



VANCOUVER COMMUNITY COLLEGE BOARD OF GOVERNORS

PUBLIC MEETING MINUTES

May 27, 2021

5:30 p.m. Zoom Video Conference

ATTENDANCE

Board Members

Joey Hartman (Chair, Board/HRC)
Libby Davies (Vice Chair)
Mike Tourigny (Chair, FAC)
Mahin Rashid (Chair, GC)
Karen Brooke
Ladan Sahraei
Nadia Belokopitov
Paul Yeung
Rene-John Nicolas
Sahil Arora **REGRETS**
Seung Oh
Shobha Rajagopalan
Sue Hammell

Staff Resources

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| Deborah Lucas | Executive Assistant, Board of Governors |
| David Wells | VP, Academic & Applied Research |
| Ian Humphreys | VP, Admin & International Development |
| Jane Shin | VP, Students & Community Development (Interim) |
| Kate Dickerson | VP, People Services |
| Elmer Wansink | AVP, IT & CIO |
| Clayton Munro | AVP, Student & Enrolment Services (Interim) |
| Tannis Morgan | AVP, Academic Innovation |
| Jamie Choi | ED, Finance & CFO |
| Karen Wilson | ED, Marketing & Communications |
| Surinder Aulakh | Director, Safety, Security and Risk |
| Carmen Curman | Interpreter |
| Jennifer Jahnke | Interpreter |

Ex-Officio

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| Ajay Patel | President & CEO |
| Elle Ting | Chair, Education Council |

Guests

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| Taryn Thomson | President, VCCFA |
| Deanne Bates | Chief Shop Steward, CUPE Local 4627 |
| Sydney Sullivan | Executive Director, SUVCC |

VCC recognizes and acknowledges the Musqueam, Squamish and Tsleil-Waututh people, on whose traditional and unceded territories we live, learn and work.

1. CALL TO ORDER, LAND ACKNOWLEDGEMENT & OPENING REMARKS

- J. Hartman called the meeting to order at 5.31 p.m. The land acknowledgement was presented by S. Rajagopalan. J. Hartman presented opening remarks:
 - Welcomed Kate Dickerson to the VCC Senior Team in the role of VP, People Services.
 - The Ministry of Advanced Education & Skills Training (AEST) announced reappointment of board members Rene-John (Term End: Jul 2023) & Libby, Mahin, Shobha (Term End: Jul 2024). July 31, 2021 will be the end of M. Tourigny's term of 6 years.
 - Happy to hear that more than 300 employees joined VCC's virtual Town Hall on May 18, 2021. Topics included sustainability, Campus Master Plan and COVID-19 updates.
 - VCC's baking and pastry students were acknowledged for claiming victory at Skills BC 2021 in April with five medals, including two gold in the Skills Canada BC 2021 provincial competition which was held virtually.
- A. Patel presented opening remarks:
 - Welcomed Kate Dickerson to Senior Team in the role of VP, People Services and gave a short introduction.

- Thanked VCC employees for attending the Town Hall. A virtual forum has made these events more accessible, which results in an increase of shared knowledge of current matters and allows for a broader range of feedback.
- Thanked staff and VCC alumni who are coordinating Mental Health and Wellness events for students, staff, family, and community members. They have been well received. A new training initiative was provided to VCC employees and students; Capacity to Connect, is a free, two-hour session that provides basic mental health and wellness knowledge for post-secondary faculty and staff to support students in distress.

2. APPROVAL OF AGENDA AND CONSENT AGENDA.

MOTION: THAT the VCC Board of Governors approve the May 27, 2021 agenda with:

- addition of item 10.2 Indigenous Board Member Gathering Debrief

and approve/ acknowledge receipt of the following items on the consent agenda:

- 2.1 Minutes: Mar 31, 2021 Public Meeting: w/amendment under CUPE Report
- 2.2 News & Events
- 2.3 VCCFA Report

Moved, Seconded & CARRIED (Unanimously)

3. ACTION TRACKER

- No brought forward actions from Mar 31, 2021 public meeting.

4. COVID-19 UPDATE

- S. Aulakh presented an update to the Board. VCC is addressing COVID-19 issues as they arise and has established a Recovery Working Group to bring students and staff back on campus; adhering to the Ministry's timeline.
- In continued support of the province's COVID-19 recovery efforts, VCC has extended the term of the joint testing & vaccination site at the Broadway Campus parking lot. It is understood this impacts the return to campus plan, so contingency discussions with local parking organisations are taking place. Allowing this, supports the Vancouver Coastal Health's pandemic recovery plan.
- The Emergency Operations Committee (EOC) are looking at how they can help people feel comfortable, safe and secure coming back on campus. Directives from the government will assist with guiding VCC through this.
- J. Hartman thanked S. Aulakh, the EOC and staff, faculty and Student for their continued resilience.

5. CONSTITUENCY GROUP UPDATES

5.1 CUPE Local 4627: Presented by CUPE Local 4627 President, C. Joyce

- Members voted to contribute funds to the Post-Secondary Education Recovery Campaign. It's a joint CUPE BC and CUPE National campaign, which originated a VIU to assist the post-secondary sector recover from the pandemic, and is now supported by CUPE locals throughout the province.

5.2 Vancouver Community College Faculty Association (VCCFA): Presented by President, T. Thomson)

- The VCCFA Report was included in the meeting materials.
- T. Thomson informed the Board on the challenges expressed by faculty with returning on campus.
- In response to J. Hartman, the structure of the VCCFA faculty anti-racist caucus groups was described. An external counsellor, with specific experience, has been facilitating meetings, of which, close to 45 VCC faculty have attended.

5.3 Student Union of Vancouver Community College (SUVCC): Presented by Exec. Director, S. Sullivan.

- SUVCC has concerns with meeting the 2021/22 budget, and will advocate to government, to find a solution which does not increase tuition fees.
- On May 28 there's a town Hall with Provincial Health Office and student leaders from the province to discuss the government's restart plan. SUVCC is on the VCC Recovery Working Group and feels connected to supporting a safe return to campus. However, there are student concerns on what classes will look like and international students access to vaccinations. The SUVCC's priority is to ease concerns.
- The SUVCC are happy see the Academic Schedule extends to 2024. This has positive impact on students. They appreciate the work of the Registrars Office.

6. EDUCATION COUNCIL (EdCo)

6.1 EdCo Chair's Report

- The report was included the meeting materials. It informs the Board that EdCo will hold a Planning Day on Jun 3. Areas of focus include return to campus in the fall; the Strategic Innovation Plan and Academic Master Plan; and equity, diversity, and inclusion (EDI) and Indigenization.
- Following the recent by-election, the position of EdCo Downtown Rep remains vacant. The next election is in the fall.
- The Heavy Mechanical Trades (HMT) Feasibility Working Group has received documents related to the Annacis Island Campus lease agreement and financial analysis of the HMT program and is exploring various contingencies. A meeting between VCC, BCIT and the Ministry is to be scheduled.

6.2 Academic Year 2021/2022, 2022/2023, and 2023/2024 (formerly Academic Schedule)

- The Academic Year 2021/2022, 2022/2023, and 2023/2024 was approved by EdCo on May 11, 2021.

MOTION: THAT, on the advice of Education Council, the Board of Governors approve, in the form presented at this meeting, Academic Year 2021/2022, 2022/2023, and 2023/2024.
Moved, Seconded & CARRIED (Unanimously)

7. FINANCE AND AUDIT COMMITTEE (FAC) REPORT

7.1 Chair's Report

- Finance and Audit Committee (FAC) met on May 19, 2021. Items 7.2 and 7.3 were presented for information or consideration.
- FAC approved VCC entering into Invitation to Quote and Invitation to Bid processes relating to the renovation of the downtown campus Seiffert Market.
- Next meeting is June 16, 2021.

7.2 Financial Performance (Period End March 31, 2021)

- Domestic and International tuition revenue is down, as forecasted.
- The deficit for period was \$3.16 million compared to a break-even budget. M. Tourigny acknowledged that this number could have been higher; it reflects a lot work to continue providing objectives to students under challenging circumstances. The Ministry has approved a deficit for the next two years.

7.3 2020/21 Audited Financial Statements

- As per the College & Institute Act, auditors KPMG have conducted this year's audit of VCC's accounts and transactions. The 2020/21 Financial Statements, which were included in the meeting materials, satisfy the audit requirement, under the Act. They were reviewed and approved by FAC and are being presented for Board approval.

- The audit went well, under the current conditions of working remotely. The auditors used virtual work rooms, video conferencing, and internally shared team sites to collaborate in real-time, both amongst the audit team as well as with management.
- Secure and innovative technologies to conduct walkthroughs and perform tests of controls.
- J. Hartman thanked J. Choi for overseeing the audit, and commented that without the due diligence of management, the deficit would have been higher. She applauded VCC for staying the course, remembering who we are here for, and the community we serve.

MOTION: That, on the recommendation of the Finance and Audit committee, the Board of Governors approve the 2020/21 audited Financial Statements as presented.
Moved, Seconded & CARRIED (Unanimously)

8. GOVERNANCE COMMITTEE (GC) REPORT

8.1 Chair's Report

- Board members have reaffirmed the Oath of Office, which is an annual requirement under board bylaw G.1.0 Board Conduct.
- The Governance Committee (GC) met on Apr 28, 2021. Agenda item 8.2 was presented for consideration and the GC prepped for annual Board Evaluation review, which took place on May 14.
- The next meeting is June 9. Upcoming business; the Committee will complete the 2021 Board Evaluation by end of June and commence the review of the VCC policy framework.

8.2 Policy: D.4.3 Student Non-Academic Conduct

- EdCo Chair, Elle Ting, VP, Academic, David Wells and EdCo Policy Committee Chair, Natasha Mandryk, presented this item to GC. VCC's policy maintenance procedures have been followed for the review process, including posting revisions for community feedback.
- A notable revision to the policy context and purpose, which the GC supported, is the addition of the following statement:
"This policy integrates Indigenous and diverse ways of being into the resolution of student non-academic misconduct and to building capacity for intercultural understanding."
- In response to community feedback on clarifying the definition of "Indigenous", it was explained to GC that the college-wide initiative to support Indigenization would be the appropriate framework for creating this standardized definition, and VCC policies will be updated accordingly.
- The proposed revisions were approved by Education Council on Apr 13, 2021 and subsequently, by Governance Committee on Apr 28, 2021.
- J. Hartman commented that it currently reads heavy on the corrective and the policy would require further work to incorporate some alternative methods of resolution, e.g., Letter of reprimand. This comment was noted by management.

MOTION: THAT, on the advice of Education Council and on the recommendation of the Governance Committee, the Board of Governors approve revisions to D.4.3 Student Non-Academic Conduct policy and procedures.
Moved, Seconded & CARRIED (Unanimously)

9. HUMAN RESOURCES COMMITTEE (HRC) REPORT

9.1 Chair's Report

- The Human Resources Committee (HRC) have met twice since the last board meeting: April 14 and May 25. The next meeting is Jun 23, 2021. The committee has:
 - Established president's performance objectives for 2021 for Board approval.
 - Reviewed 2020/21 Executive Compensation Disclosure Statement reviewed for submission to Public Employers' Council Secretariat (PSEC)

- Updated Terms of Reference for HRC are posted on VCC.ca.

10. NEW BUSINESS

10.1 Student Guest

- VCC Bachelor of Nursing student, Eddy Gooch, was invited to the meeting to share with the Board his story and his experience as a VCC student. In addition to full-time study and clinical placements, as an Indigenous student, Eddy has worked as a student aide at VCC's Indigenous Education and Community Engagement department.
- This month, Eddy joined VCC instructor Maki Iwase and four other classmates to represent VCC on the national stage at the 2021 Canadian Association of Schools of Nursing Virtual Conference.
- Board members expressed their appreciation for this opportunity to meet Eddy and described it as rejuvenating.

10.2 Indigenous Board Member Gathering Debrief

- Indigenous board member, N. Belokopitov provided highlights from the second gathering of Indigenous Board members, hosted by the Ministry on May 21, 2021.
- Minister Anne Kang and BC Crown Agency Board Resourcing Office (CABRO) representatives attended, addressed the group and listened to discussions.
- Minister Kang spoke of building on the momentum of prior AEST Minister, Hon. Melanie Mark. Topics discussed included: Anti-racism through capacity building, tokenism: how appointed Indigenous board members have experienced racism, hostility, not being heard, spoken for by non-Indigenous people and treated disrespectfully.
- The group discussed the consent for shared jurisdiction on the BC Call to Reconciliation, and First Nations leading with consensus and transparency, in alignment with Call for Truth & Reconciliation. Also, increased Indigenous representation on boards. Minister Kang agreed with the need to meet more frequently as a group. Next meeting to be confirmed.
- J. Hartman thanked N. Belokopitov for her report. She noted that Board Chairs, Presidents and other board reps from ten institutions have taken part in a three part governance training series through BC Colleges. Indigenous planning and good practices are discussed.

11. NEXT MEETING & ADJOURNMENT

- J. Hartman thanked EdCo and staff resources who prepared reports and briefing notes for the meeting. The next regular Public Board of Governors meeting is on June 30, 2021. With no further business, the meeting adjourned at 7:45 p.m.

APPROVED AT THE JUNE 30, 2021 PUBLIC BOARD MEETING



Joey Hartman
Chair, VCC Board of Governors