



**ATTENDANCE**

**Education Council Members**

Louise Dannhauer (Chair)	David Wells	Marcus Ng
Adrian Lipsett	Emily Logan	Michael Weber
Andy Sellwood	Emily Simpson	Nafiseh Tohidi
Arshpreet Kaur Mangat	James Stansfield	Todd Rowlett
Brianna Higgins	Jessie Williams	Vivian Munroe
Dave McMullen	Joyce Chang	

**Regrets**

Lisa Beveridge	Nelba Garcia
Mandy Hayre	Rosie Gosling

**Guests**

Anastasiya Stolyarova	John Demeulemeester	Shirley Lew
Feras Ghesen	Natasha Mandryk	Willy Aroca Aguirre
Jennifer Kelly	Pervin Fahim	
Jennifer Nguyen	Sarah Cain	

**Recording Secretary**

Darija Rabadzija

**1. CALL TO ORDER**

- The meeting was called to order at 3:31 p.m.

**2. ACKNOWLEDGEMENT**

- L. Dannhauer acknowledged the College’s location on the traditional unceded territories of the xʷməθkʷəy̓ əm (Musqueam), Sḵw̓x̓ wú7mesh (Squamish), and səliłw̓ ətaɁɁ (Tsleil-Waututh) peoples who have been stewards of this land from time immemorial and extended the acknowledgement to the ancestral territories of all participants joining remotely.

**3. ADOPT AGENDA**

**MOTION:** THAT Education Council adopt the April 14, 2026 agenda as presented.  
**Moved by L. Dannhauer, Seconded & CARRIED (Unanimously)**

**4. APPROVE PAST MINUTES**

**MOTION:** THAT Education Council approves the March 10, 2026 minutes as presented.  
**Moved by L. Dannhauer, Seconded & CARRIED (Unanimously)**

**5. ENQUIRIES & CORRESPONDENCE**

- There were none.

## 6. BUSINESS ARISING

### a. Chair Report

- L. Dannhauer provided an update on the Board's department impact session held on April 13. While the Board did approve the 2026-27 Enrolment Plan in March, this session created space for departments to share their concerns and the impacts of programming reductions. Participants were thanked for their contributions.

### b. Annual Deans' and Directors' Presentations – Part 4

- W. Aroca Aguirre, interim Dean of Hospitality, Food Studies & Applied Business presented the annual School update. Key themes included expanded work-integrated learning, dual-credit pathways, leadership in VR/AR instructional technology, increased community and international engagement, and notable student success at provincial, national, and international competitions.
- With the upcoming College restructuring and consolidation of four Schools into three, this area's programming will be distributed to the remaining Schools (Trades, Technology and Design; Arts & Sciences; and Health Sciences).
- W. Aroca Aguirre is retiring and was thanked for his contributions to VCC over the years.

### c. Post-Secondary Sector Update

- D. Wells spoke to BC's public post-secondary system review led by D. Avison. The report will be shared with the provincial government and most likely won't be publicly available until early summer.

### d. Program Suspensions: Business and Technical Writing Certificate, Sport and Recreation Management Certificate, Makeup Artistry Certificate, Event Management Short Certificate, Gladue Report Writing Certificate, Networking Security Advanced Certificate, Optician Diploma

**MOTION:** THAT Education Council recommends the Board of Governors approve the suspension of the programs listed in the decision note effective June 1, 2026.

#### **Moved by L. Dannhauer, Seconded & CARRIED (Unanimously)**

- A. Lipsett presented the proposal to suspend seven Continuing Studies programs, following consultation with relevant departments. The programs are being suspended either due to consistently low enrolment or due to external constraints that preclude any planned future intakes.
- The Optician Diploma ran very successfully, but there is no longer demand for the program due to IRCC policy changes which made the associated CIP code ineligible for post-graduation work permits. The program was fully accredited with Accreditation Canada as of October 2025, and VCC will continue to maintain accreditation status at least until all current students have graduated.

### e. Concept Paper: Construction Engineering Technician Diploma

- T. Rowlatt and F. Ghesen presented the concept paper for the redesign of the CAD & BIM Diploma program to better align with industry needs and improve enrollment. The revised model maintains foundational CAD and BIM training in the first year, then transitions students into a single, streamlined construction engineering technician and project management focus in year two. Developed with input from industry partners and the Program Advisory Committee, the change replaces multiple second-year options with one clear pathway. The goal is to strengthen labor market alignment, improve student outcomes, and revitalize the program.

### f. Concept Paper: Supply Chain and Logistics Short Certificate

- A. Sellwood presented the concept paper for the new Supply Chain and Logistics Short Certificate. The program will be delivered fully online and is designed to meet industry demand for flexible, targeted training. Developed through consultation with employers, the program is intended for working

professionals, career changers, and international learners studying from abroad. The program consists of three existing courses from the Global Supply Chain Management Post-Degree Diploma. Provincial funding has been secured to support online course development, with a planned launch in January 2027. The curriculum will be presented under agenda item 7a.iii.

## 7. COMMITTEE REPORTS

### a. Curriculum Committee

#### i) Program Update: Pharmacy Technician Diploma

**MOTION:** THAT Education Council approve, in the form presented at this meeting, the revised credits for the Pharmacy Technician Diploma and PHAR 2110 Pharmacology for Pharmacy Technicians 2.

**Moved by T. Rowlatt, Seconded & CARRIED (Unanimously)**

- T. Rowlatt presented an adjustment to the credits for the recently approved Pharmacy Technician Diploma. The proposal submitted to the Ministry included 61.5 credits, and the Board approved tuition based on this number. However, the program content guide approved by Education Council lists 61 credits. To rectify this discrepancy, 0.5 credit was added to one course (PHAR 2110).

#### ii) Program Update: Global Supply Chain Management Post-Degree Diploma

**MOTION:** THAT Education Council approves, in the form presented at this meeting, the revised Global Supply Chain Management Post-Degree Diploma program content guide, 2 revised and 13 new course outlines.

**Moved by T. Rowlatt, Seconded & CARRIED (Unanimously)**

- T. Rowlatt presented proposed updates to the Global Supply Chain Management Post-Degree Diploma, raising most courses to third- and fourth-year level to better reflect the prior degree-level education of students. Introductory courses remain at a lower level to support foundational learning. The change aligns the program with similar offerings at other institutions, improves credit transfer and student pathways, and builds on a similar update to the IT Project Management Post-Degree Diploma program that received positive feedback. Minor revisions were requested by Curriculum Committee, including to PLAR and assessment methods. The department will review opportunities to reduce heavy exam weighting in favor of more project-based learning.

#### iii) New Program: Supply Chain and Logistics Short Certificate

**MOTION:** THAT Education Council approve, in the form presented at this meeting, the program content guide for the new Supply Chain and Logistics Short Certificate program, and recommend the Board of Governors approve the credential and implementation of the program.

**Moved by T. Rowlatt, Seconded & CARRIED (Unanimously)**

- A. Sellwood presented the proposal for the new Supply Chain and Logistics Short Certificate created from three existing Global Supply Chain Management Post-Degree Diploma courses. Provincial funding has been secured to support online course development.
- There was a discussion about evaluation plans for asynchronous online delivery, which still need to be developed. It was recommended to market this offering on VCC's micro-credentials webpage.

#### iv) Learning Environment Types

**MOTION:** THAT Education Council approves the changes to the formal Course Outline template and the Learning Environment Type definitions for inclusion in the Course Style Guide.

**Moved by T. Rowlatt, Seconded & CARRIED (Unanimously)**

- T. Rowlatt presented the proposal developed by a working group, which reviewed the learning environment types (hours) listed in course outlines at VCC. The group developed recommendations for updates to this course outline section, as well as definitions of learning environment types to be

included in the Course Style Guide. Details were outlined in the information note included in the meeting package.

- It was suggested to adjust the definition of rehearsal to better reflect how this term is used in the Music department, and to potentially revisit the definition of co-op. These definitions will be listed in the Course Style Guide and can be updated informally in consultation with the Curriculum Committee Chair. It was confirmed that the proposed changes do not impact how scheduling and roombooking are managed.
- The plan is to update the learning environment types in Banner and CourseLeaf by January 2027.

**v) Course Deactivation: DNTL 1107 Dental Radiography Module.**

**MOTION:** THAT Education Council recommends the Board of Governors approve the deactivation of DNTL 1107 Dental Radiography Module.

**Moved by T. Rowlatt, Seconded & CARRIED (Unanimously)**

- This non-credit course was replaced by the new credit-bearing course DNTL 1108.

**b. Education Policy Committee**

**i) Enrolment Plan Management (408) & Suspension and/or Discontinuance of Programs (414)**

- E. Logan presented the new Enrolment Plan Management (408) policy for information. The policy was developed in response to the decision in *Thompson Rivers University Faculty Association v. Thompson Rivers University, 2025 BCSC 2114*, which created uncertainty regarding an institution's authority to suspend or remove program intakes. This new policy establishes clear, Board-approved criteria for when a program intake (not individual courses or electives) may be removed from the Enrolment Plan.
- The Suspension and/or Discontinuance of Programs Policy (414) is due for a scheduled review and was revised in tandem with the development of new policy 408. References to intake cancellations were removed from policy 414, as these are captured in policy 408. Repeated removal of program intakes may indicate the need for program suspension or discontinuance.
- Education Policy Committee (EPC) reviewed both policies at its April 1 meeting and requested a number of edits to both policies and procedures. The policies are open for College feedback until April 28.

**ii) Use of Library Resources (512)**

- The Use of Library Resources (512) policy is undergoing a scheduled five-year review. Most proposed revisions are minor in nature. Key updates include strengthened privacy language and revisions to the interlibrary loan section to improve clarity. EPC reviewed the draft at its April meeting and did not request any changes. The policy is open for College feedback until April 28.

**iii) Minor Updates: Appeal of Final Grade (322), Student Non-Academic Conduct (324), Appeal to Education Council on Educational Matters (321)**

- A number of VCC policies and procedures need to be updated to reflect the closure of VCC's Arbiter of Student Issues (ASI) Office. E. Logan consulted with C. Munro, Associate Vice President, Student and Enrolment Services; T. Rowlatt, Chair of Administrative Policy Committee; and N. Mandryk, Associate Director, Academic Planning, Policy, & Analysis, regarding these changes.
- The first round of proposed edits was reviewed and approved at the April 1 EPC meeting. References to the ASI were removed from Appeal to Education Council on Educational Matters (321) policy and procedures; Appeal of Final Grade (322) policy and procedures; and Student Non-Academic Conduct (324) procedures.
- Under VCC's Policy Development and Management Policy (101), review bodies such as EPC can approve edits to procedures, as long as the revisions are consistent with the intentions of the policy and do not contravene the approved principles. These changes were therefore presented to Education Council for information only.

#### **iv) Update: Education Policy Committee Terms of Reference**

**MOTION:** THAT Education Council approves the updated Education Policy Committee Terms of Reference.

**Moved by E. Logan, Seconded & CARRIED (Unanimously)**

- E. Logan presented the proposal to remove the Arbiter of Student Issues from the committee's membership. EdCo members requested two additional changes: replacing the Coordinator, Curriculum and Policy with the Associate Director, Academic Planning, Policy, & Analysis; and updating section #2a to include two (rather than one) faculty members from each School or Centre, in view of the upcoming consolidation of four Schools into three. EdCo approved the Terms of Reference with these edits.
- It was suggested to review the quorum as well.

#### **c. Education Quality Committee**

##### **i) 2026–27 Curriculum Development (CD) Fund**

- A. Sellwood reported that a CD Fund kick-off session was held earlier in the day for project leaders who received funding this year.

##### **ii) Program Renewal Reports: Career Awareness & Food Services Careers Certificates and Medical Device Reprocessing Technician Certificate**

- A. Sellwood reported on two recently completed program renewals. EQC received the final renewal reports and action plans.

#### **8. STUDENT REPORT**

- J. Stansfield reported that SUVCC recently held its Board elections for the May 2026 to April 2027 term. Terms were recently aligned with other institutions and the BC Federation of Students. Three EdCo student members (J. Stansfield, A. Mangat Kaur and M. Ng) were elected to the SUVCC Board.

#### **9. NEXT MEETING AND ADJOURNMENT**

- The next Education Council meeting will be held on May 12, 2026, 3:30–5:30 p.m.
- The meeting was adjourned at 5:02 p.m.

**APPROVED AT THE MAY 12, 2026 EDUCATION COUNCIL MEETING**

**Louise Dannhauer**  
**Chair, VCC Education Council**