ATTENDANCE

Education Council Members	Guests
Natasha Mandryk (Chair)	Adrian Lipsett
Shantel Ivits (Vice-Chair)	Alayna Finley
Ali Oliver	Andrea Korens
Andy Sellwood	Claire Sauvé
Dave McMullen	Clay Little
David Wells	Clayton Munro
Heidi Parisotto	Dawn Cunningham Hall
Janita Schappert	Dennis Innes
Jessica Yeung	Elle Ting
Jo-Ellen Zakoor	Jamie Choi
Louise Dannhauer	Jane Jae Kyung Shin
Lucy Griffith	Jennifer Gossen
Marcus Ng	KJ Hills
Todd Rowlatt	Lindsay Heller
Vivian Munroe	Marcia Tanaka
Regrets	Matthew Forster
Ishaan Saini	Nicole Degagne
John Demeulemeester	Reba Noel
Poshak Sachdeva	Robert Daum
Sarah Kay	Shaun Wong
Recording Secretary	Shirley Lew
Darija Rabadzija	Sid Khullar
	Sigrid Albert
	Tannis Morgan
	Taryn Thomson

1. CALL TO ORDER

- The meeting was called to order at 3:30 p.m.

2. ACKNOWLEDGEMENT

- N. Mandryk acknowledged the College's location on the traditional and unceded territories of the xʷməθkʷəy̓əm (Musqueam), Sḵwx̱wú7mesh (Squamish), and səl̓ilw̓ətaʔɬ (Tsleil-Waututh) peoples who have been stewards of this land from time immemorial and extended the acknowledgement to the ancestral territories of all participants joining remotely.

  In the context of International Women's Day, attention was called to the National Inquiry into Missing and Murdered Indigenous Women and Girls' (MMIWG) *Calls for Justice*.

- Newly elected EdCo members were welcomed: A. Sellwood (faculty, CTLR & SIE), V. Munroe (support staff), and returning member A. Oliver (support staff).

3. ADOPT AGENDA

> **MOTION:** THAT Education Council adopt the March 8, 2022 agenda as presented
>
> **Moved by T. Rowlatt, Seconded & CARRIED (Unanimously)**

4. APPROVE PAST MINUTES

> **MOTION:** THAT Education Council approve the February 8, 2022 minutes as presented.
>
> **Moved by S. Ivits, Seconded & CARRIED (Unanimously)**

5. ENQUIRIES & CORRESPONDENCE

- None.

6. BUSINESS ARISING

a) Institutional Readiness Assessment & Planning Report on Indigenization

- J. Shin and R. Noel presented on VCC's efforts towards Indigenization over the years, and the College's commitment to decolonization, Indigenization, and reconciliation as an institution-wide shared responsibility in the recently refreshed Strategic Innovation Plan. It was emphasized that there are different interpretations of the term Indigenization, and VCC has not adopted a specific definition.

- In September 2020, the College embarked on an institutional readiness assessment, led by consultants R. Daum and L. Heller, in preparation for the development of an Indigenization Framework at VCC. The goal was to identify current successful practices, develop recommendations for improvements, and envision new ideas. The process included extensive engagement with the College community, and external feedback will be sought from Elders, the Indigenous Advisory Committee, and First Nations.

- L. Heller and R. Daum introduced the approach taken and the structure of the report, informed by the report *Perspectives on Reconciliation: A Summer Institute.* The report identifies work underway at VCC, exemplary practices, VCC community input, and opportunities for deeper contributions in areas such as governance, policy, curriculum, and research. The full report and presentation will be released after the March 30 Board of Governors meeting. Dialogue sessions will be held on April 11 and 12 to gather internal feedback on the report, and members were invited to attend.

b) Annual Update – Deans and Directors Part 1

- Deans and directors presented their areas' accomplishments in 2021/22 and priorities for 2022/23. R. Noel presented on Indigenous Education & Community Engagement, and S. Ivits spoke about the Equity, Diversity & Inclusion Advisory Committee (contact: ibelong@vcc.ca).

c) Budget Update

- J. Choi gave a presentation on the draft budget, which was previously shared at a recent town hall. Due to the pandemic, the ministry gave the post-secondary sector some flexibility to run limited budget deficits in the past two years, but the expectation is that 2022/23 budgets will be balanced.

- Principles and assumptions for the 2022/23 budget were outlined. There were some questions about software cost increases and strategies to balance the budget. Finalized numbers will be presented to the Board of Governors at its March 30 meeting.

d) Annual Update – Deans and Directors Part 2

- J. Gossen, Director of International Education, and C. Munro, AVP Students and Enrolment Services, presented on their areas.

- J. Gossen explained that efforts to diversify the international student base are continuing, which has been challenging due to the pandemic. The number of applications from Hong Kong, the Philippines

and Vietnam is increasing, and the College is looking to grow recruitment in South America. There was a discussion about student support and case management practices in International Education.

- C. Munro noted that there has been great demand for San'yas Indigenous Safety Training, which will continue to be offered (see Learning for Life Guide).
- Due to time constraints, A. Lipsett's and D. McMullen's presentations were deferred to the next meeting.

e) Concept Paper: Building Manager Certificate

- S. Khullar and C. Sauvé presented the concept paper for the redesign of the long-standing Building Manager program, based on recommendations from the 2019/20 program renewal. The process involved extensive consultations with industry stakeholders and PAC members to align the program with current and future industry needs. Students will learn foundational skills in areas such as building maintenance and cleaning, contracts, budgeting, building operations and technology, sustainability, risk management, and communication. There are opportunities to develop further programming in specialized fields, e.g., in healthcare building management. Students can complete the full certificate or exit after four courses with a short certificate.
- The flexible structure, including online or hybrid delivery, will make the program more accessible for students throughout the province. It was clarified that delivery used to be fully face-to-face before the shift to online delivery during the pandemic. Students preferred the online format; while the new program can be taught fully online, students may benefit from some in-person components.

7. COMMITTEE REPORTS

a) Curriculum Committee

i) New Courses: DHHE 0605-0609

MOTION:	THAT Education Council approve, in the form presented at this meeting, five new courses: DHHE 0605 English for Academic & Workplace Access 5, DHHE 0606 English for Academic & Workplace Access 6, DHHE 0607 English for Academic & Workplace Access 7, DHHE 0608 English for Academic & Workplace Access 8, and DHHE 0609 English for Academic & Workplace Access 9.
Moved by A. Oliver, Seconded & CARRIED (Unanimously)	

- T. Rowlatt presented the proposal for five new courses, which were developed following the program renewal in 2019. The first group of English Foundations courses was approved last year; the proposed English for Academic & Workplace Access courses align with the Canadian Language Benchmarks for the Deaf (CLB) 5–9. Curriculum Committee commended the work done by A. Finley and requested only minor edits to simplify course learning outcomes.

ii) New Courses COMP 0736, 0986, 0987 & Program Update ABE Graduation Program Certificate

MOTION:	THAT Education Council approve, in the form presented at this meeting, changes to the ABE Graduation Program Certificate program content guide and three new courses: COMP 0736 Online Learning Skills 10, COMP 0986 Digital Arts & Graphics and COMP 0987 Computer Programming.
Moved by S. Ivits, Seconded & CARRIED (Unanimously)	

- T. Rowlatt presented the proposal. The two new grade 12-level courses (COMP 0986 & 0987) will give students more options to complete the ABE Graduation Program Certificate. COMP 0736 Online Learning Skills 10 is an introductory course preparing students for online studies. Curriculum Committee suggested offering this course in August so students can improve their digital skills before starting their programs in September.

iii) New & Revised Digital Media Design Courses

> **MOTION:** THAT Education Council approve, in the form presented at this meeting, 18 revised courses and 16 new courses in Digital Media Design.
>
> **Moved by L. Griffith, Seconded & CARRIED (Unanimously)**

- T. Rowlatt presented the proposal for new and revised courses that will form the revised Graphic Design Diploma program and four new programs in user interface and user experience (UI/UX) design. The Registrar's Office expressed concerns around operationalizing the proposed program structures, and discussions are ongoing. For this reason, only the courses were presented for approval at this time.

- The key consideration in developing this curriculum was to incorporate Justice, Equity, Diversity and Inclusion (JEDI) throughout the program; a separate course on EDI in design was included.

- Members commended the intentional approach and the excellent work done by A. Emberline.

iv) Changes to Grading Scales

> **MOTION:** THAT Education Council approve changes to the grading scales in 21 programs, effective on the dates identified for each program.
>
> **Moved by D. McMullen, Seconded & CARRIED (Unanimously)**

- T. Rowlatt reported that grading scales were reviewed by a working group (N. Mandryk, M. Schram, and T. Rowlatt) in the context of a review of policy C.1.1 Grading, Progression and Withdrawal. While the policy provides a recommended grading scale, there are 17 other scales in use at the College. The goal of the project was to reduce the number to 3 grading scales. The group connected with departments around consolidating their grading scales; the current proposal is for the first group of programs to be brought in alignment.

b) Policy Committee

- N. Mandryk presented on behalf of S. Kay. Policy D.3.10 Indigenous Education Enrolment will be reviewed by the committee in April.

- Three administrative policies are currently posted for feedback: C.3.7 Off-Campus Activity Involving Students; C.3.8 Transportation of Students; and D.4.2 Student Grievance. Comments can be sent to N. Degagne.

c) Appeals Oversight Committee

- No report.

d) Education Quality Committee

- T. Rowlatt reported that adjudication of the $400,000 CD Fund took place the day before, and results will be announced shortly. In total, about $800,000 in funding was requested.

8. RESEARCH REPORT

- E. Ting reported that the call for proposals for VCC's Research Fund closed; successful applicants will be informed by the end of the March.

- The Research Ethics Board is continuing its revision of REB review forms and hoping to move to an online format by summer.

- VCC's [Teaching, Learning, and Research Symposium](#) will be held on March 10 & 11, 2022 - Untangling and Weaving Our History, Knowledge, and Ways of Being: Co-Creating and Making Space for Indigenization and Decolonization in Teaching, Learning, and Research.

9. **CHAIR REPORT**

    - N. Mandryk reported that the draft Enrolment Plan numbers presented to EdCo in February will be corrected in time for the March 16 special EdCo meeting.
    - The EdCo Executive continued the conversation initiated by D. Wells around policy C.3.10 Educational Affiliations.
    - As part of the revised policy framework, policy approval bodies were reviewed and updated, ensuring alignment with the College & Institute Act. N. Degagne and T. Rowlatt discussed these recommendations, and the list of approval bodies was presented to Senior Team, the Board of Governors, and Governance Committee. N. Mandryk reported on the changes affecting EdCo: the approval authority changed from EdCo to the Board of Governors (with EdCo advice) for two policies: C.3.11 Qualifications for Faculty Members and D.1.2 Selection of Library Materials.

10. **STUDENT REPORT**

    - M. Ng reported on SUVCC's Menstrual Equity project in partnership with the EDI Advisory Committee. A bottle-free campus event will be held on March 22.

11. **NEXT MEETING AND ADJOURNMENT**

    - A special meeting for approval of the Academic and Enrolment Plans will take place on March 16, 2022, 3:30-4:30 p.m. The next regular meeting is schedule for April 12, 2022, 4:30-5:30 p.m.

      > **MOTION:**   THAT Education Council adjourn the March 8, 2022 meeting.
      >
      > **Moved by N. Mandryk, Seconded & CARRIED (Unanimously)**

    - The meeting was adjourned at 5:42 p.m.

APPROVED AT THE APRIL 12, 2022 EDUCATION COUNCIL MEETING

Natasha Mandryk
Chair, VCC Education Council