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## CSTP 2208: Career Path Search

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### EFFECTIVE DATE

September 2019

### DEPARTMENT

Computer Systems Tech Diploma

### DESCRIPTION

In this course students will prepare a career path portfolio based on their accumulated skills, qualifications, demo apps, and accomplishments. Students will revise their resume and cover letter to target an IT job posting. In a simulated job interview, students will answer behavioral questions and demonstrate the use of a career path portfolio.

### CREDITS

1.0

### YEAR OF STUDY

2nd Year Post-secondary

### PREREQUISITES

None

### COREQUISITES

None

### COURSE LEARNING OUTCOMES

Upon successful completion of this course, students will be able to:

- Develop a portfolio
- Prepare a resume and cover letter
- Demonstrate interview skills
- Demonstrate effective job searching skills

### PRIOR LEARNING ASSESSMENT & RECOGNITION (PLAR)

None

## HOURS

Lecture: 10

Lab: 10

## INSTRUCTIONAL STRATEGIES

Instructional strategies include classroom lectures, demonstrations, group discussions, computer lab and hands-on practical work.

## GRADING SYSTEM

Letter Grade (A-F)

## PASSING GRADE

C

## EVALUATION PLAN

Type	Percentage	Assessment activity
Portfolio	30	
Other	20	Prospecting email and generic resume
Other	20	Targeted resume and cover letter
Other	10	Job / Company search and filtering
Other	20	Behavioral interview & analysis

## COURSE TOPICS

- Portfolio
- Resume and cover letter
- Interview skills

## LEARNING RESOURCES

None

Notes:

- Course contents and descriptions, offerings and schedules are subject to change without notice.
- Students are required to follow all College policies including ones that govern their educational experience at VCC. Policies are available on the VCC website at:  
<https://www.vcc.ca/about/governance--policies/policies/>.
- To find out how this course transfers, visit the BC Transfer Guide at <https://www.bctransferguide.ca>.

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**Downtown campus**

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**Annacis Island campus**

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