



**PROGRAM ADVISORY COMMITTEE
ANNUAL REPORT FOR THE ACADEMIC YEAR [INSERT YEAR HERE]**

**Instructions: This report can be submitted as part of the Annual Program Review
[INSERT NAME OF PERSON TO WRITE/SUBMIT DOCUMENT HERE]**

School/course	
Name of committee chairperson	
Number of meetings held and meeting dates	
Membership (include names, titles, and organization)	
Overall attendance on a scale of 1 to 10 (with 10 being 90% or greater attendance generally across all meetings, 5 being about 50% attendance, and 1 being less than 25% attendance)	
Top 5 agenda discussions summarized here in 250 words or less in paragraph form	
Key recommendations made during the academic year, summarized here in 250 words or less in paragraph form	
Assessment of efficacy of PAC on a scale of 1 to 10 (with 10 being highly effective and 1 being nominally effective)	
Other business or items to note here	