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CAAW 0631: Education/Employment Exploration

EFFECTIVE DATE

September 2017

DEPARTMENT

Community & Career Education

DESCRIPTION

This course provides students with experiential learning opportunities to develop and participate in personal, education and career planning. Learners will complete a variety of inventories and assessments related to education and employment and will become familiar with the provincial and federal legislative bodies and laws governing human and employee rights and responsibilities. Instruction is delivered for WHMIS, workplace safety practices and procedures, and WorkSafeBC guidelines. This course is part of the Career Awareness program.

CREDITS

5.0

YEAR OF STUDY

ABE Fundamental Literacy(Grade8&below)

PREREQUISITES

Admission to the Career Awareness Program

COREQUISITES

None

COURSE LEARNING OUTCOMES

Upon successful completion of this course, students will be able to:

- Complete various inventories/assessments related to education and employment
- Participate in and develop personal, education, career plans and goals
- Identify the rights and responsibilities as a worker and citizen in BC according to the BC Human Rights Code, BC Employment Standards Act and Federal Employment Equity Act
- Identify safety signs, symbols, and equipment including WHMIS
- Cite safety measures, procedures to follow in case of an accident and the role of WorkSafeBC
- Identify and describe reasonable education / workplace accommodations/adjustments and support
- Research job profiles and education/training opportunities

- Identify and assess personal skills, abilities, work skills, habits, performance and compatibility with the type of work chosen
- Identify a transition plan which outlines personal and career planning goals
- Identify various work environments through participating in industry tours

PRIOR LEARNING ASSESSMENT & RECOGNITION (PLAR)

None

HOURS

Lecture: 100

INSTRUCTIONAL STRATEGIES

lectures, presentations, demonstrations, discussion groups, case studies, field assignments and independent or group projects, field practicum, audio visual and web related materials individualized and group tutorial

GRADING SYSTEM

Satisfactory/Unsatisfactory

PASSING GRADE

S- Satisfactory=50%

EVALUATION PLAN

Type	Percentage	Assessment activity
Assignments	10	
Quizzes/Tests	25	
Final Exam	10	
Other	35	observation of demonstrated skills
Participation	20	

COURSE TOPICS

- Interest inventories and assessments
- (CAAT; Becker reading free interest inventory)
- Online career exploration

- Employment terms and vocabulary Industry tours
- BC Human Rights Code, BC Employment Standards Act, Federal Employment Equity Act
- Role of unions
- Citizen and employee rights and responsibilities
- Education/workplace accommodations/adjustments and supports
- Safety signs, symbols, and equipment including WHIMIS
- Safety measures, procedures to follow in case of accident
- Role of WorkSafe BC
- Research job profiles
- Research education/training opportunities
- Participate in goal planning

LEARNING RESOURCES

None

Notes:

- Course contents and descriptions, offerings and schedules are subject to change without notice.
- Students are required to follow all College policies including ones that govern their educational experience at VCC. Policies are available on the VCC website at:
<https://www.vcc.ca/about/governance--policies/policies/>.
- To find out how this course transfers, visit the BC Transfer Guide at <https://www.bctransferguide.ca>.

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