



VANCOUVER COMMUNITY COLLEGE EDUCATION COUNCIL
MEETING MINUTES
June 9, 2026
3:30–5:30 p.m., Videoconference

ATTENDANCE

Education Council Members

Louise Dannhauer (Chair)	David Wells	Marcus Ng
Adrian Lipsett	Emily Logan	Nafiseh Tohid
Andy Sellwood	Emily Simpson	Nelba Garcia
Arshpreet Kaur Mangat	James Stansfield	Rosie Gosling
Brianna Higgins	Joyce Chang	Todd Rowlett
Dave McMullen	Mandy Hayre	Vivian Munroe

Regrets

Jessie Williams	Lisa Beveridge	Michael Weber
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Guests

Anastasiya Stolyarova	Kirsten Hagemoen	Pervin Fahim
Gary Franceschini	Kseniia Osipova	Sara MacFayden
Jennifer Kelly	Lucy Griffith	Sid Khullar
John Demeulemeester	Michael Yue	Tannis Morgan
Kelly Wightman	Pamela McDonald	

Recording Secretary

Darija Rabadzija

1. CALL TO ORDER

- The meeting was called to order at 3:31 p.m.

2. ACKNOWLEDGEMENT

- L. Dannhauer acknowledged the College's location on the traditional unceded territories of the x̱m̱əθḵəy̱ əm (Musqueam), Skwx̱ wú7mesh (Squamish), and səliłw̱ ətaʔṯ (Tsleil-Waututh) peoples who have been stewards of this land from time immemorial and extended the acknowledgement to the ancestral territories of all participants joining remotely.

3. ADOPT AGENDA

MOTION: THAT Education Council adopt the June 9, 2026 agenda as presented.

Moved by L. Dannhauer, Seconded & CARRIED (Unanimously)

4. APPROVE PAST MINUTES

MOTION: THAT Education Council approves the May 12, 2026 minutes as presented.

Moved by L. Dannhauer, Seconded & CARRIED (Unanimously)

5. ENQUIRIES & CORRESPONDENCE

- There were none.

6. BUSINESS ARISING

Annual Contract Training Update

- M. Yue presented the Partnership Development Office's (PDO) annual update on contract training. A summary of 2025/26 contracts was included in the meeting package; 37 new contracts started within that timeframe.
- The importance of collaboration between the PDO and other College areas, and relationship-building within the community were emphasized. Contract training also provides an opportunity for departments to tell their stories and highlight the diversity of VCC's engagement with industry and community.

Annual Deans' and Directors' Presentations – Part 6

- T. Morgan, Associate Vice President Academic Innovation, presented the annual update on the Centre for Education Excellence, which includes the School of Instructor Education, Learning Centre, and Centre for Teaching, Learning & Research. There was a discussion about staffing in the Learning Centre, as well as the recent Provincial Instructor Diploma (PIDP) program renewal.

Academic Year 2026/27, 2027/28, 2028/29

MOTION: THAT Education Council recommends the Board of Governors approve, in the form presented at this meeting, the Academic 2026/2027, 2027/28, and 2028/29.

Moved by E. Logan, Seconded & CARRIED (Unanimously)

- D. McMullen presented the Academic Year dates for the next three years.

7. COMMITTEE REPORTS

Curriculum Committee

i) Program Updates School of Health Sciences – CSH Courses

MOTION: THAT Education Council approve, in the form presented at this meeting, updates to eight program content guides in Health Sciences, adding Cultural Safety and Indigenous Health (CSIH) course(s) to the course lists.

Moved by T. Rowlatt, Seconded & CARRIED (Unanimously)

- T. Rowlatt presented the proposal. Two Cultural Safety and Indigenous Health courses were designed for the School of Health Sciences to respond to the Truth and Reconciliation Commission of Canada Calls to Action and the In Plain Sight Report (2020).
- The current proposal is to formally add the course(s) to the first group of programs. Eventually, students in all Health Sciences programs will be required to take CSH 1010, and diploma and degree students will also complete CSH 1015. Both are 15-hour non-credit courses and tuition free. Students will receive a badge for course completion, and the courses will be reflected on transcripts. CSH 1010 has already run, with CSH 1015 to be piloted soon.

ii) Program Update: IT Operations Professional Certificate & New ITOP Courses

MOTION: THAT Education Council approve, in the form presented at this meeting, revisions to the IT Operations Professional Certificate program content guide, including four revised and four new course outlines; and seven additional new ITOP course outlines.

Moved by T. Rowlatt, Seconded & CARRIED (Unanimously)

- S. Khullar presented proposed revisions to the IT Operations Professional (ITOP) Certificate as part of a broader restructuring of the Network Technology Administration and Security (NTAS) Post-Degree Diploma (renamed Information Systems Security and Administration (ISSA) Post-Degree Diploma).
- ITOP program updates emphasize hands-on, applied learning intended to mirror real-world IT practice. The Short Certificate exit option was removed; instead, a micro-credential (Award of Achievement)

was embedded. Based on Curriculum Committee feedback, a suggested (not mandatory) minimum English level was added to admission requirements to provide guidance for students.

- Separate from the ITOP Certificate, seven new second-year level courses are proposed, which will be part of the revised ISSA PDD. The wireframe stage of the PDD was already approved by the Board, but the full PCG is not moving forward at this time.

iii) New Program: Bachelor of Applied ASL–English Interpretation (Wireframe)

MOTION: THAT Education Council approve, in the form presented at this meeting, the wireframe program content guide for the Bachelor of Applied ASL-English Interpretation, and recommend the Board of Governors approve the new credential.

Moved by T. Rowlett, Seconded & CARRIED (Unanimously)

- K. Hagemoen and S. MacFayden presented the proposal for the new Bachelor of Applied ASL–English Interpretation, which has been submitted to BC’s Degree Quality Assessment Board (DQAB). The degree will combine the existing American Sign Language (ASL) and Deaf Studies Certificate and the Sign Language Interpretation Diploma, with an additional fourth year that allows students to expand and deepen their skills in ASL and interpretation.
- Students will have the option to exit after Year 1 with a Certificate in American Sign Language & Deaf Studies, or after Year 2 with a Diploma in Advanced American Sign Language & Deaf Studies. The plan is to continue offering the certificate as a standalone program as well, for those interested in learning ASL but not seeking interpreter training.
- The current proposal consists of a wireframe program content guide; full course outlines will be presented for approval at a later date. The Degree Quality Assessment Board (DQAB) requires VCC Board approval of the program as part of the Phase 1 application to allow for this degree to be established at VCC.
- Curriculum Committee discussed the admission requirement of English 12 with a minimum ‘B’ grade, which reflects the importance of higher-level English and overall critical thinking skills interpreters require. The department will continue discussing the minimum progression grade (‘B+’ proposed); this detail does not need to be finalized at this time.

iv) New Program: Construction Engineering Technician Diploma

MOTION: THAT Education Council approve, with changes approved at this meeting, the new Construction Engineering Technician Diploma program content guide and six new course outlines, and recommend the Board of Governors approve the credential, creation of six courses, and program implementation.

Moved by T. Rowlett, Seconded & CARRIED (Unanimously)

- K. Wightman presented the proposal for the new Construction Engineering Technician Diploma. This program will replace the existing Computer Aided Draft (CAD) and Building Information Modelling (BIM) Technician Diploma. The total program credits remain unchanged at 70, with 40 credits in Year 1 and 30 credits in Year 2. The Year 1 curriculum will remain the same, with existing specialization options. Year 2 will change significantly and shift towards applied construction engineering technology. The curriculum was developed with industry and instructor input and aligns with current industry standards.
- Historically, students have had the option to exit with a certificate (40 credits) and return to complete the diploma (30 credits), within specified timelines. However, according to the Granting of Credentials (412) policy, students must complete at least 50% new credits to be granted the higher credential.
- As there are no changes to the diploma credit structure, Education Council agreed to continue with the exemption in place for the predecessor program, since Year 2 includes 30 new credits, half of the minimum 60 credits required for diplomas.

- EdCo members requested only minor adjustments to consolidate some program learning outcomes, to be completed after the meeting. Regarding AI tools used in the program, it was recommended to conduct (or confirm) a Privacy Impact Assessment (PIA).

v) Program Updates: Health & Wellness Professional - Cosmetology Diploma and Esthetics & Spa Therapy Certificate

MOTION: THAT Education Council approve, with the changes approved at this meeting, revisions to the Health & Wellness Professional - Cosmetology Diploma program content guide, the Esthetics & Spa Therapy Certificate program content guide, and three revised course outlines.

Moved by T. Rowlatt, Seconded & CARRIED (Unanimously)

- G. Franceschini and P. MacDonald presented proposed revisions to align the Health & Wellness Professional – Cosmetology Diploma and the Esthetics & Spa Therapy Certificate with Qualifications Scotland (formerly Scottish Qualifications Authority, SQA). The revisions focus on strengthening foundational esthetics skills, while removing less in-demand content and accommodating increased assessment requirements. The updated structure provides students with both a VCC credential and the opportunity to obtain Qualifications Scotland unit certification, although these two remain separate.
- The current target date of January 2027 requires notification and consent of current diploma students to transition to the revised curriculum. The department is working on obtaining agreement from all affected students; otherwise, changes would need to be postponed to September 2027.
- Curriculum Committee requested some adjustments, including clarify and distinguish between requirements to pass the VCC course and Qualifications Scotland requirements in evaluation plans. These changes were completed.
- EdCo members suggested aligning the program considerations sections more closely with style guide language. It was agreed to complete these minor edits after the meeting.

vi) New Programs: 2D Animation Diploma & 3D Animation Diploma

MOTION: THAT Education Council provisionally approve, in the form presented at this meeting, the program content guides for the 2D Animation Diploma and the 3D Animation Diploma, and new 28 course outlines, and recommend the Board of Governors approve the credentials, creation of 28 courses, and program implementation.

Moved by T. Rowlatt, Seconded & CARRIED (Unanimously)

- A. Lipsett presented the proposal for the new 2D Animation Diploma and 3D Animation Diploma. VCC will be teaching out the programs to students who have started at another institution. The programs are intense, with about 70 credits completed in one year.
- As the programs are based on existing curriculum, the curriculum documentation does not fully reflect VCC's typical style and formatting standards. At this time, the focus is on maintaining alignment with the curriculum students were originally admitted to, in order to support continuity during the teach-out. Should VCC continue offering the programs in the future, the curriculum documentation would be reviewed for potential adjustments.
- It was agreed to seek provisional approval for these programs, which means an ad hoc committee will be formed to support the programs during the initial offering, with the ability to approve smaller curriculum adjustments.

vii) Minor Curriculum Updates Jan–May 2026

- The information note listing recent approvals by Curriculum Committee was included in the meeting package.

Education Policy Committee

- E. Logan reported that a working group is conducting a full review of the Academic Integrity policy (325). Policy and procedures drafts were discussed at the last committee meeting. The working group will incorporate committee feedback and aims to present an updated version in the late summer or fall.

Education Quality Committee

i) Chair Report

- A. Sellwood reported on the last committee meeting on May 20. F. Chong presented a framework for sustainable program and course redesign, developed by the CTLR. The committee also discussed follow-up items from the Annual Program Review discussion with the deans, including facilitating a session around educational quality at VCC in the fall.

ii) Feasibility Working Group – Business Management & Project Management Post-Degree Diplomas

- A. Sellwood provided an update from the working group, which aims to present its final report with recommendations for the Business Management and Project Management programs in mid July.

8. CHAIR REPORT

- L. Dannhauer reported on the latest meeting of the Academic Governance Council (AGC), which consists of Education Council Chairs and Vice-Chairs from post-secondary institutions across BC. The meeting provided an opportunity to share governance practices and discuss topics including Education Council roles and responsibilities, policy development, curriculum governance, and the impact of artificial intelligence on teaching and learning.
- VCC's 2025 [Strategic Innovation Plan Accomplishments Report](#) was presented to the Board of Governors in May and is now posted online.
- The launch of the revised Graphic Design Diploma was moved to September 2027.

a. EdCo Annual Report 2025

- The report was included in the meeting package.

b. Renamed Programs

- A number of programs have been renamed since 2024. New PCGs (program content guides) were created under the new names in CourseLeaf. L. Dannhauer reported that the previous PCGs will be deactivated for September 2026. Since these deactivations are just an administrative system clean-up, they were presented to EdCo for information only. There is no impact on students still completing the programs.

9. STUDENT REPORT

- A. Mangat Kaur conveyed concerns from students in the Health & Wellness Professional - Cosmetology Diploma regarding a lack of clarity around convocation eligibility. In addition, there were recommendations for earlier and clearer communication to students about tuition payment deadlines and cost of program kits, as well as provision of more affordable, healthy food options to support student well-being. L. Dannhauer recommended addressing these concerns with the department and other relevant College areas.

10. NEXT MEETING AND ADJOURNMENT

- The next Education Council meeting will be held on September 15, 2026, 3:30–5:30 p.m.

- The meeting was adjourned at 5:08 p.m.

APPROVED AT THE SEPTEMBER 15, 2026 EDUCATION COUNCIL MEETING

Louise Dannhauer
Chair, VCC Education Council