



## ATTENDANCE

### Education Council Members

Natasha Mandryk (Chair)  
Shantel Ivits (Vice-Chair)  
David Wells  
Heidi Parisotto  
Ishaan Saini  
Janita Schappert  
Jessica Yeung  
Jo-Ellen Zakoor  
John Demeulemeester  
Louise Dannhauer  
Marcus Ng  
Poshak Sachdeva  
Sarah Kay  
Shantel Ivits

### Regrets

Dave McMullen  
Lucy Griffith

### Recording Secretary

Darija Rabadzija

### Guests

Adrian Lipsett  
Ali Oliver  
Andrew Dunn  
Andy Sellwood  
Claire Sauvé  
Clay Little  
Dawn Cunningham Hall  
Dennis Innes  
Elle Ting  
Jane Shin  
Jennifer Gossen  
Joy Dalla-Tina  
Julie Gilbert  
Nicole Degagne  
Shaun Wong  
Shirley Lew  
Sydney Sullivan  
Tannis Morgan  
Taryn Thomson

## 1. CALL TO ORDER

- The meeting was called to order at 3:31 p.m. N. Mandryk welcomed EdCo Executive members and committee chairs elected at the December Education Council meeting: S. Ivits (Vice-Chair), L. Griffith and S. Kay (EdCo Executive), T. Rowlatt (Chair of Curriculum and Education Quality Committees), S. Kay (Chair of Education Policy Committee). N. Mandryk was elected Chair of Appeals Oversight Committee.

## 2. ACKNOWLEDGEMENT

- N. Mandryk acknowledged the College's location on the traditional and unceded territories of the x<sup>w</sup>məθk<sup>w</sup>əy̓ əm (Musqueam), Sḵw̓x̓ wú7mesh (Squamish), and sə̓lilw̓ ətaʔt (Tsleil-Waututh) peoples who have been stewards of this land from time immemorial and extended the acknowledgement to the ancestral territories of all participants joining remotely.

## 3. ADOPT AGENDA

**MOTION:** THAT Education Council adopt the January 11, 2022 agenda as amended.

**Moved by D. Wells, Seconded & CARRIED (Unanimously)**

- N. Mandryk proposed new agenda item 6d) to discuss current developments around program delivery for the Winter Term.

#### 4. APPROVE PAST MINUTES

**MOTION:** THAT Education Council approve the December 7, 2021 minutes as presented.

**Moved by T. Rowlatt, Seconded & CARRIED (Unanimously)**

#### 5. ENQUIRIES & CORRESPONDENCE

- There were none.

#### 6. BUSINESS ARISING

##### a) Strategic Innovation Plan (SIP) Implementation

- J. Shin presented an overview of the Strategic Innovation Plan (SIP) refresh process, which culminated in the approval of the refreshed plan last summer. The SIP is posted on a new [website](#), which also includes a historical timeline of VCC and the area back to pre-colonial times.
- Departments were invited to submit concrete objectives to advance the five SIP priorities and their associated goals, and to inform decisions on resource and budget allocation. A total of about 120 initial objectives were received. This list was refined and narrowed down to around 80 objectives based on various considerations (number of objectives; operational versus strategic initiatives; urgency; impact; financial requirements; complexity; and timelines). Objectives will be sequenced over the next three years, with varying timeframes and reassessment of available resources and capacity before a new activity is started. Reporting on completed objectives would take place at the end of each year.
- EdCo members commended the focus on feasibility and responsiveness to changes. It was requested that the list of objectives be shared with VCC's governance bodies, with a view to transparency and accountability. J. Shin laid out concerns about publishing the full list of objectives but will bring this feedback to the Senior Leadership Team. Objectives under the academic innovation priority could be outlined more explicitly in the Academic Master Plan.

##### b) Library Update

- Following up on questions by the VCCFA at the last meeting, T. Morgan presented an update on Library staffing. The Library plans to hire an Indigenous initiatives coordinator, advancing the Strategic Innovation Plan priorities of Indigenization and decolonization. This role was created in the context of a review of the different library coordinator positions and a retirement last year. Some Library operations needed to be shifted since no additional position was created, as originally proposed. T. Rowlatt commended T. Morgan for the collaborative process to reach this outcome and expressed the support of the Library team for this approach.
- There were questions about support for Indigenizing curriculum as faculty are eager to embark on this work. Efforts have begun to secure Indigenous curriculum development support.

##### c) Program Reset Working Group

- T. Morgan reported on the Program Reset Working Group, established last summer to prepare for the return to campus in September 2021, with some continued online/blended delivery. During the first phase of the project, two online developers were rehired to support faculty. The focus during Phase 2 (Sep 2021-March 2022) is on monitoring, and Phase 3 will see an evaluation of the project.
- Two subcommittees, led by A. Dunn and L. Apouchtine, respectively, will address emerging questions around quality and operational issues. The quality subgroup is reviewing data on both students' and instructors' experiences with blended delivery. Survey data from Institutional Research will be supplemented with information from focus groups planned for January and February. Findings will be shared in a report and may lead to, for example, additional training to address identified gaps.
- Members emphasized the importance of UDL (Universal Design for Learning) considerations and of continuing to serve students who are not able to study online. There was a discussion about

standardization and best practices (e.g., delineating the maximum duration of online sessions and appropriate breaks) and ensuring data is captured for specific programming areas such as trades.

#### d) Program Delivery Winter Term 2022

- N. Mandryk opened the floor to questions around program delivery for the Winter Term in view of the current pandemic situation. Different student preferences for online versus in-person delivery within a class present a challenge. D. Wells highlighted the importance of consulting with students if changes are made to the originally planned delivery mode. Important factors to consider are educational quality and continuity, as well as external requirements, such as IRCC rules impacting international students.

#### e) Annacis Island Update

- D. Wells reported that agreements were reached with BCIT regarding the lease, programming, and equipment, and implementation is in progress. A small part of the HMT program will return to VCC's Broadway campus. It was acknowledged that the situation is very challenging for affected faculty and staff.

### 7. COMMITTEE REPORTS

#### a) Curriculum Committee

##### i) New Course: BIOL 1602 Human Anatomy & Physiology

**MOTION:** THAT Education Council approve, in the form presented at this meeting, the new course BIOL 1602 Human Anatomy & Physiology

**Moved by T. Rowlatt, Seconded & CARRIED (Unanimously)**

- T. Rowlatt presented the proposal to change the current course number from NURS 1602 to BIOL 1602; no other changes were made. This course is taught by the Science department and is an admission requirement for the Practical Nursing Diploma program.

##### ii) New course: PIDP 3351 & Program Update: Provincial Instructor Diploma

**MOTION:** THAT Education Council approve, in the form presented at this meeting, the new course PIDP 3351 Feedback Strategies and the revision to the program content guide for the Provincial Instructor Diploma.

**Moved by T. Rowlatt, Seconded & CARRIED (Unanimously)**

- T. Rowlatt presented the proposal for this new elective course in the Provincial Instructor Diploma program. Students need to complete seven elective courses, and a course on feedback strategies was requested by students. Curriculum Committee requested a few edits, which were completed.

##### iii) New Program: Applied Leadership and Business Management Certificate

**MOTION:** THAT Education Council approve, in the form presented at this meeting, the curriculum for the new Applied Leadership and Business Management Certificate program, including 18 new courses, and recommend the Board of Governors approve the credential.

**Moved by T. Rowlatt, Seconded & CARRIED (Unanimously)**

- Program Coordinator J. Dalla-Tina presented the proposal. Following the renewal and in consultation with industry stakeholders, the program was significantly redesigned and now consists of six core courses and additional electives grouped into five different specializations. The program is designed to be flexible; students can take individual courses à la carte, obtain microcredentials (awards of achievement) by completing all courses in one or more specialized areas, and/or complete the full certificate.

- T. Rowlatt added that Curriculum Committee requested only a few edits, including removing the age requirement. There were questions about the lack of admission requirements; Curriculum Committee had discussed this point and felt comfortable not adding formal language requirements to make enrolling simple and flexible, particularly since students may decide to take only one course. Strong oral and written skills in English are listed under recommended characteristics of students.

#### iv) Minor Curriculum Changes

- b) T. Rowlatt presented the biannual information note on minor curriculum changes approved by the committee.

#### c) Policy Committee

- S. Kay has taken over as committee chair; the group has not met since the last EdCo meeting.

#### d) Appeals Oversight Committee

- N. Mandryk reported that the committee has not met since the last EdCo meeting. The future of the committee's structure and work is under review; the next step will be a conversation with AVP Student & Enrolment Services C. Munro.

#### e) Education Quality Committee

##### i) CD Fund 2022-2023

- T. Rowlatt reported that proposals are accepted until February 11; adjudication will take place in early March. The CTLR will host a workshop on CD Fund proposals on January 25.
- The guidelines for proposals are largely the same as last year. It was clarified that this year development of online teaching and learning materials will remain eligible for funding. This will be revisited next year in the context of the new Service Innovation and Enhancement Fund (SIEF), which also covers online development (limited to faculty).

### 8. RESEARCH REPORT

- E. Ting reported that the Research Advisory Committee reviewed its Terms of Reference in December. This group adjudicates the VCC Research Fund; the call for proposals will go out in February, with adjudication in mid-March. Successful applicants can start their research projects on April 1.
- The next VCC [Teaching, Learning, and Research Symposium](#) will be held on March 10 & 11, 2022 - Untangling and Weaving Our History, Knowledge, and Ways of Being: Co-Creating and Making Space for Indigenization and Decolonization in Teaching, Learning, and Research. Presentation proposals can be submitted until January 21, 2022.

### 9. CHAIR REPORT

- N. Mandryk announced the upcoming by-election for vacancies on Education Council: two faculty seats (CTLR/School of Instructor Education and Student Success) and two support staff seats. (Nomination period: January 17-28; campaign period: January 31-February 4; voting: February 9-15).

### 10. STUDENT REPORT

- Related to the conversation about online learning, S. Sullivan reported that SUVCC has started receiving feedback from students and will share updates with Education Council.

### 11. NEXT MEETING AND ADJOURNMENT

- The next Education Council meeting will be held on February 8, 2022, 3:30-5:30 p.m.

**MOTION:** THAT Education Council adjourn the January 11, 2022 meeting.

**Moved by N. Mandryk, Seconded & CARRIED (Unanimously)**

- The meeting was adjourned at 5:06 p.m.

**APPROVED AT THE FEBRUARY 8, 2022 EDUCATION COUNCIL MEETING**

**Natasha Mandryk**  
**Chair, VCC Education Council**