How to Register in a Pre-assigned Block Code

Use this guide if you have been given a block code to register into.

Get Ready!

Browser: Chrome

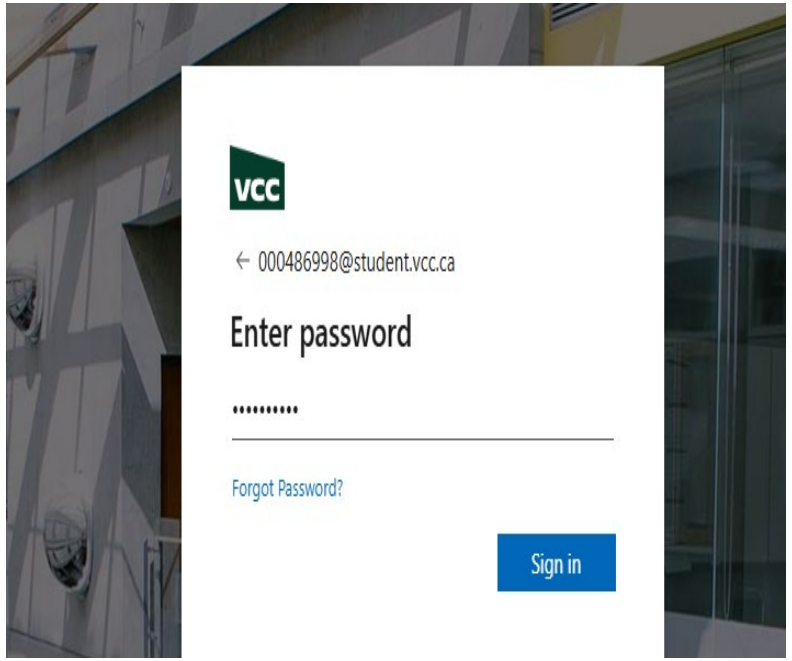
This guide shows you how to register using **Chrome**. Other browsers (Edge, etc.) will ask you to log in more.

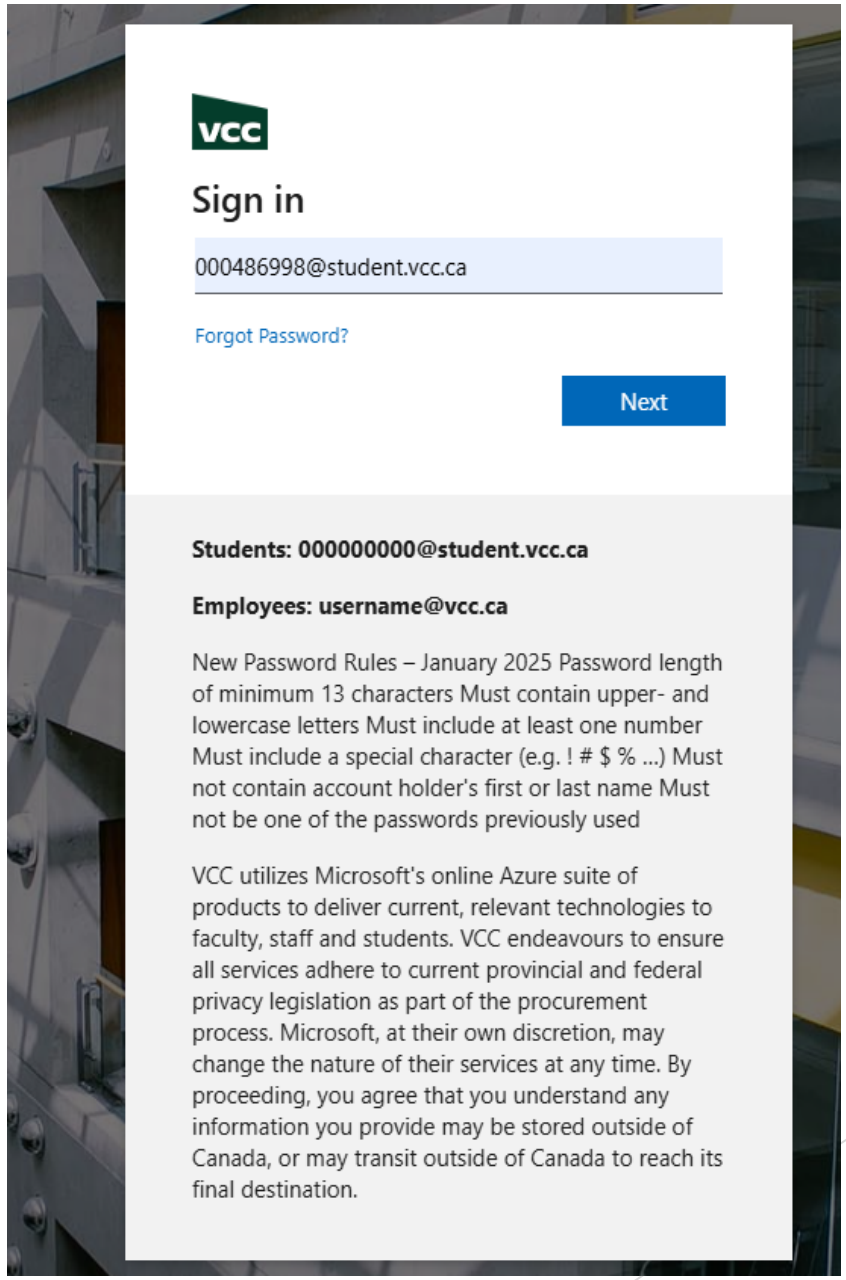
Device: Desktop or Laptop

Follow these instructions on a **desktop** or **laptop** computer. The steps on a mobile device are different.

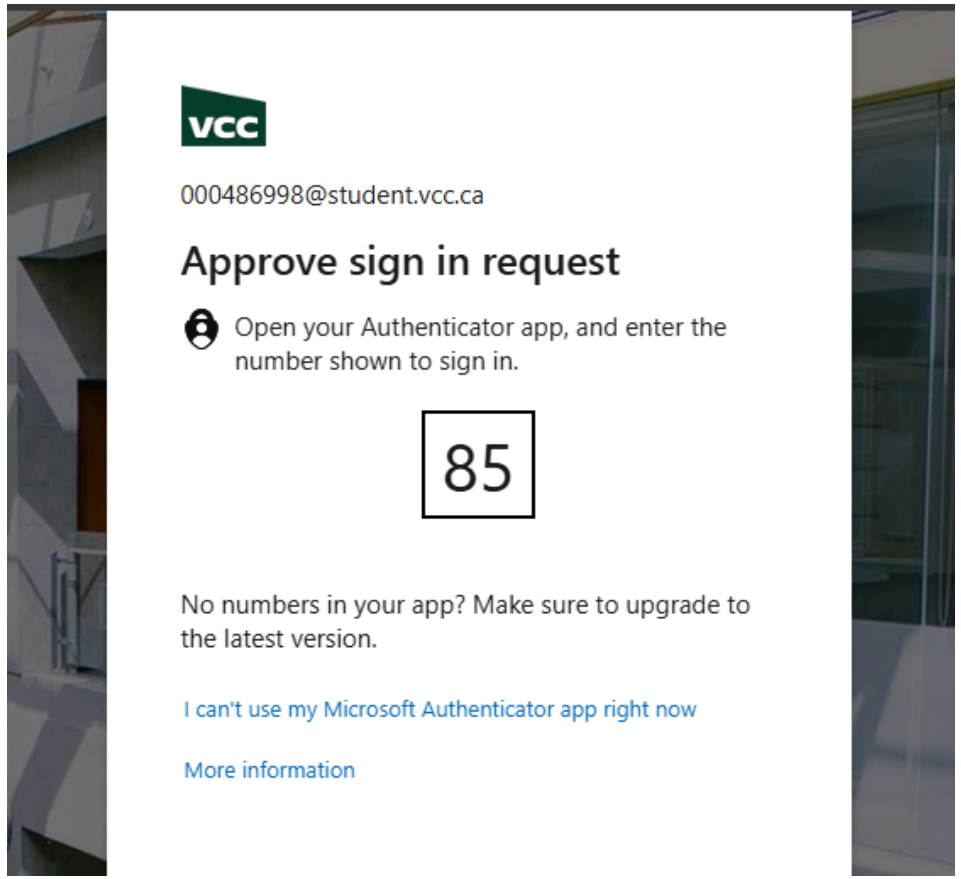
Log in at my.vcc.ca

- Enter your VCC student ID number@student.vcc.ca and enter password

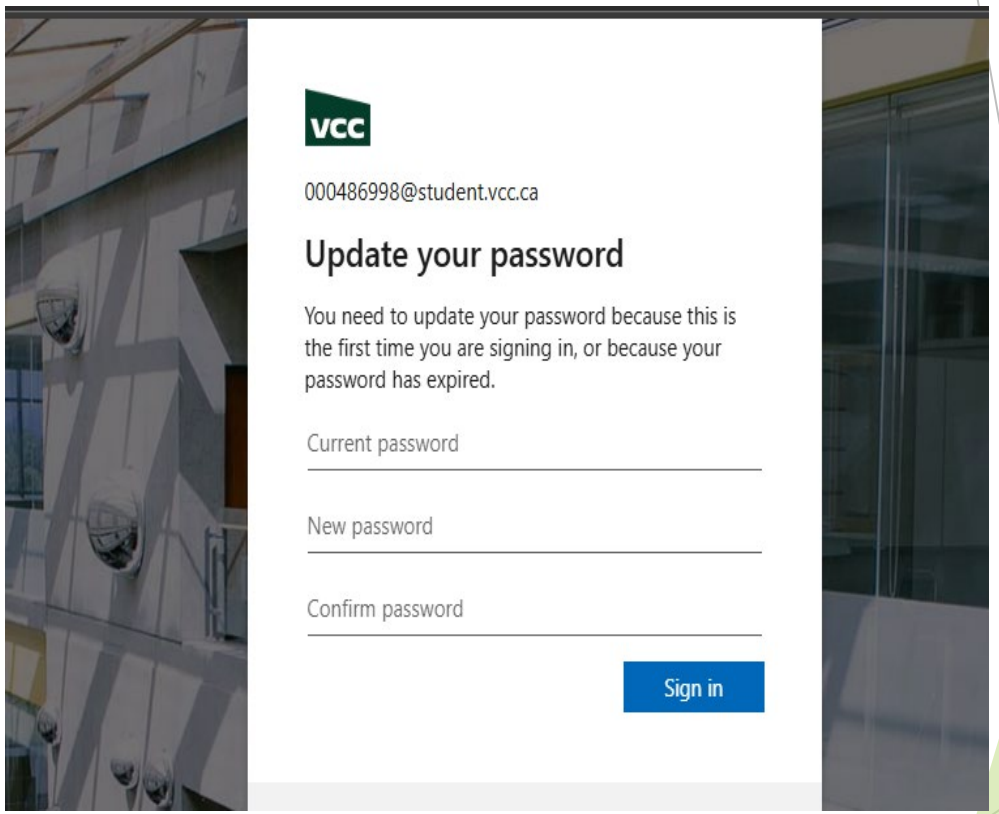




Authenticate your login



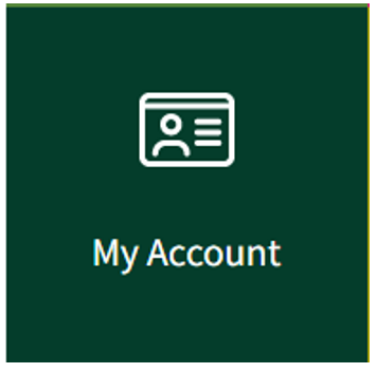
Update your password if asked



Student Dashboard

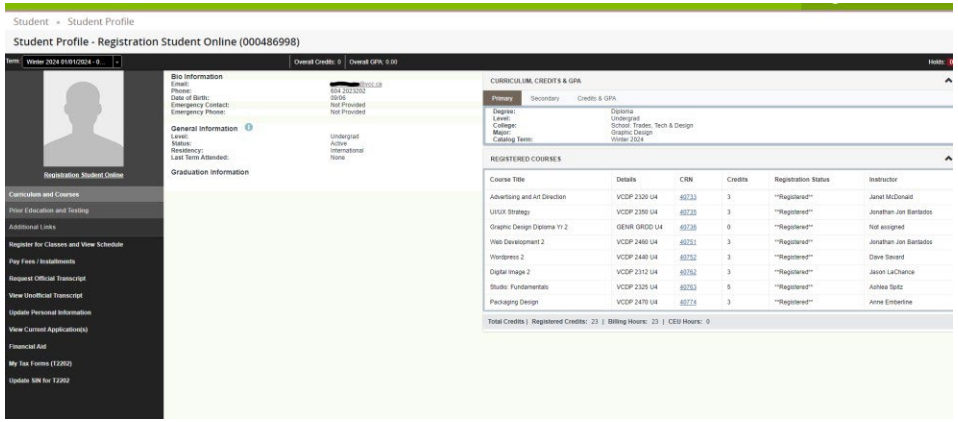
If you have registered within the last 3 years:

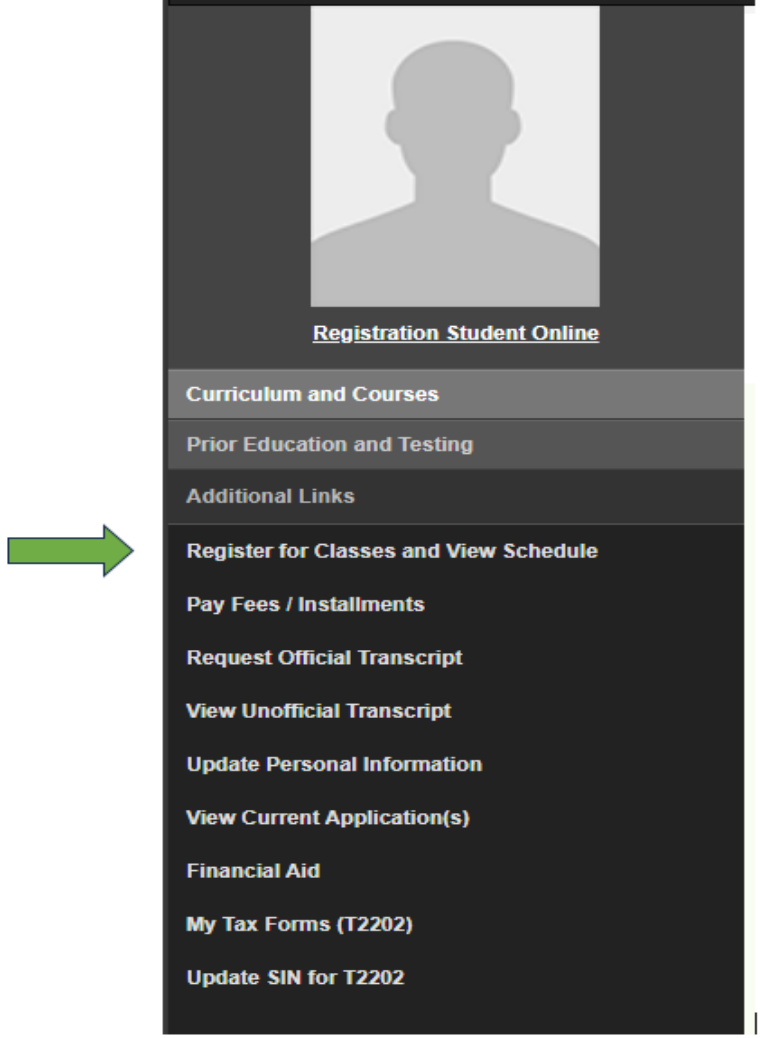
- Select ‘My Account’ on the student dashboard



Student Profile

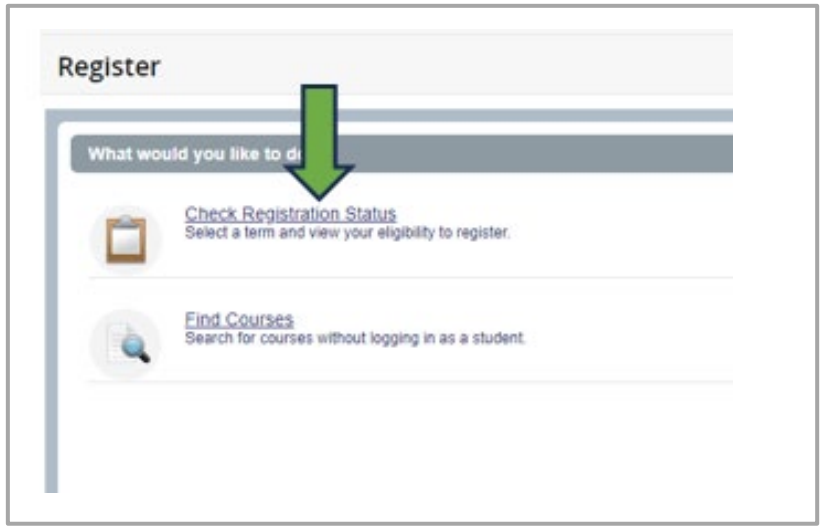
- Select ‘Register for Classes and View Schedule’

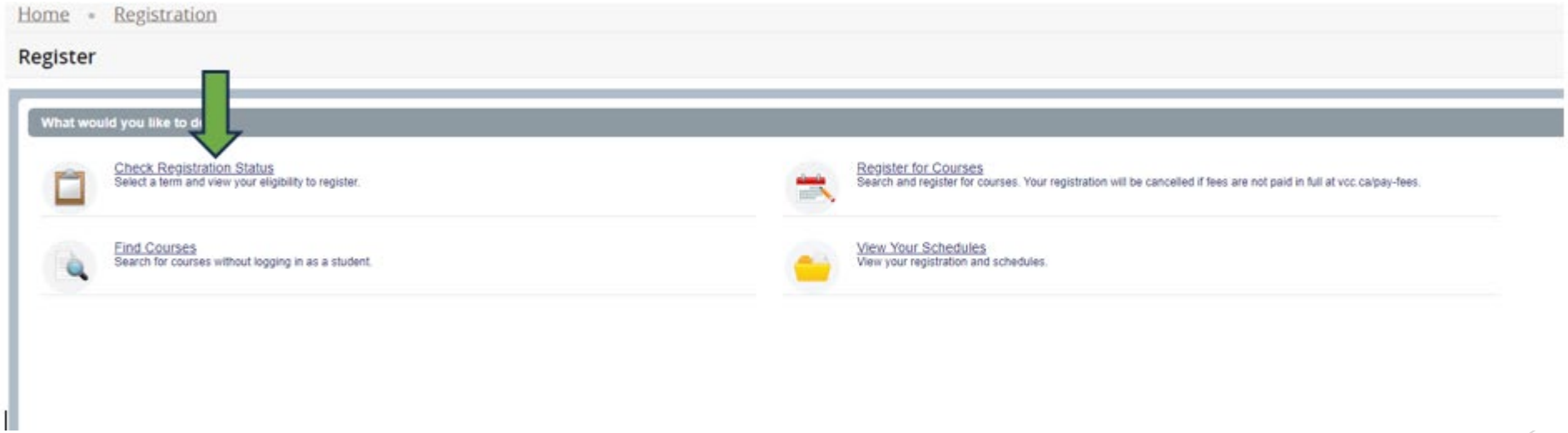




Register Page

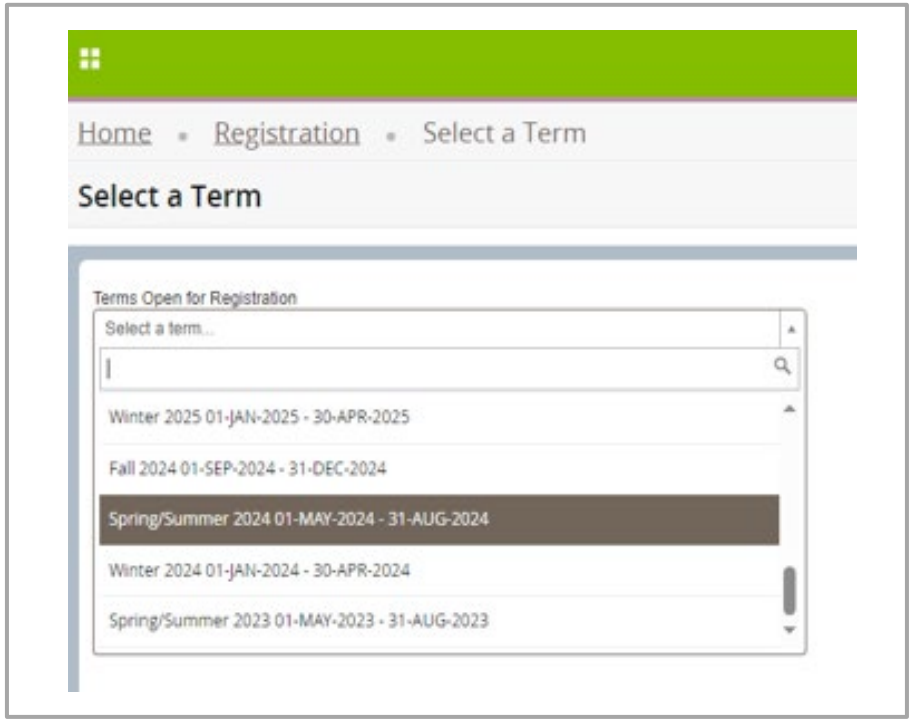
- Select ‘Check Registration Status’
  - **TIP:** Always check your registration status first!





Select a Term

- Select the term you want to register in.

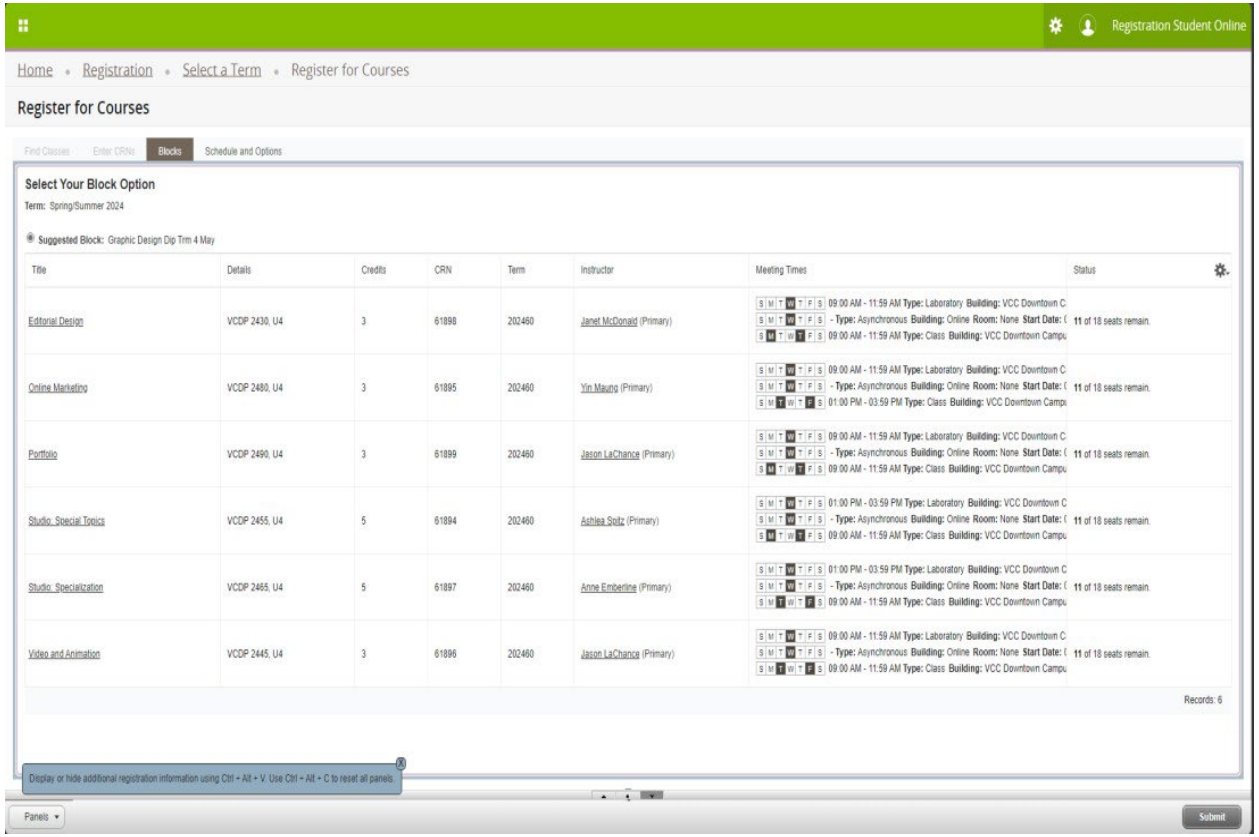


Term Definitions:

- Winter: January 1 – April 30
- Spring/Summer: May 1 – August 31
- Fall: September 1 – December 31

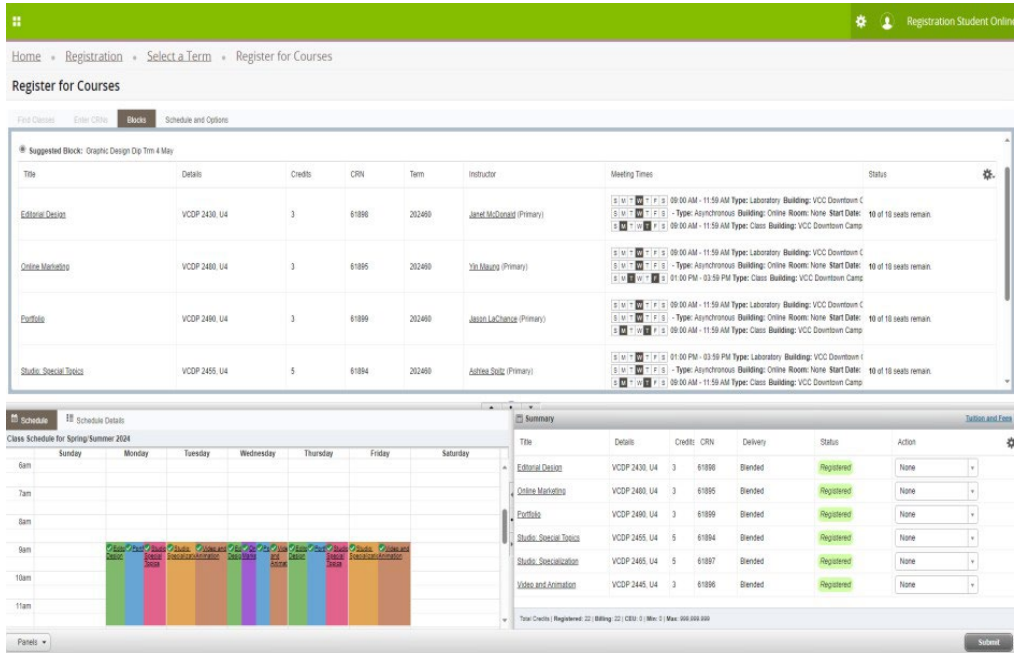
Register for Courses

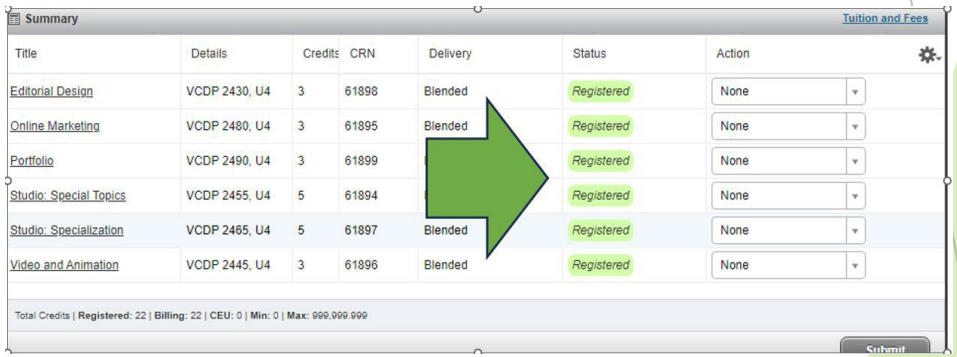
- Click ‘Block’. You will see your Pre-assigned Block Code.
- Click ‘Submit’ to register (bottom right hand corner).



You are now registered

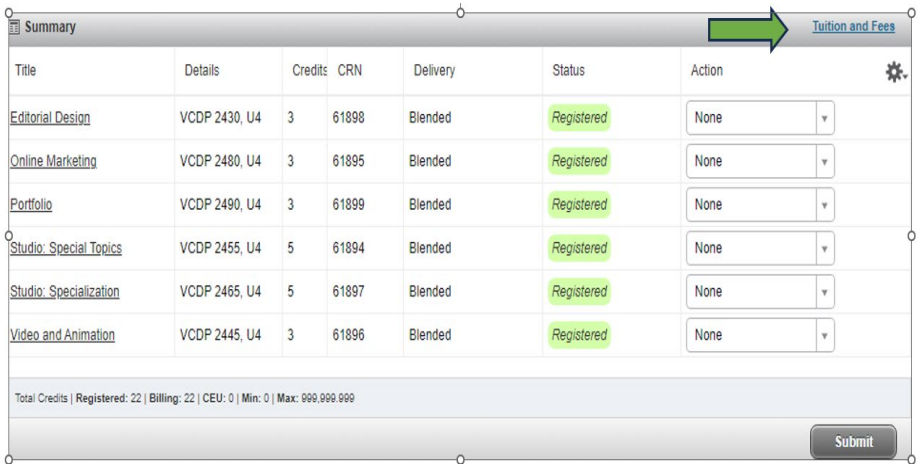
- See your registered course status
- See your registered schedule (in colour)

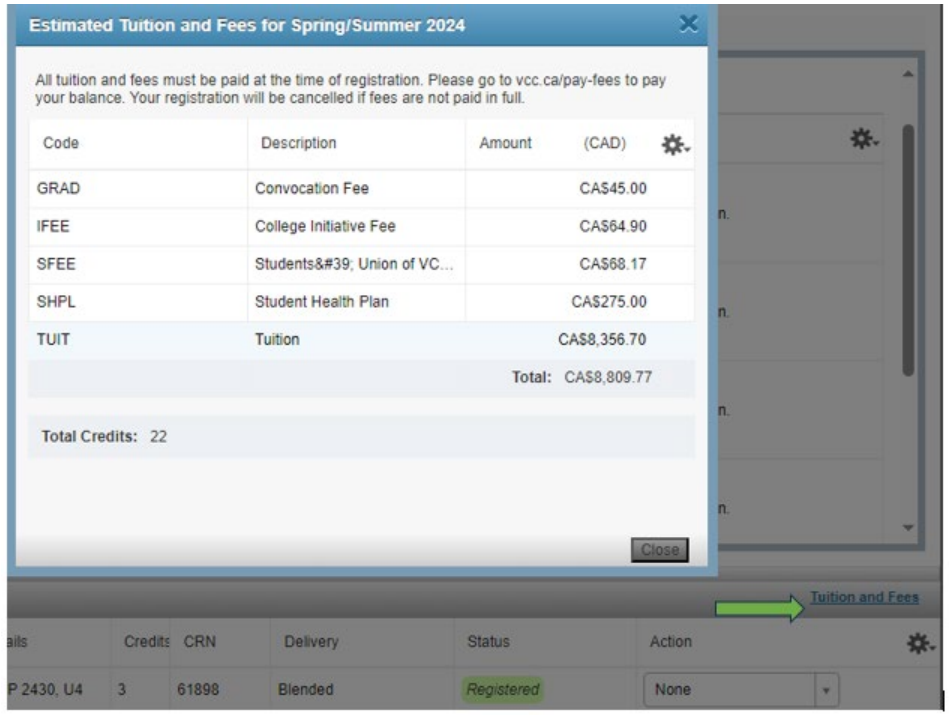




View your Tuition and Fees

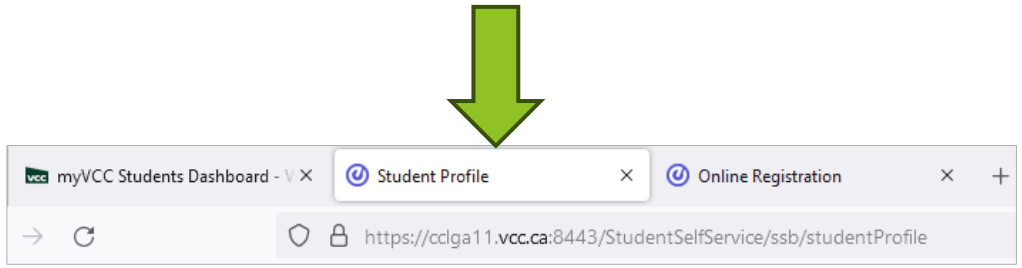
- Select '**Tuition and Fees**' in the top corner of your registration summary

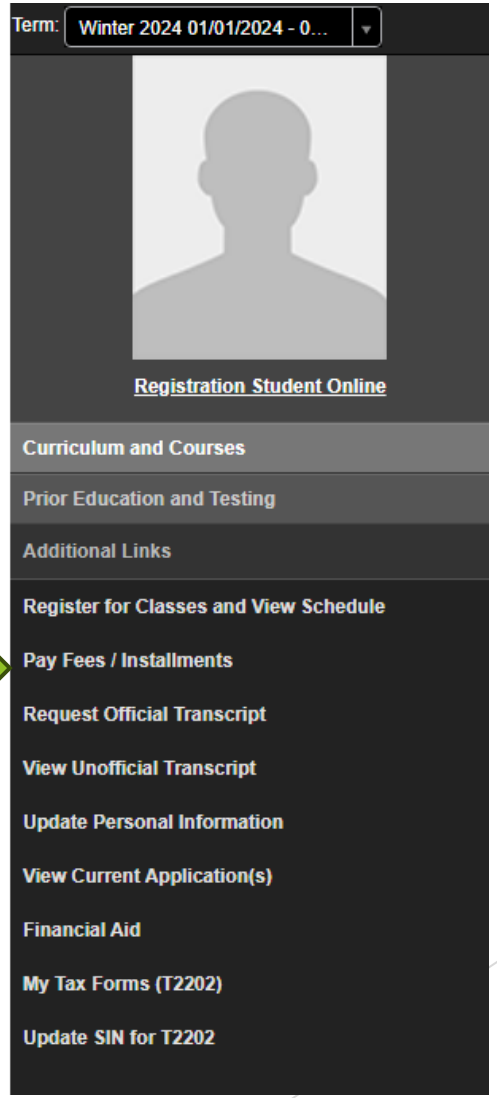




How to Pay Fees, Check Balance, or See Fee Details

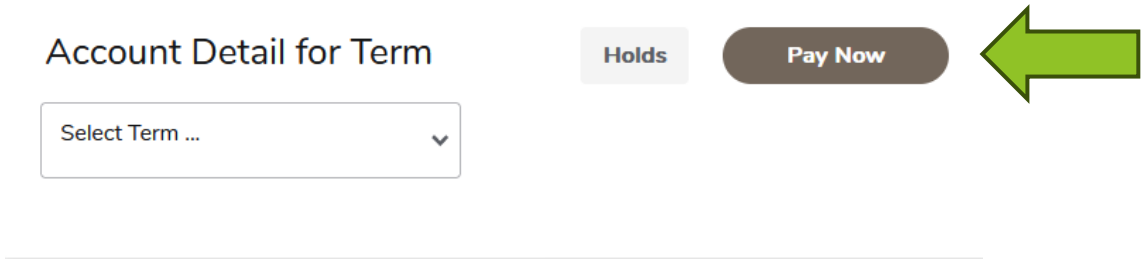
- Go to Student Profile
  - Click the open tab at the top of your web browser
- Select '**Pay Fees/Installments**'



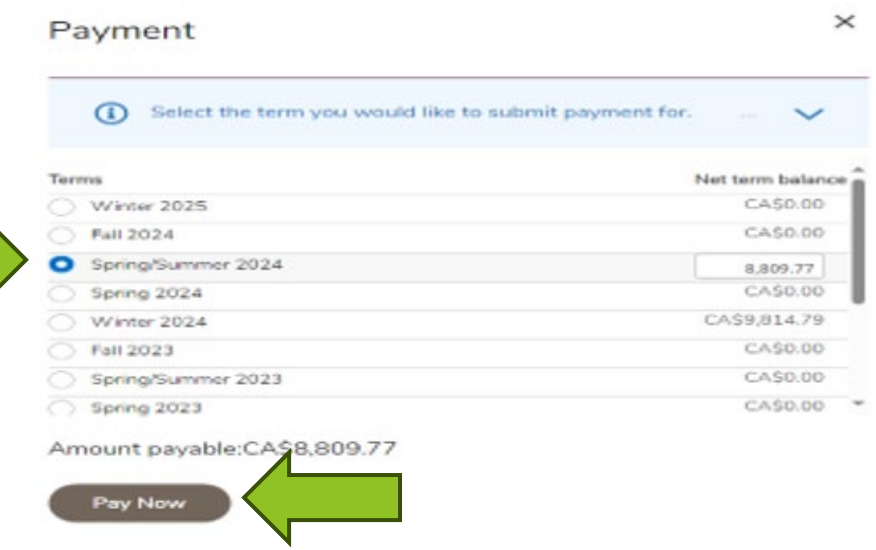


How to Pay Fees

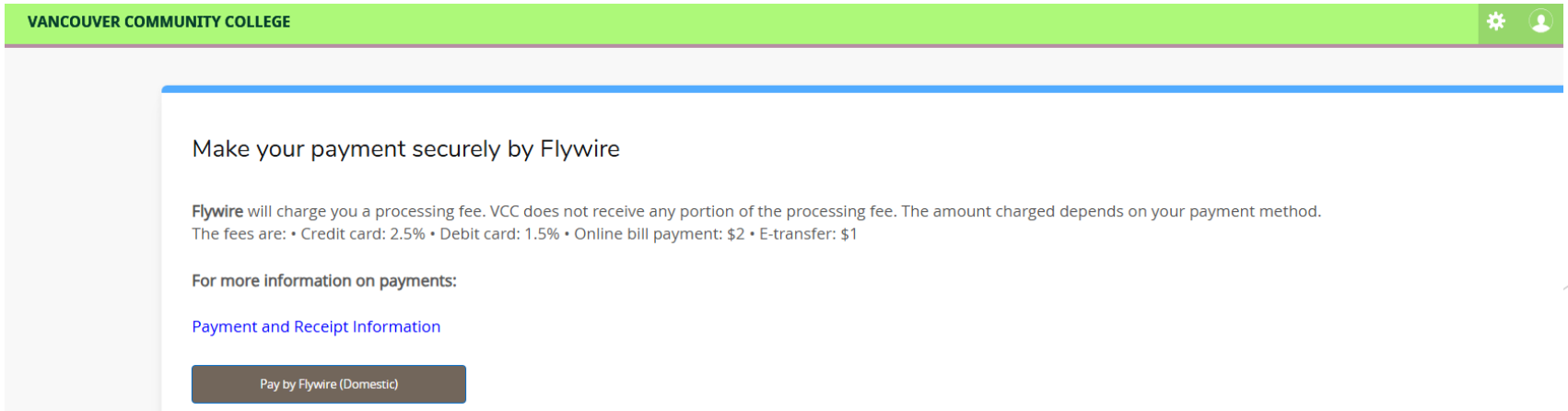
- **Optional:** To see fee details, click ‘Select Term’
- Click ‘**Pay Now**’



- Select your term



- Click ‘**Pay Now**’
  - **Note:** If you are using Microsoft Edge, you will need to log in again with your student number and password

How to Pay Fees

- **Option 1:** Click ‘Pay by Flywire (Domestic)’ or ‘Pay by Flywire (International)’. Flywire will chare you a processing fee. The amount charged depends on your payment method. The fees are:
  - Credit card: 2.5%
  - Debit card: 1.5%
  - Online bill payment: $2
  - E-transfer: $1
- **Option 2:** Pay using your online bank account. Add Vancouver Community College as a ‘Payee’ and use your VCC student ID number as the ‘account number.’