



# Meeting Minutes

## Public Board Meeting

February 26, 2009 5:30 pm  
Room 1228 Broadway Campus

### BOARD MEMBERS PRESENT

Pam Aikman  
Deanne Bates  
Lisa Coltart  
Dale Dorn  
Don Fairbairn (Chair)  
Ted McGurk  
Maggie Murray

Marina Pratchett  
Karen Shortt  
Jim Storie  
Cathy Young  
Charmaine Waters  
Janet Zlotnik

### REGRETS

Tom Wong

### STAFF

Sandra Bailey  
Stephen Barrington  
Rob Henderson  
Sean Hinton

Peter Legg  
Gae Sellstedt (Recorder)

Barb Ash  
Anita Braha  
Jonathan Rouse  
Frank Cosco  
Tiffany Kalanj  
Mark Chapman

Karen Belfer  
Stephanie Jewell  
Sal Ferreras  
Lila Heilbrunn  
Lucy Komori

### **1. Approval of the Agenda**

It was moved and seconded

**THAT** the February 26, 2009 Public Board Agenda be approved as circulated.

**Carried**

### **2. Confirmation of the Minutes of the January 26, 2009 Meeting**

There were two corrections:

- Page 6, item 5.5.2 is missing the page number – it should read “Recommendations from Education Council are included on pages 11 & 12 of the agenda.”
- Page 7, item 6.2 should read “Vice-Chair” not “Vice-President” – “Pam Aikman accepted the nomination of Vice-Chair of the Vancouver Community College Board of Governors.”

It was moved and seconded

**THAT** the Minutes of the January 29, 2009 Public Board Minutes be approved as amended.

**Carried**

### **3. Presentations**

Sally Gibson made a parliamentary enquiry and asked to be included on the speakers' list. Don Fairbairn responded by saying that in the past other individuals had been denied because of failure to follow the required procedures and that since there would be ample representation on the issue, he didn't see a reason to provide an exception. He further said that he would be pleased to speak with her outside of the board meeting.

Speakers:

Arsineh Garabedian, Department Head, Business Management  
Alla Bershadsaka, Student Representative, ESL Accounting Program  
Ravi Sran, Student Representative, Financial Management  
Fady Barroum, Student Representative, Financial Management  
Barry Morley, Industry Representative, Registered Dental Technician

### **4. Employee Group Reports**

**CUPE**

No Report

## **AVCCA**

No Report

## **VCCFA**

A VCCFA report was distributed that included the following topics:

- Integrity & Cynicism
- The 2009/10 College Budget
- Third quarter Report
- International Education
- Presidential Transition
- Update on Provincial and Federal Budget Initiatives
- Phones in each Classroom
- Stand for Housing and the Grand March to end Homelessness
- February Meeting Package – Cancelling and Moving of Financial Management

## **5. Student Group Reports**

### **SUVCC**

Tiffany Kalanj reported on the following:

- The role that the student union played with respect to the issue of the motion proposing to cancel the Financial Management Program
- U-Pass
- Health Plan
- Pub Night
- Renovations
- International Women's Day

## **6. Committee and Council Reports**

### **6.1 Finance Committee**

The Finance Committee met on February 24<sup>th</sup>. The following information was provided by Lisa Coltart:

- It was recommended that KPMG be appointed as auditors for one additional year
- KPMG reviewed the audit plan with the Finance Committee that included new items that would be under audit such as the new building, the VDI, contract services and lease commitments;

- The new building opened on time and was built slightly under budget;
- The third quarter report shows a surplus of \$1.1 million with a variance of \$1.4 million. It is anticipated that the 4<sup>th</sup> quarter will show a deficit due to typically higher spending and accruals in the 4<sup>th</sup> quarter of each year.

## 6.2 Governance Committee

The Governance Committee is in the process of reviewing board evaluations and identifying best practices. The committee is also reviewing the terms of reference for each of the board committees.

Pam Aikman also said that the Governance Committee is challenging the budget process to ensure its integrity, honesty and transparency.

There was a large change in the board membership which necessitated changes to membership on the various board committees.

It was moved and seconded

**THAT** the VCC Board approve the proposed board committee membership revisions as recommended by the VCC Board Chair and approved by the board governance committee.

**Carried**

For information:

### Human Resources and Compensation Committee

- Don Fairbairn (Chair)
- Cathy Young
- Lisa Coltart

### Finance and Administration Committee

- Lisa Coltart (Chair)
- Ted McGurk
- Tom Wong
- Marina Pratchett

### Governance Committee

- Pam Aikman (Chair)
- Don Fairbairn
- J. Storie

### Facilities Committee

The Facilities Committee is no longer required to meet and will be subsumed in the Finance Committee at this time.

#### 6.3 Human Resources & Compensation Committee

Don Fairbairn reported that Stephanie Forsyth has accepted the position of President of VCC and that her expected start date is October 14, 2009. Don thanked everyone who participated in the presidential search.

#### 6.4 Education Council

##### 6.4.1 Chair's Report

Karen Shortt spoke to the memo contained in the agenda package on page 10.

##### 6.4.2 Recommendation from Education Council

Sandra Bailey's report is contained on page 11 of the agenda package.

##### 6.4.3 Business Management Teach-Out – Recommendation to cancel Financial Management Program

Sandra Bailey thanked the students for their attendance at the board meeting and acknowledged their participation.

Sandra Bailey asked to defer the motion. There was further discussion and it was agreed that the issue would be resolved outside of the board meeting. Sandra Bailey agreed to keep the students informed of the progress on a daily basis.

##### 6.4.4 Dance Diploma

It was moved and seconded

**THAT** with reference to Article 23.1(b) and (n) of the College & Institute Act, the Board approve the Dance Diploma Program.

**Carried**

Sal Ferreras give an overview of the history and development of the Dance Diploma Program.

## **7. New Business**

### For Information:

#### 7.1 09/10 Budget Process

Dale Dorn described the process and advised the board of the three important dates leading up to the approval of the budget:

- March 3<sup>rd</sup> – a budget presentation for the college community
- March 11<sup>th</sup> – a management forum to allow for feedback from the college community. Stakeholders will have the opportunity for input in advance of the March 26<sup>th</sup> board meeting.
- March 26<sup>th</sup> – board meeting at which time a final draft of the budget will be presented.

Subsequent to the March 26<sup>th</sup> meeting, the budget will be presented to:

- Education Council - Public – April 7
- Operations Council – Public – April 14
- Board Finance Committee – April 21  
with a view to final approval at the April 30<sup>th</sup> Public Board Meeting.

## **8. Operations Council**

Peter Legg spoke to the memo contained in the agenda package on page 12.

## **9. College report**

Dale Dorn reported on the six executive roundtables that were held at both campuses on February 24<sup>th</sup> and 25<sup>th</sup>. Dale commented that the quality of the exchange, comments and perspectives was very helpful and of very high quality. He thanked the participants on behalf of the executive team.

## **10. Foundation Report**

The Foundation Report is contained on page 13 of the public agenda. Lucy Komori asked for input regarding candidates for the selection of the Alumni Award of Distinction.

## **11. Board Member Reports**

Don Fairbairn reported that he attended a BCC (BC Colleges) function in late February and was pleasantly surprised of the commonality of interests in the community colleges. He said that there is a high degree of collaboration amongst the colleges and a desire to make programming work.

Don Fairbairn also commented on the roundtable meetings and encouraged participation from the college community.

## **12. Adjournment**

The meeting adjourned at 8:08 pm.

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Don Fairbairn  
Chair, VCC Board of Governors