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ELSK 0846: Communication Skills for Online Learning - Intermediate

EFFECTIVE DATE

April 2021

DEPARTMENT

ESL Pathways

DESCRIPTION

In this course, learners will focus on developing English language and intercultural communication skills for success in the online learning environment at an intermediate level (CLB 5-6). This course introduces students to strategies for online learning, preservation of privacy online, and academic integrity. Students will also learn to identify gaps in their own digital literacy and how to continue to develop as online learners. Prior to enrolling, students should have basic computer skills in order to improve their success on communication tasks using software.

CREDITS

0.0

YEAR OF STUDY

ESL Course

PREREQUISITES

CLB 4 or equivalent, or department approval

COREQUISITES

None

COURSE LEARNING OUTCOMES

Upon successful completion of this course, students will be able to:

- Use appropriate tone and register at a CLB 5-6 level when writing specific types of digital correspondence in an online learning environment
- Use communication strategies to request technical help in both written and oral English at a CLB 5-6 level
- Use basic active listening skills to participate effectively in a synchronous online session
- Use a series of written and oral instructions at a CLB 5-6 level to perform basic technical tasks and access student services online

- Use different web browsers and websites to search and find information related to technical help and student services online at a CLB 5-6 level
- Identify and use basic effective learning strategies specific to the online learning environment
- Identify gaps in one's own knowledge regarding digital literacy and create basic strategies to continue to develop as an effective online language learner

PRIOR LEARNING ASSESSMENT & RECOGNITION (PLAR)

None

HOURS

Lecture: 20

INSTRUCTIONAL STRATEGIES

Instructional strategies include lecture, demonstration, pair and group discussion, and self-study modules through a Learning Management System

GRADING SYSTEM

Satisfactory/Unsatisfactory

PASSING GRADE

S (60%)

EVALUATION PLAN

Type	Percentage	Assessment activity
Assignments	60%	Written and practical assignments to demonstrate digital literacy, intercultural communication and English language skills, self-assessments
Quizzes/Tests	30%	Short quizzes to demonstrate basic knowledge of course topics
Participation	10%	Active involvement in live instructional sessions and online activities

COURSE TOPICS

- Seeking technical help
 - Online research
 - Protecting privacy online
 - Participating effectively in an online learning community
 - Effective written and oral communications online
 - Digital literacy

LEARNING RESOURCES

None

Notes:

- Course contents and descriptions, offerings and schedules are subject to change without notice.
- Students are required to follow all College policies including ones that govern their educational experience at VCC. Policies are available on the VCC website at:
<https://www.vcc.ca/about/governance--policies/policies/>.
- To find out how this course transfers, visit the BC Transfer Guide at <https://www.bctransferguide.ca>.

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