



ATTENDANCE

Education Council Members

Elle Ting (Chair)
Andrew Candela
David Wells
Heidi Parisotto
Jo-Ellen Zakoor
John Demeulemeester
Natasha Mandryk
Nona Coles
Paul Yeung
Shawna Broekhuizen
Todd Rowlatt

Regrets

Denise Beerwald (Vice Chair)
Dave McMullen
Gurpreet Kaur
Karen Crossett
Robert Kunka

Guests

Claire Sauvé
Denis Seremba
Hila Coopman
Janet Theny
Janita Schappert
Jacqueline Shehadeh
Jennifer Giesbrecht
Julie Gilbert
Justin Ewart
Laurence Mollerup
Nadia Kawas
Phoebe Patigdas
Sarah Murray
Shirley Lew
Sydney Sullivan

Recording Secretary

Darija Rabadzija

1. CALL TO ORDER

- The meeting was called to order at 3:30 p.m.

2. ACKNOWLEDGEMENT

- E. Ting acknowledged that the meeting is being held on the traditional unceded territory of the Sk̓wx̓wú7mesh Úxwumixw (Squamish), xʷməθkʷəṽəm (Musqueam) and Tseil-Waututh peoples.

3. ADOPT AGENDA

MOTION: THAT Education Council adopt the September 10, 2019 agenda as presented.

Moved by P. Yeung, Seconded & CARRIED (Unanimously)

4. APPROVE PAST MINUTES

MOTION: THAT Education Council adopt the June 11, 2019 minutes as presented.

Moved by N. Mandryk, Seconded & CARRIED (Unanimously)

5. ENQUIRIES & CORRESPONDENCE

- There were none.

6. BUSINESS ARISING

a) Website Redesign

- N. Kawas and H. Coopman presented updates to the program and course pages on the VCC website. Some information (e.g., admission requirements) is directly imported from CourseLeaf, while other content has been rewritten by J. Giesbrecht. Changes were made only to marketing information fields at the bottom of CourseLeaf pages, not to program content guides or course outlines. J. Giesbrecht added that marketing content is reviewed by departments before being posted online.
- Five departments have gone through the website update process so far; the remaining program descriptions will be updated gradually after the website launch in the fall.
- There was a discussion about course room numbers, which are currently not part of the new website. Any feedback regarding the website can be sent to webmaster@vcc.ca.

b) Concept Paper: VR/AR Design and Development Diploma

- S. Lew and J. Shehadeh presented the concept paper for this new joint offering with Vancouver Film School (VFS). Students complete the first term of foundational courses at VCC, followed by two terms at VFS and a final practicum term at VCC.
- N. Mandryk raised questions about access and diversity, due to all-male faculty at VCC and VFS, higher tuition at the private institution, and the challenge for students with disabilities of completing the program in the prescribed time frame. J. Shehadeh acknowledged the dearth of female applicants for instructor positions, while the PAC includes female members. The partnership with VCC allows students to complete pre-requisites to enter VFS, and VCC UT courses will presumably be offered at the usual UT rates. The time limit is necessary in this rapidly evolving field to ensure students' knowledge is current at the start of the practicum.
- T. Rowlatt raised questions about VCC as the credential-granting institution, since VFS teaches the higher-level content, and students complete a practicum in the final term, rather than returning to VCC for classes. J. Shehadeh responded that VCC will hire an instructor with expertise in the field, who will be able to assist students during their practicum and grade their final projects.
- E. Ting inquired how VCC's program compares to BCIT's AR/VR offering. J. Shehadeh explained that BCIT's offering, consisting of four courses, is not comparable to the VCC diploma program, since it only provides an overview and does not equip students to immediately enter the workplace without further training or practice.

c) Annual Report: Admission Requirements & English Language Proficiency Requirements Update

- D. Seremba presented the updated English Language Proficiency Requirements webpage, which has been developed based on consultations with various College departments and student feedback. The Registrar's Office is working with International Education on merging all English language requirements into one document.
- Link: <https://www.vcc.ca/applying/registration-services/english-language-proficiency-requirements/>
For additional information about English Language Proficiency Standards in B.C., please visit: https://www.bccat.ca/pubs/English_Language_July_2019.pdf.

d) 2020 Education Council Meeting Dates

MOTION: THAT Education Council approve the 2020 Education Council Meeting Schedule as presented.

Moved by P. Yeung, Seconded & CARRIED (Unanimously)

7. COMMITTEE REPORTS

a) Curriculum Committee

i) Program & Course Deactivations: LPN Perioperative Program Advanced Certificate

MOTION: THAT Education Council approve the deactivation of the LPN Perioperative Program Advanced Certificate and three courses: NURS 1130, NURS 1131 and NURS 1132.

Moved by T. Rowlatt, Seconded & CARRIED (Unanimously)

- T. Rowlatt explained that the Ministry did not approve funding or implementation of this program, which has therefore not been presented to the Board of Governors for approval. The PCG will be shredded in CourseLeaf and the courses deactivated.

ii) Course Deactivation: HOSP 4260

MOTION: THAT Education Council approve the deactivation of HOSP 4260 Strategic Planning.

Moved by T. Rowlatt, Seconded & CARRIED (Unanimously)

- T. Rowlatt explained that this course was incorrectly included in the Bachelor of Hospitality Management list of courses, instead of GNED 4260 Sustainability in Business. The PCG has been corrected, and HOSP 4260 can be deactivated, since it is not part of any active program.

iii) New Courses: BIOL 2106, 2204, 2216

MOTION: THAT Education Council approve, in the form presented at this meeting, three new Biology Courses: BIOL 2106 Invertebrate Zoology, BIOL 2204 Plant Biology, and BIOL 2216 Comparative Vertebrate Zoology.

Moved by T. Rowlatt, Seconded & CARRIED (Unanimously)

- T. Rowlatt presented the proposal for three new transferrable second-year courses, which will support the launch of the Associate of Science degree.

iv) New Courses: CMPT 2225, 2276, 2295

MOTION: THAT Education Council approve, in the form presented at this meeting, three new Computing courses: CMPT 2225 Data Structures and Programming, CMPT 2276 Intro to Software Engineering, and CMPT 2295 Intro to Computer Architecture.

Moved by T. Rowlatt, Seconded & CARRIED (Unanimously)

- T. Rowlatt presented the proposal for three new transferrable second-year courses, which will support the launch of the Associate of Science and Associate of Arts degrees. Changes requested by Curriculum Committee were completed before submission to Education Council.

v) New Courses: ELSK 0346, 0347, 0446, 0447

MOTION: THAT Education Council approve, in the form presented at this meeting, four new courses: ELSK 0346, ELSK 0347, ELSK 0446 and ELSK 0447.

Moved by T. Rowlatt, Seconded & CARRIED (Unanimously)

- T. Rowlatt presented the LINC department's proposal for four new beginner level English pronunciation and grammar courses, which complement existing courses at the intermediate and advanced levels. The courses are not covered by the LINC contract, but are tuition-reimbursable through the AUG funding. In consultation with the Registrar's Office, course codes were changed from SETL to ELSK.

vi) Program Update: Fashion Merchandising Certificate

MOTION: THAT Education Council approve, in the form presented at this meeting, the revisions to the Fashion Merchandising Certificate program and eight (8) courses.

Moved by T. Rowlatt, Seconded & CARRIED (Unanimously)

- T. Rowlatt presented the proposed revisions as an interim step to update the curriculum before the formal program renewal in 1 ½ years. Changes requested by Curriculum Committee were completed before submission to Education Council.

vii) Program Update: Makeup Artistry Certificate

MOTION: THAT Education Council approve, in the form presented at this meeting, the revisions to the Makeup Artistry Certificate program and eight (8) courses.

Moved by T. Rowlatt, Seconded & CARRIED (Unanimously)

- T. Rowlatt presented proposed revisions, including an increase in hours to give students more time to practice. The 11-credit program does not align with the 18-credit minimum in policy C.1.3 Granting of Credentials; the department is aware and will address this during the formal program renewal in 1 ½ years. The current revisions are required as an interim step to update the curriculum first developed in 2010. Education Council had no concerns.

viii) Program Update: Music Diploma

MOTION: THAT Education Council approve, in the form presented at this meeting, the revisions to the Music Diploma program content guide and 41 course outlines for Preparatory Music and Music Diploma courses.

Moved by T. Rowlatt, Seconded & CARRIED (Unanimously)

- T. Rowlatt and L. Mollerup presented the proposal for minor revisions to correct errors from the large curriculum revisions in 2018. In addition, the number of credits for full-time status was reduced to match current practice in the Registrar's Office.

b) Policy Committee

i) A.1.2 Student Appeal to Board of Governors

MOTION: THAT Education Council recommends the Board of Governors approve revisions to A.1.2 Student Appeal to Board of Governors policy and procedures.

Moved by J. Demeulemeester, Seconded & CARRIED (Unanimously)

- J. Demeulemeester explained that policy A.1.2 Student Appeal to Board of Governors concerns a student's right to appeal suspension or expulsion from the College by the President. Some of the changes were a response to a legal opinion obtained by the Board, stating that the Board should have greater power to review the President's decisions on expulsion or suspension. Proposed revisions also expand grounds for appeal beyond questions of procedural fairness and substantive new information. Committee also recommended the Board pay for translators if required by appealing students.
- J. Demeulemeester emphasized that appeals to the Board are rare, and widening grounds for appeal in A.1.2 does not constitute an argument to expand grounds for appeal in other policies.
- The motion was reworded from "advising" the Board to "recommending approval" of revisions.

c) Appeals Oversight Committee

- A. Candela reported that P. Patigdas (SUVCC) and H. Parisotto have joined the committee. The next Tribunal Training Day is planned for February 21 or 28, 2020.

d) Quality Assurance Committee

i) QAPA Summary

- T. Rowlett reported that VCC received a very positive Ministry response to the QAPA review. He thanked everyone who contributed to the process, especially J.-E. Zakoor, P. Fahim, K. McNaughton and the departments involved.

ii) Annual Program Reviews Summary Report 2018

- T. Rowlett presented the report and highlighted key themes, including space renovations and equipment needs, international and Indigenous student recruitment, and experiential and blended learning.

iii) Program Renewal Report: TESOL

- T. Rowlett presented the report for information. The main recommendation was to move the TESOL program to the School of Instructor Education. Renewal of the TESL Canada accreditation in 2020 is part of the Action Plan.

8. RESEARCH REPORT

- E. Ting reported that the REB will soon renew its membership and is recruiting institutional members to fill vacancies. Research Day is planned for the third week of November, and the Annual Report will be presented in October or November.

9. CHAIR REPORT

- E. Ting presented the Education Council Annual Report 2018 and reminded members of 2019 Education Council election timelines. She noted that D. Wells has taken over the position of Vice President, Academic and Applied Research from K. McNaughton. The Education Council Planning Day will take place on November 29 or December 6; members were asked to indicate their availability and to suggest topics for discussion.

10. STUDENT REPORT

- S. Sullivan has replaced V. Skalicky as SUVCC Executive Director, and new SUVCC Organizer P. Patigdas will work with Education Council and its Standing Committees going forward. Upcoming events include SUVCC elections and the UPass referendum. SUVCC has launched a Deals App for student discounts, and is endorsing various campaigns, including Knock Out Interest on Student Loans; Our Time is Now, encouraging students to vote in federal elections; United Way's Period Promise; and a bill banning conversion therapy.

11. NEXT MEETING AND ADJOURNMENT

- The next Education Council meeting will be held on October 8, 2019 3:30-5:30 p.m., room 240 DTN.

MOTION: THAT Education Council adjourn the September 10, 2019 meeting.

Moved by E. Ting, Seconded & CARRIED (Unanimously)

- The meeting was adjourned at 5:08 p.m.

APPROVED AT THE OCTOBER 8, 2019 EDUCATION COUNCIL MEETING

Elle Ting

Chair, VCC Education Council