Sign Language Interpretation Diploma Program Interview & Video Submission Guidelines

This document provides information about the interview process and video submission guidelines. If you have any questions or need clarification, please contact the Program Assistant, Kelli Carter, at kcarter@vcc.ca.

Panel Interview

Applications will be reviewed by the selection committee. Selected applicants will be invited to attend an online interview.

Panel Interview Details:

- Applicants will be contacted to arrange an interview 1-2 weeks prior to Screening Week.

- Each interview will last approximately **1 hour**.

- Interviews will take place virtually via Zoom.

- Interview panels will include faculty and community members.

Post-Interview Video Submission

After the interview, applicants will receive instructions for a post-interview assignment. Assignments are due **4 hours after the interview concludes**.

Video Submission Requirements:

- Submit **2 videos 5 - 10 minutes** each – 1 using ASL and 1 using spoken English. Instructions for each video will be provided after the interview.

- **Platforms**: Record and upload videos to **YouTube.**

- **Labeling**: Videos must be labeled with your **student number, name, and video title**.
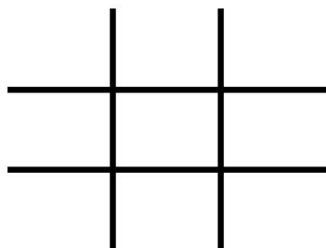
Recording Tips for Video Submission:

As future interpreters using a visual-gestural language, creating visually clear recordings is critical to receiving and providing feedback. Use these tips to produce high-quality videos:

Framing Tips:

- Ensure your face is in the **top third** of the frame, with a small space between the top of your head and the frame's upper edge.

- Ensure the camera is **parallel to your line of vision** (not angled up or down).

- Frame yourself to show the entire signing space – from your **lower torso to the top of your head** – to capture facial grammar and expressions clearly.

- Look for **horizontal and vertical alignment** (e.g., edges of doors or bulletin boards) to prevent tilted or skewed videos.

- Apply the **rule of thirds**: Position points or lines of interest at 1/3 or 2/3 of the frame for a balanced composition.

Clothing Tips:

- Wear **solid-coloured attire** that contrasts with your skin tone and background.

- Avoid visual distractions like **busy patterns, large jewelry, or flashy accessories**.

- Keep hairstyles simple and clear of your face to ensure maximum visibility of your signing.

Background & Lighting Tips:

- Use a **clean, uncluttered background** that is appropriate and distraction-free.

- Ensure you are **adequately front lit** to avoid shadows on your face and hands.

- Focus on creating **clear visibility of signing and facial expressions**.

- Ensure the sound is **audible** for spoken portions of the video.

Important Reminder:

Not meeting the above standards could result in your submission being returned and considered incomplete.