

Vancouver Community College

External Client Room & Space Requests



External Client Room and Space Requests

External clients may rent rooms/space at VCC if terms and conditions have been met and the space is available. VCC Facilities Management administers all rental space of College facilities with external clients. This includes rooms, tables, and other spaces during regular hours, after hours, and weekends. Contact VCC's External Room Booking representative for a list of available space and prices. rentals@vcc.ca or 604-443-8555.

All External entities or individuals using rooms and/or space at any Vancouver Community College campus must provide in advance of the rental:

- Signed Vancouver Community College Facilities Rental Contract
- General Liability Insurance with a limit of not less than One Million Dollars (\$1,000,000.00) as stated in the Vancouver Community College Facilities Rental Contract.
- All applicable rental fees and costs.
- Any other items/terms/conditions part of the rental contract.

VCC Catering

Vancouver Community College Facilities Food Services welcomes the opportunity to serve you at either our Downtown or Broadway campus. For more information, please contact our catering manager by email at catering@vcc.ca or by phone at 604.871.7000 ext. 8324

All menu items are proudly produced in-house by VCC food services staff and/or students in the baking & pastry arts and culinary programs. Selection may vary depending on curriculum and seasonal availability. Prices may vary between campuses.

JJ's Restaurant and *the Bistro* may be booked for special events. VCC's External Room Booking representative will enquire on your behalf. Availability is dependent on curriculum and course progress.

Sample of Rooms & Space at the VCC Downtown Campus (DTN):

- 112 Auditorium, Capacity: Theatre Style 148



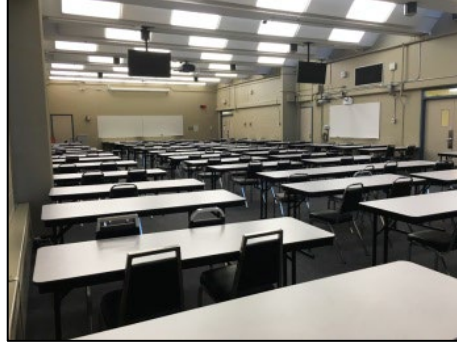
- 107 Conference Room, Boardroom Style Capacity 16



- 209 Conference Room, Capacity: Boardroom Style 16 (+ 8)



- **240 Lecture Hall, Capacity: Classroom Style 120, Lecture Style 200**



- **420 Lecture Hall, Capacity: Classroom Style 120, Lecture Style 200**



- **205A Classroom, Capacity: Classroom Style 50**



- **237 Classroom, Capacity: Classroom Style 32**



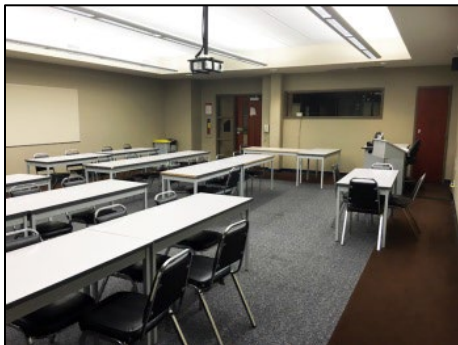
- **412 Classroom, Capacity: Classroom Style 24**



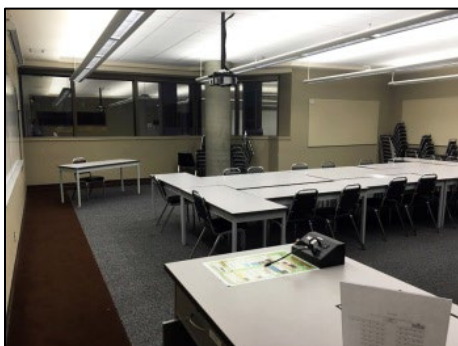
- **413 Classroom, Capacity: Classroom Style 32**



- **414 Classroom, Capacity: Classroom Style 32**



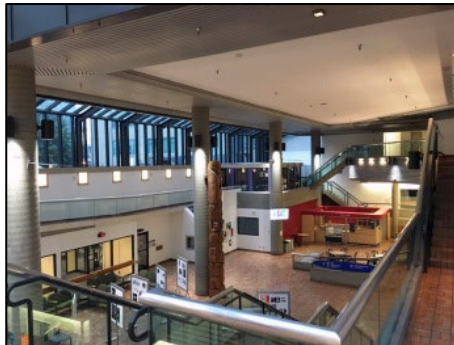
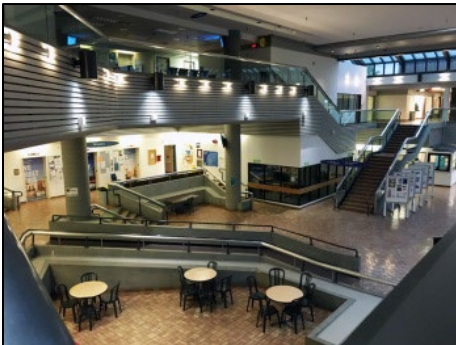
- **419 Classroom, Capacity: Classroom Style 40**



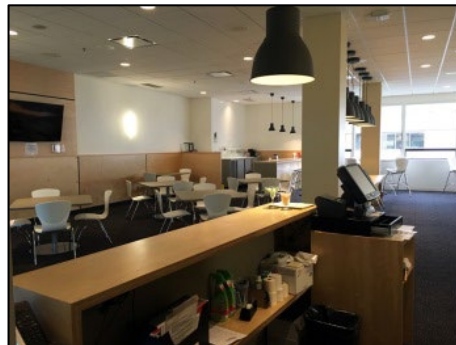
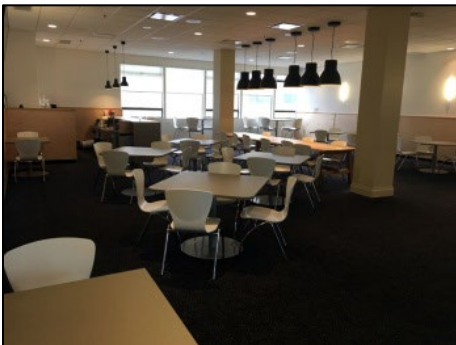
- **828 Classroom, Capacity: Classroom Style 30**



- **249C Atrium – Entire Area**



- **The Bistro, Capacity: Restaurant Style 48**



- **Tables space at VCC Downtown Campus - Various locations – See attached.**

Sample of Rooms & Space at the VCC Broadway Campus (BWY):

- 2010 Auditorium, Capacity: Theatre Style 250



- 1208 Classroom, Capacity: Classroom Style 40



- 1210 Classroom, Capacity: Classroom Style 24



- **1214 Classroom, Capacity: Classroom Style 44**



- **1227 Classroom, Capacity: Classroom Style 40**



- **1228 Classroom, Capacity: Classroom Style 50**



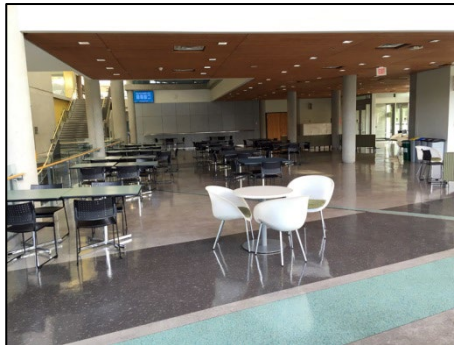
- **G217 Classroom, Capacity: Classroom Style 48**



- **G222 Classroom, Capacity: Classroom Style 48**



- **1236 Event Space, Capacity: Lecture Style 120, Multi-Purpose up to 300**



- **Tables space at VCC Broadway Campus buildings A & B - Various locations - See attached.**