VANCOUVER COMMUNITY
COLLEGE EDUCATION COUNCIL
CERTIFIED RESOLUTION

January 8, 2019

I, Elle Ting, Chair of the Education Council of Vancouver Community College ("VCC") certify that the following resolutions were duly passed by the Education Council of VCC at a meeting held on January 8, 2019.

RESOLVED THAT Education Council approved:

- revisions to the Heavy Mechanical Technology Diploma (International Cohort) program

Dated: January 8, 2019

Elle Ting, Chair
VCC Education Council
February 20, 2019

I, Elle Ting, Chair of the Education Council of Vancouver Community College (“VCC”), certify that the following resolutions were duly passed by the Education Council of VCC at a meeting held on February 20, 2019.

RESOLVED THAT Education Council approved:

- revisions to the admission requirements for the Business & Project Management Post-Degree Diploma program
- revisions to the Culinary Arts Diploma program and new courses: CULI 1526 Cook Chill Production Kitchen 2 and CULI 1528 Short Order Café 2
- revisions to the Practical Nursing Diploma and Access to Practical Nursing Diploma programs
- revisions to NETT 2107 Active Directory

Dated: February 20, 2019

Elle Ting, Chair
VCC Education Council
I, Elle Ting, Chair of the Education Council of Vancouver Community College (“VCC”), certify that the following resolutions were duly passed by the Education Council of VCC at a meeting held on March 12, 2019.

RESOLVED THAT Education Council approved:

- course outline for existing course ENSK 0826 Writing Skills 11 added to CourseLeaf, including revisions to course learning outcomes and assessment plan
- new course: ACED 0700 Career Planning 12, including the option for online delivery
- revisions to MATH 1020 Precalculus to support an online option, including changes to the evaluation plan
- new Transportation Trades Sampler Short Certificate program curriculum, including ten (10) new course outlines
- updates to the Appeals Oversight Committee Terms of Reference
- response and action plan to the Quality Assurance Process Audit Recommendations

RESOLVED THAT Education Council recommend the Board of Governors approve:

- new Transportation Trades Sampler Short Certificate credential
- revisions to D.1.4 Curriculum/Educational/Institutional Materials Created within the College policy and procedures

Dated: March 12, 2019

Elle Ting, Chair
VCC Education Council
April 2, 2019

I, Elle Ting, Chair of the Education Council of Vancouver Community College (“VCC”), certify that the following resolutions were duly passed by the Education Council of VCC at a meeting held on April 2, 2019.

RESOLVED THAT Education Council recommend the Board of Governors approve:

- 2019-2024 Academic Plan
- 2019-2020 Enrolment Plan

Dated: April 2, 2019

Elle Ting, Chair
VCC Education Council
I, Elle Ting, Chair of the Education Council of Vancouver Community College (“VCC”), certify that the following resolutions were duly passed by the Education Council of VCC at a meeting held on April 9, 2019.

**RESOLVED THAT** Education Council approved:

- course outline for existing course WRSK 0802 Writing Skills 11 for Health Sciences
- updates to the First-year University Transfer Computing Science and Software Systems Certificate program content guide, to reflect updates to the agreement between VCC and SFU regarding assured pathways to SFU
- curriculum for the new Gladue Report Writing Certificate and Short Certificate program, including the program content guide and six (6) new course outlines:
  - GLDU 1201 Professionalism in Gladue Report Writing
  - GLDU 1203 Impacts of Colonization Past and Present
  - GLDU 1205 Indigenous People and the Canadian Judicial System
  - GLDU 1207 Capturing the Sacred Story
  - GLDU 1209 Gladue Report Writing
  - GLDU 1211 Gladue Report Capstone
- updates to the Education Policy Committee Terms of Reference, including changes to the membership and quorum

**RESOLVED THAT** Education Council rescinded:

- motion approved at the March 12, 2019 meeting recommending the Board of Governors approve D.1.4 Curriculum/Educational/Institutional Materials Created within the College, in order for the policy to be posted for community feedback

**RESOLVED THAT** Education Council recommend the Board of Governors approve:

- new Gladue Report Writing Certificate and Short Certificate credential

Dated: April 9, 2019

Elle Ting, Chair
VCC Education Council
I, Elle Ting, Chair of the Education Council of Vancouver Community College (“VCC”), certify that the following resolutions were duly passed by the Education Council of VCC at a meeting held on May 14, 2019.

RESOLVED THAT Education Council approved:

- deactivation of the following seven (7) courses, which are no longer taught:
  - MATH 0855 Trades Math 11
  - MTSK 0987 Mathematics Skills 12 Part 1
  - SCIE 0757 Science Skills 10
  - SCIE 0861 General Science 11 Part 1
  - SCIE 0867 Science Skills 11 Part 1
  - SCIE 0871 General Science 11 Part 2
  - SCIE 0877 Science Skills 11 Part 2
- revisions to the following four (4) courses based on articulation committee requests, including updates to course learning outcomes:
  - ACED 0707 Job Search Techniques
  - ACED 0709 Education and Career Exploration
  - ACED 0710 Work Experience
  - ACED 0711 Communications
- program content guide for the new Train the Trainer Short Certificate program
- revisions to the Professional Cook 1 Plus Certificate and Culinary Arts Diploma program content guides, removing the TB test and immunizations from the admission requirements
- formation and Terms of Reference of a Provisional Approval of New Programs Ad Hoc Committee
- revisions to the Quality Assurance Committee (previously Program Review and Renewal Committee) Terms of Reference, including a name change and updates to membership
- Quality Assurance Committee 2019-2022 Action Plan

RESOLVED THAT Education Council recommend the Board of Governors approve:

- new Train the Trainer Short Certificate credential
- revisions to D.1.4 Curriculum/Educational/Institutional Materials Created within the College policy and procedures

Dated: May 14, 2019

Elle Ting, Chair
VCC Education Council
I, Elle Ting, Chair of the Education Council of Vancouver Community College (“VCC”), certify that the following resolutions were duly passed by the Education Council of VCC at a meeting held on June 11, 2019.

**RESOLVED THAT** Education Council approved:

- revisions to the Canadian Business Management Post-Degree Diploma program, including
  - changes to course scheduling
  - revisions to course outlines for MGMT 2019 Preparation for the Canadian Workplace 2 and MGMT 2020 Workplace Practicum
  - new course: MGMT 1019 Preparation for the Canadian Workplace 1

- updates to the Access to Practical Nursing Diploma admission requirements, including the option for Internationally Educated Nurses (IENs) to apply

- updates to the course outline of NURS 3264 Nursing Clinical Practice 6: Care of the Acutely Ill Adult, including revisions to the evaluation plan

- new course: SIGN 1110 Advanced ASL

- revisions to the Professional Cook 2 Advanced Certificate program, removing the TB test and immunizations from the admission requirements

- revisions to the Computer Systems Technology Diploma program, including updates to thirty (30) course outlines and three (3) new courses:
  
  CSTP 1108 Applied Mathematics
  CSTP 1305 Algorithm Analysis and Data Structure
  CSTP 2305 iOS Mobile Application Programming

- deactivation of seven (7) courses as part of the revisions to the Computer Systems Technology Diploma program:
  
  CSTP 1102 Data Communications and Networking 1
  CSTP 1107 Workplace Communication
  CSTP 2103 IT Development Project 1
  CSTP 2105 IT Development Project Management 1
  CSTP 2203 Enterprise Server Administration
  CSTP 2206 Advanced Mobile Application Programming
  CSTP 2207 IT Development Project Management 2

- curriculum for the new Electronics Repair Technology Diploma program, including nineteen (19) new course outlines, under the provisional approval process

- revised C.1.4 Assignment of Credits to Courses policy and procedures
RESOLVED THAT Education Council recommend the Board of Governors approve:

- 2020/21 Academic Schedule
- new Electronics Repair Technology Diploma credential

Dated: June 11, 2019

Elle Ting, Chair
VCC Education Council
I, Elle Ting, Chair of the Education Council of Vancouver Community College (“VCC”), certify that the following resolutions were duly passed by the Education Council of VCC at a meeting held on September 10, 2019.

RESOLVED THAT Education Council approved:

- reversal of approval of LPN Perioperative Program Advance Certificate program content guide and deactivation of three (3) courses:
  - NURS 1130 Introduction to Perioperative Theory
  - NURS 1131 LPN Perioperative Techniques
  - NURS 1132 LPN Perioperative Preceptorship

- course deactivation: HOSP 4260 Strategic Planning

- new courses:
  - BIOL 2106 Invertebrate Zoology
  - BIOL 2204 Plant Biology
  - BIOL 2216 Comparative Vertebrate Zoology
  - CMTP 2225 Data Structures and Programming
  - CMTP 2276 Introduction to Software Engineering
  - CMPT 2295 Introduction to Computer Architecture
  - ELSK 0346 Improve Your Pronunciation Beginner Focus A
  - ELSK 0347 Improve Your Pronunciation Beginner Focus B
  - ELSK 0446 Improve Your Grammar Beginner Focus A
  - ELSK 0447 Improve Your Grammar Beginner Focus B

- revisions to the Fashion Merchandising Certificate program content guide and eight (8) course outlines, including changes to credits, course topics, learning outcomes, and evaluation

- revisions to the Makeup Artistry Certificate program content guide and eight (8) course outlines, including changes to hours, credits, course topics, learning outcomes, and evaluation

- revisions to the Music Diploma program content guide and 41 course outlines for Preparatory Music and Music Diploma classes, including changes to the minimum credits for a full-time course load and to instruction time

- 2020 Education Council Meeting Schedule
RESOLVED THAT Education Council recommends the Board of Governors approve:

- revised A.1.2 Student Appeal to Board of Governors policy and procedures

Dated: September 10, 2019

Elle Ting, Chair
VCC Education Council
I, Elle Ting, Chair of the Education Council of Vancouver Community College (“VCC”), certify that the following resolutions were duly passed by the Education Council of VCC at a meeting held on October 8, 2019.

**RESOLVED THAT** Education Council approved:

- new courses:
  - HAIR 0900 Access to Spa
  - HAIR 0901 Access to Salon

- revisions to the Esthetics & Spa Therapy Certificate program content guide, including restructuring of the program into three (3) new courses:
  - ESTH 1101 Esthetics & Spa Therapy 1
  - ESTH 1201 Esthetics & Spa Therapy 2
  - ESTH 1301 Esthetics & Spa Therapy 3

- program content guides for the new Administrative Professional 1 and Administrative Professional 2 Certificate programs, including 17 new course outlines

- omnibus motion to standardize PLAR (prior learning assessment and recognition) wording for programs with no PLAR

**RESOLVED THAT** Education Council recommends the Board of Governors approve:

- new Administrative Professional 1 and Administrative Professional 2 Certificate credentials

Dated: October 8, 2019

Elle Ting, Chair
VCC Education Council
I, Elle Ting, Chair of the Education Council of Vancouver Community College (“VCC”), certify that the following resolutions were duly passed by the Education Council of VCC at a meeting held on November 12, 2019.

RESOLVED THAT Education Council approved:

- Updates to the First-year University Transfer Computing Science and Software Systems Certificate program course list
- Updates to the First-year University Transfer Environmental Studies Certificate program course list
- Revisions to the Jewellery Art and Design Diploma program, including 16 revised course outlines and 4 new courses:
  - JADE 1105 Design Resources 1
  - JADE 1206 Design Resources 2
  - JADE 2105 Design Resources 3
  - JADE 2205 Design Resources 4
- Deactivation of six (6) courses as part of the update to the Jewellery Art and Design Diploma program:
  - JADE 1104 History of Art 1
  - JADE 1204 History of Art 2
  - JADE 2104 History of Art 3
  - JADE 2107 Guided Studies 1
  - JADE 2204 History of Art 4
  - JADE 2207 Guided Studies 2
- Use of percentage ranges in the evaluation plans on course outlines
- Changing the name of the “Goal” section of program content guides (PCGs) to “Program Purpose”
- Changing the name of the Quality Assurance Committee to “Education Quality Committee”
RESOLVED THAT Education Council recommends the Board of Governors approve:

- Revised C.3.2 Program Review and Renewal policy and procedures
- Revised D.1.4 Curriculum/Educational/Institutional Materials Created within the College policy and procedures

Dated: November 12, 2019

Elle Ting, Chair
VCC Education Council
I, Elle Ting, Chair of the Education Council of Vancouver Community College (“VCC”), certify that the following resolutions were duly passed by the Education Council of VCC at a meeting held on December 10, 2019.

RESOLVED THAT Education Council approved:

- program content guide for the new Administrative Professional Certificate (International) program

- program content guide for the new Early Childhood Care and Education Diploma (International Cohort) program, including one (1) new course:
  - ECCE 1011 Introduction to Early Childhood Care and Education Studies

- updates to the program content guide for the Early Childhood Care and Education Diploma program, including a change to the program name and removal of the physician’s report from the admission requirements based on new licensing regulations

- update to the Early Childhood Care and Education Certificate program admission requirements, removing the physician’s report based on new licensing regulations

- posting D.4.3 Student Code of Conduct (Non-Educational Matters) policy and procedures for community feedback

RESOLVED THAT Education Council recommends the Board of Governors approve:

- new Administrative Professional Certificate (International) credential

- new Early Childhood Care and Education Diploma (International Cohort) credential

Dated: December 10, 2019

Elle Ting, Chair
VCC Education Council