Procedures	<p>The Manager, Ancillary Services or designate will:</p> <ul style="list-style-type: none">• Ensure that at least three designated staff members hold a Serving It Right Licence;• Receive requests to serve alcoholic beverages. These requests must be received 14 days prior to the event;• Obtain the required Special Occasion licence 7 days prior to the event;• Ensure that anyone serving alcoholic beverages at the event has a Serving It Right Licence Certificate.
Responsibility	The Manager, Ancillary Services and designate will hold a Serving It Right Licence “C”, and are authorized to approve requests to serve alcoholic beverages, consistent with the terms of the licence.
Replaces	Policies: 1.1.0.11 Special Occasions & Events; 1.4.0.5 Temporary Liquor Licence; 1.2.0.9 Alcoholic Beverages on Campus.

1. Policy Sponsor Manager, Ancillary Services

2. Approvals:

President _____ Date: _____

Education Council Chair _____ Date: _____

Operations Council Chair _____ Date: _____

Board Chair _____ Date: _____

3. Amendments

President _____ Date: _____

Education Council Chair _____ Date: _____

Operations Council Chair _____ Date: _____

Board Chair _____ Date: _____

4. Review Date