



Volunteer driver form

Broadway campus
1155 East Broadway, Vancouver, B.C. V5T 4V5

Downtown campus
250 West Pender St., Vancouver, B.C. V6B 1S9

Safety, Security & Risk Management
e: secure@vcc.ca
www.VCC.CA

Instructions:

Send completed electronic form via by email to secure@vcc.ca or hard copy form by interoffice mail to Safety, Security, and Risk Management (DSSRM). Forms must be **received** by DSSRM at least **five days before** the date of the off-campus activity. Refer to policy C.3.7 Off-Campus Activity Involving Students for details.

Driver information

Driver's first name

Last name

Driver's license No.

Vehicle Information

The vehicle being used is a: Personal vehicle Rental vehicle Car sharing vehicle

Vehicle owner's name / Rental company name / Car sharing company name

Vehicle owner's address / Rental company address / Car sharing company name

Make, model & year of vehicle

Vehicle plate number

Driver's checklist

- I have a valid Class ____ Driver's License.
- I have provided a copy of my current driver's abstract (copy attached).
- I agree to wear a seatbelt and require all passengers to wear a seatbelt while the vehicle is in operation.
- I am aware that under the BC Motor Vehicle Act I am prohibited from, and I agree to refrain from, using a handheld cell phone or other handheld electronic devices while driving.
- I agree to operate the vehicle in a safe and legal manner.
- The vehicle is roadworthy and maintained in a safe operating condition.
- The vehicle is insured, including a minimum Automobile Liability Insurance Limit of \$1,000,000.
- The registered owner of the vehicle is aware that I am using the vehicle as a volunteer driver for an approved off-campus activity.
- I am aware that the College does not support the use of volunteer drivers to operate vehicles capable of carrying more than 10 passengers, including the driver. I confirm that such is not the vehicle being driven.

Signature

Driver's Signature

Date