



VANCOUVER COMMUNITY COLLEGE BOARD OF GOVERNORS
PUBLIC MEETING MINUTES

May 25, 2022

5:30 p.m. Room 5025, Broadway Campus & Zoom

ATTENDANCE

Board Members

- Joey Hartman (Chair, Board/HRC)
- Libby Davies (Vice Chair)
- Jeffrey Yu (Chair, FAC)
- Mahin Rashid (Chair, Governance) REGRETS
- Karen Brooke
- Ladan Sahraei
- Nadia Belokopitov
- Paul Yeung (Zoom)
- Seung Oh (Zoom)
- Shobha Rajagopalan
- Sue Hammell (Zoom)

Staff Resources

- David Wells VP, Academic & Applied Research
- Ian Humphreys VP, Admin & International Dev.
- Kate Dickerson VP, People Services
- Jane Shin VP, Students & Community Dev.
- Elmer Wansink AVP, IT & CIO
- Clayton Munro AVP, Student & Enrolment Services
- Tannis Morgan AVP, Academic Innovation REGRETS
- Jamie Choi ED, Finance & CFO
- Karen Wilson ED, Marketing & Communications
- Deborah Lucas EA, Board of Governors
- Lisz Keallen ASL Interpreter
- Joy Allan ASL Interpreter

Ex-Officio

- Ajay Patel President & CEO
- Natasha Mandryk Chair, Education Council

Guests

- Taryn Thomson President, VCCFA
- Sarah Kay Asst. Dept. Leader, EAL
- Chris Joyce President, CUPE Local 4627 REGRETS
- Sydney Sullivan Executive Director, SUVCC

VCC recognizes and acknowledges the Musqueam, Squamish and Tsleil-Waututh people, on whose traditional and unceded territories we live, learn and work.

1. CALL TO ORDER, LAND ACKNOWLEDGEMENT & OPENING REMARKS

- The meeting was called to order at 5:33 p.m., P. Yeung presented the land acknowledgement and J. Hartman followed with opening remarks.
 - Acknowledging the tragic mass shooting at a school in Uvalde, Texas, the continued findings of burial sites at residential school locations and the impact of the Ukraine war, it's important to remember that coming together, as they do as a Board, allows opportunity for positive change, in the spirit of moving forward.
 - Board member, Jeffrey Yu, was congratulated for being a finalist for the Top 75 Immigrant Canadian Awards. Vice Chair, Libby Davies, was also congratulated for her YWCA Women of Distinction Award nomination. The ceremony to announce the winner is on May 26.
 - Wished luck to students from VCC's hairstyling, culinary & auto programs, who are competing in the Skills Canada National Competition 2022 at Vancouver Convention Centre on May 26-27. They brought home medals from the provincials, which advanced them to the nationals.
- Ajay Patel presented opening remarks:
 - Commended the marketing team, student services and faculty for hosting another successful "virtual" Experience VCC, where individuals were able to browse over 140+ programs, speak to an advisor, learn about student services, and talk to instructors about programs of interest.

- Acknowledged VCC’s Indigenous Education and Community Engagement (IECE) team, who participated in and hosted events throughout May to raise awareness of Indigenous culture and campaigns, including Red Dress Day, Moose Hide Day and the Three Sisters Planting Ceremony at the Broadway Campus gardens.
- A. Patel introduced VP, Ian Humphreys, for an update on the Campus Plan and the new Centre for Clean Energy, Auto and Innovation (CCEAI) building.
 - Between Apr 25-May 2, 2022 (aka Super Week One), consultations with internal stakeholders took place, tech evaluations of construction options were developed, and a Knowledge Keepers Workshop was held, which Chief Ian Campbell attended. At the workshop, old maps were used to show locations of Indigenous villages and ceremony sites. They talked about the skilled craft builders, local plants and animals, and legends and stories about portals to other dimensions. The group made connections to the new building and the Indigenous history of the area.
 - On May 18, 2022, a policy statement for the Broadway Plan was presented by City Council. It gave intent; to support the long-term expansion of VCC as a hub for learning and innovation, with a broader range of uses to serve the student population and larger community. Also, that development should meaningfully contribute to the “Cultural Ribbon” concept which acknowledges the history along this corridor in its landscape and artwork. It spoke to the consideration of a range of uses on the campus site, e.g., retail/service uses and affordable housing.
 - The week of Jun 20, 2022 (aka Super Week Two), consultations will continue, bringing forward the initial site plan and preliminary design information.

2. APPROVAL OF AGENDA AND CONSENT AGENDA.

MOTION: THAT the VCC Board of Governors approve the May 25, 2022, agenda, and approve/acknowledge receipt of the following items on the consent agenda:

- 2.1** Minutes: Mar 30, 2022, Public Board Meeting
- 2.2** Board Correspondence
- 2.3** News & Events

Moved, Seconded & CARRIED (Unanimously)

3. ACTION TRACKER

- No brought forward actions from Mar 30, 2022, Board of Governors Public Meeting.

4. CONSTITUENCY GROUP UPDATES

4.1 CUPE Local 4627

- No report.

4.2 Student Union of Vancouver Community College (SUVCC): Presented by SUVCC Exec. Director, S. Sullivan

- The SUVCC is working with the BC Federation of Students to submit a response to the funding review, through a VCC lens.
- S. Sullivan is moving on to another student union but will stay to onboard her replacement before leaving. J. Hartman thanked her for her dedication to the SUVCC and for her work with the Board.

4.3 Vancouver Community College Faculty Association (VCCFA): Presented by President, T. Thomson

- T. Thomson introduced Sarah Kay, English as an Additional Language (EAL) Assistant Department Leader, who addressed the Board on the matter of reduced course offerings in EAL and the impact on students and faculty. The department has been advocating for international cohorts and low barrier access to registration, including fast track processes for new students. It is their opinion that the College has systemic issues which need to be addressed, and they are questioning what other development funding or cost reduction strategies have been considered, e.g., community partnerships.
- Management emphasized the reduced offering were a result of declining student numbers. VCC does have capacity to accommodate students. Management agreed there are some long-standing challenges with registration, which can prolong the process. Also, EAL enrolment has declined across the sector. Until the funding process changes, Management is committed to advocating to government.
- The Board noted that the issue of registration has been raised before, and there are a few factors that make it complex to address. J. Hartman thanked T. Thomson and S. Kay for their presentation.

5. EDUCATION COUNCIL (EdCo)

5.1 Education Council Chair's Report

- Education Council's (EdCo) composition, as legislated by the College & Institute Act, does not include Indigenous representation, however, the Act provides an opportunity to add additional members in Section 15(3). EdCo directed its Executive to develop a detailed case for the proposal of adding up to three Indigenous seats on EdCo. It will incorporate consultation with Indigenous Education and Community Engagement department, community feedback, and a legal opinion.
- EdCo has concerns regarding providing advice on the Enrolment Plan. This is the result of being informed the of the reduction in EAL courses after their vote. N. Mandryk acknowledged that EdCo's decision is based on high-level data and does not consider the budget when providing advice on enrolment, however, they consider it important to be aware of significant program revisions at the time of consideration. EdCo are not amending their advice to the Board but will be looking at the Enrolment Plan consultation process with the view of improving communication and providing training on interpreting the Plan.

5.2 Academic Year 2022/2023, 2023/2024, and 2024/2025

- The Academic Year is developed to support the coordination of academic and campus activities and operation of the Registrar's Office. It includes public holidays and College closures, term dates, exam periods, and grade submission deadlines.

MOTION: THAT, on the advice of Education Council, the Board of Governors approve, in the form presented at this meeting, the Academic Year 2022/2023, 2023/2024, and 2024/2025
Moved, Seconded & CARRIED (Unanimously)

6. FINANCE AND AUDIT COMMITTEE (FAC) REPORT

6.1 Chair's Report

- The Finance and Audit Committee (FAC) met on May 18, 2022. They received the Financial Performance for information (Item 6.2) and considered the 2021/22 Audited Financial Statements. (Item 6.3)
- The next meeting is Jun 15, 2022.

6.2 Financial Performance (for the Twelve Months ended Mar 31, 2022)

- The transfer of the Annacis Island Campus capital lease resulted in a recognized gain of \$1.3M as an extraordinary item in the financial statements and resulted in a “paper” surplus at year-end of \$6,531.
- Overall, both domestic and international tuition revenue increased, including programs Medical Device Reprocessing Technician, Business Management, Project Management, Hospitality and Early Childhood Care & Education. There are also revenue increases in contract training, parking, movie rentals and commercial services.
- Regarding the transfer of funds to the VCC Foundation for purpose of campus development, it was noted that a robust fundraising campaign will be established to raise the funds to complete the projects.

6.3 2021/22 Audited Financial Statements

- External auditors KPMG have conducted this year’s audit of VCC’s accounts and transactions. It is the second year of a 5-year contract with KPMG for this service. The 2021/22 Financial Statements satisfy the audit requirements, under the College and Institute Act. The statements were approved by FAC for recommendation to the Board.
- VCC’s finance team, under Jamie Choi’s leadership, was commended for their support. It was a collaborative approach, made easier this year with the audit conducted on-site. Last year the team had the challenge of conducting the audit under remote working conditions.

MOTION: That, on the recommendation of the Finance and Audit committee, the Board of Governors approve the 2021/22 Audited Financial Statements.
Moved, Seconded & CARRIED (Unanimously)

7. GOVERNANCE COMMITTEE (GC) REPORT

7.1 Chair’s Report

- The Governance Committee (GC) have conducted the annual Board Evaluation and met on Apr 27, 2022, to discuss the results. The committee’s recommendations have since been approved by the Board. The committee will next meet on Jun 3, 2022, to discuss how to progress them.

8. HUMAN RESOURCES COMMITTEE (HRC) REPORT

8.1 Chair’s Report

- The Human Resources Committee (HRC) met on May 16, 2022. They considered and subsequently approved the annual Executive Compensation Disclosure Statement for submission to the Public Sectors Employers’ Council (PSEC). The statement reports the compensation for the President and the next five highest ranking/paid executive positions with an annualized base salary of \$125,000 or greater during the 2021/2022 fiscal year. Upon PSEC’s direction, it’s posted publicly on VCC.ca. All PSI’s statements are located on PSEC’s website.
- The HRC will meet before the fall to conduct the 6-month review of the president’s objectives.

9. NEW BUSINESS

9.1 2022/23 Government Mandate Letter

- The 2022/23 Mandate Letter letter builds on expectations outlined in the 2021/22 Mandate Letter.
- Mandate Letters for public sector organizations, including postsecondary institutions, are now being issued once per government term. As such, the 2021/22 PSI Mandate Letter remains in effect.

Instead of receiving a new Mandate Letter each year, the Ministry may provide institutions with an interim letter, such as the one in the board package to build on and/or clarify priorities and expectations in the existing Mandate Letter.

- The Board Chair is required to sign the Mandate Letter upon resolution of the Board, thus, acknowledging the Board's understanding of the priorities and expectations.

MOTION: THAT the Board of Governors understand the priorities and expectations set out in the 2022/23 Government Mandate Letter.

Moved, Seconded & CARRIED (Unanimously)

9.2 Colleges & Institutes Canada (CiCan) Annual Conference

- N. Mandryk and A. Sahagun represented the Board of Governors at the 2022 CiCan annual conference in April. The theme was Navigating Anew. Overall, they found the presentations and workshop sessions informative. Topics of interest for presentations and discussion included ways in which countries can protect their economic status, accessible education, justice, equity, diversity and inclusion (JEDI) and mental health. The future of program delivery is moving in the direction of shorter programs, Artificial Intelligence, continuing hybrid learning.

10. NEXT MEETING & ADJOURNMENT

- The next regular Board of Governors Public Meeting is on Jun 29, 2022. With no further business, the meeting adjourned at 7:54 p.m.

APPROVED AT THE JUNE 29, 2022, PUBLIC BOARD MEETING



Joey Hartman

Chair, VCC Board of Governors