<table>
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<th>Item</th>
<th>Topic</th>
<th>Discussion</th>
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<td>1.</td>
<td>Call to Order</td>
<td>The meeting was called to order at 2:33 p.m.</td>
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<td>2.</td>
<td>Adopt Agenda</td>
<td><strong>Motion:</strong> Moved by P. Yeung and seconded THAT the agenda be adopted as presented. All in favour. <strong>Motion carried.</strong></td>
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<td>3.</td>
<td>Curriculum Committee</td>
<td><strong>a) Bachelor of Science in Nursing – new course</strong> K. Fukuyama explained that two courses, Collaboration (NURS 3161) and Pathology (NURS 3162) are being merged into one new course, Mental Health Nursing (NURS 3160) <strong>Motion:</strong> Moved by D. Branter and seconded THAT Education Council recommends the Board approve the new course Mental Health Nursing (NURS 3160). All in favour. <strong>Motion carried.</strong></td>
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<td><strong>b) Curriculum Committee Resolutions Jan-Jun</strong> D. Branter presented as information this bi-annual summary of approvals by Curriculum Committee (Jan-Jun 2016).</td>
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| 4.   | Business Arising | **a) Grading Policy Implementation** Discussion:  
  - the effective date on each PCG will be the date the next cohort begins  
  - Why is minimum pass different from a failing grade? The minimum pass indicates progression. Providing a GPA below that allows students to potentially get credit at another institution that may have a lower minimum pass.  
  - The chart speaks to individual courses. Variations among courses in a program should be noted in the PCG and on course outlines. This is reflected in many of the health programs. The Practical Nursing chart removed the minimum pass completely which helps to solve this dilemma.  
  - Some programs have removed some of the grading so there is no GPA equivalency. Should this be broken down so students get credit, even if it is below the minimum pass? (Medical Transcriptionist, Medical office Assistant, Baking and Culinary)  
  - There was discussion about removing “minimum pass” completely for all programs. It was decided to let individual departments determine what they want in the chart.  
  - Medical Lab Assistant: 93% and 96% are missing from the grid. To be confirmed. |
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<td>R. Cyr questioned including letter grades with percentages on the back of the transcript. D. McMullen commented that Registrar’s Office regularly receives requests for percentages and they would like to have this information readily available for each program. It is helpful for students seeking transfer credit.</td>
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<td>Percentages will note be noted on the back of the transcript. The history has to remain, and the new chart will be added.</td>
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<td>Will there be any discussion or planning for the change in K-12, where they are shifting to percentages and competencies?</td>
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<td>Motion:</td>
<td>Moved by M. Tunnah and seconded THAT Education Council approve the updating of grading standard charts and effective dates on all Program Content Guides.</td>
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<td>All in favour. Motion carried.</td>
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5. Next meeting  
September 13, 2016, 3:30-5:30, Room 240, DTN

6. Adjournment  
The meeting adjourned at 3:10 p.m.

**ATTENDEES:**
- Todd Rowlatt
- Jo-Ellen Zakoor
- Kathryn McNaughton
- Dave McMullen
- Debbie Sargent
- David Branter
- Janet Theny
- Mike Tunnah
- Nona Coles
- Elle Ting
- Rick Cyr
- Taryn Thompson
- Paul Yeung

**REGRETS:**
- Jan Weiten
- David Wells
- Charly Jadranin

**GUESTS:**
- Kathy Fukuyama

**RECORDING SECRETARY:**
- Nicole Degagne

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Todd Rowlatt, Chair  
VCC Education Council