



ATTENDANCE

Education Council Members

Natasha Mandryk (Chair)
Shantel Ivits (Vice-Chair)
Dave McMullen
David Wells
Heidi Parisotto
Ishaan Saini
Janita Schappert
Jessica Yeung
Jo-Ellen Zakoor
John Demeulemeester
Louise Dannhauer
Lucy Griffith
Marcus Ng
Poshak Sachdeva
Sarah Kay
Todd Rowlatt

Guests

Adrian Lipsett
Ali Oliver
Andrew Dunn
Claire Sauv e
Clay Little
Dawn Cunningham Hall
Dennis Innes
Elle Ting
Francesco Barillaro
Jennifer Gossen
Mari Paz Vera
Milagros Palacios Infantas
Patris Aghakian
Pervin Fahim
Shaun Wong
Shirley Lew
Sydney Sullivan
Tannis Morgan
Taryn Thomson

Recording Secretary

Darija Rabadzija

1. CALL TO ORDER

- The meeting was called to order at 3:30 p.m.

2. ACKNOWLEDGEMENT

- N. Mandryk acknowledged the College’s location on the traditional and unceded territories of the xʷm  kʷ  y  m (Musqueam), S kw  w 7mesh (Squamish), and s ilil   ta7t (Tsleil-Waututh) peoples who have been stewards of this land from time immemorial and extended the acknowledgement to the ancestral territories of all participants joining remotely.

3. ADOPT AGENDA

MOTION: THAT Education Council adopt the February 8, 2022 agenda as amended.

Moved by J.-E. Zakoor, Seconded & CARRIED (Unanimously)

- N. Mandryk noted that the timing of item 6d) Annual Update on Affiliation Agreements may need to be adjusted.

4. APPROVE PAST MINUTES

MOTION: THAT Education Council approve the January 11, 2022 minutes as presented.

Moved by S. Ivits, Seconded & CARRIED (Unanimously)

6. ENQUIRIES & CORRESPONDENCE

- N. Mandryk reported on exchanges with Academic Governance Council members (Education Council Chairs from institutions across B.C.) around definitions of micro-credentials, as well as differentiation between revised and new programs at different institutions.
- N. Degagne's 2021 Policy Report was distributed to members before the meeting; this will be a regular annual item going forward.

7. BUSINESS ARISING

a) Annual Update – Deans and Directors

- Deans and directors presented their areas' accomplishments in 2021/22 and priorities for 2022/23. Presentations were made by D. Innes, Dean of Hospitality, Food Studies & Applied Business; S. Lew, Dean of Arts & Sciences; T. Morgan, Associate Vice-President Innovation, for Library, Teaching & Learning Services; J.-E. Zakoor, Dean of Health Sciences; and L. Griffith, Associate Director, Trades, Technology & Design.
- D. Innes reported that VCC is seeking membership in the Scottish Qualifications Authority ([SQA](#)), which would give the College access to curriculum, e.g., in supply chain management.

There was a discussion about Indigenization in the school, including as part of the Hospitality Management renewal. There are plans to reinvigorate collaborations with different First Nations in the Lower Mainland around Culinary and Baking & Pastry Arts. While the amount of food production has been reduced in these programs, a certain level of production is required to meet ITA requirements and prepare students for the workplace.

The school has conducted both formal and informal surveys to evaluate educational quality through the transition to online delivery. Enrolment has been steady, and feedback on online delivery has been positive overall.

A Hospitality Management micro-credential is in development, providing an orientation to main employment pathways in the industry.

- S. Lew responded to questions about marketing for developmental programs; prioritization of marketing resources will be discussed shortly.

There was a discussion about HyFlex learning (teaching students face-to-face and remotely at the same time) and challenges of online delivery for some student groups, such as students with disabilities; students tend to prefer either fully face-to-face or fully online delivery, with little interest in hybrid models. There is a need for training to prepare students for online learning.

- T. Morgan's presentation addressed Open Educational Resources (OER) and the currently favourable climate for OER development and adaptation.
- J.-E. Zakoor outlined efforts to develop a common vision for Indigenization across the School of Health Sciences. A course on Impacts of Colonization on the Health and Wellbeing of Indigenous People was developed for the new international HCA Diploma program, and there are conversations about an introductory module for all Health Sciences students.
- L. Griffith responded to questions about infrastructure requirements for new AR/VR and design programming; technology is becoming more and more accessible, and VCC will leverage its partnerships with other institutions and businesses.

The experience with online and hybrid/HyFlex learning in traditionally hands-on trades programs was discussed, with E-pprentice offerings in Automotive trades as one successful example.

b) Draft Enrolment Plan 2022-23

- P. Aghakian presented the draft Enrolment Plan. Actual numbers were retrieved from Banner; budgeted numbers were provided by Finance, based on their consultations with each school. Part 1 of the plan provides a summary at the school level, with more details outlined in Part 2. Budgeted numbers for Continuing Studies will be included in the final draft, which will be presented to Education

Council at a special meeting on March 16. Actual numbers are as of January 19 and will be updated for the next draft.

- J. Demeulemeester requested a review of some of the actual numbers; he will connect with D. Wells and P. Aghakian. There was a discussion about budgeted numbers and expectations for the next year, particularly in view of the large increases in UT, ABE and Hospitality & Food Studies. It was later clarified that some data was included in error; D. Wells will work with Finance to correct the numbers by the March 16 meeting.

8. COMMITTEE REPORTS

a) Curriculum Committee

i) Program Update: Business Management Post-Degree Diploma

MOTION: THAT Education Council approve, in the form presented at this meeting, the program name change from Canadian Business Management Post-Degree Diploma to Business Management Post-Degree Diploma, related changes to the program content guide and 16 courses, and new course MGMT 2010 Fundamentals of Business Law.

Moved by A. Oliver, Seconded & CARRIED (Unanimously)

- M. Palacios Infantas presented the proposal; the original plan was to rename the Canadian Business Management Post-Degree Diploma (PDD) to Global Business Management PDD. Following the Curriculum Committee meeting, the question was raised whether “Global” accurately represented the program content. The department, in consultation with the dean and International Education, ultimately decided on the name Business Management PDD. While the program targets international students, topics such as international finance and law or globalization are not covered. The department supports the changes that were made to widen the scope of the curriculum beyond the Canadian context.
- There were questions about Indigenization in the program; this was discussed at Curriculum Committee, and the department will take a more holistic look at Indigenization during the renewal starting in the next 1-2 years.
- T. Rowlatt adjusted the motion to approval of the name change to Business Management Post-Degree Diploma.

9. BUSINESS ARISING (continued)

a) Alternative Process for Curriculum Changes during COVID-19 Pandemic

MOTION: THAT Education Council approve ending the provisional process for curriculum changes necessitated by the COVID-19 pandemic at the end of March 2022.

Moved by S. Ivits, Seconded & CARRIED (Unanimously)

- N. Mandryk outlined the provisional process for curriculum changes, which was approved in May 2020, shortly after the start of the pandemic, and later extended until the end of March 2022. The goal was to provide more flexibility for certain changes during the transition to remote delivery. As this provision was not extensively used, N. Mandryk proposed ending the process at the previously approved end date of March 2022. There was no discussion.

b) Annual Update on Affiliation Agreements

- D. Wells provided the update. Most practicum placement agreements are ongoing/current or in the process of being renewed. In contrast, almost half of the education agreements are either expired or in a renewal state. Several questions and considerations around renewals were outlined:

- Some agreements are not captured under either C.3.10 Educational Affiliations (e.g., those included in the BC Transfer Guide) or C.3.5 Education Service Contract.
- The level of detail varies widely between agreements (e.g., very broad MOUs preceding more specific agreements; less detail on the VCC-side in partnerships in which other institutions provide benefits to VCC students or alumni).
- Questions around the process for renewing agreements classified as ongoing, which may remain substantially unchanged over the years.
- To address these points, D. Wells recommended revising policy and procedures C.3.10 to clarify the classification of agreements and outline appropriate processes for review and renewal of various agreement types. He requested input around reporting and level of detail Education Council would like to receive. It was suggested to improve tracking of existing agreements and renewal/review dates as a first step. The EdCo Executive will discuss the points raised before continuing the conversation at Education Council.

c) EdCo By-Election

- N. Mandryk reported that voting will take place from February 9–15; there are three nominees for two support staff seats, one nominee for the CTLR/School of Instructor Education faculty seat, and no Student Success faculty nominees.

10. COMMITTEE REPORTS (continued)

a) Policy Committee

- S. Kay reported that policy C.1.1 Grading, Progression and Withdrawal is still with the working group. Policy A.3.2 Policy Development and Management went out for community feedback and was reviewed by Administrative Policy Committee and Operations Council. This policy will move forward for Board approval.
- The committee will meet on February 9; R. Noel and S. Ivits will present on Gender-Based Analysis Plus (GBA+), and policy C.1.3 Granting of Credentials will be presented for initial feedback.

b) Appeals Oversight Committee

- No report.

c) Education Quality Committee

- No report.

11. RESEARCH REPORT

- E. Ting reported that the call for proposals for [VCC's Research Fund](#) will go out shortly. Individual projects are eligible for up to \$2,500, interdepartmental projects for up to \$5,000 in funding.
- The Research Ethics Board met last week and welcomed a new faculty member from Dental Hygiene and a physician as a community member. REB members have participated in various training opportunities, including the updated federal CORE-2022 training (Course on Research Ethics) to maintain certification; the OCAP® training (First Nations principles of ownership, control, access, and possession of data and information); and GBA+ training. BCcampus has added a guide for researchers to its Pulling Together series.
- VCC's [Teaching, Learning, and Research Symposium](#) will be held on March 10 & 11, 2022 - Untangling and Weaving Our History, Knowledge, and Ways of Being: Co-Creating and Making Space for Indigenization and Decolonization in Teaching, Learning, and Research.

12. CHAIR REPORT

- N. Mandryk reported that two new programs will be presented to the Board of Governors for approval on February 9: the Applied Leadership and Business Management Certificate and the Health Care Assistant Diploma (International Cohort).

13. STUDENT REPORT

- M. Ng reported on SUVCC's Lunar New Year activities. The union is working with the College to support gathering more student feedback on online learning. A week of action around Open Educational Resources (OER) is planned for March.

14. NEXT MEETING AND ADJOURNMENT

- The next Education Council meeting will be held on March 8, 2022, 3:30-5:30 p.m. A special meeting for approval of the Academic and Enrolment Plans will take place on March 16, 2022, 3:30-4:30 p.m.

MOTION: THAT Education Council adjourn the February 8, 2022 meeting.

Moved by N. Mandryk, Seconded & CARRIED (Unanimously)

- The meeting was adjourned at 5:37 p.m.

APPROVED AT THE MARCH 8, 2022 EDUCATION COUNCIL MEETING

Natasha Mandryk
Chair, VCC Education Council