



# Minutes Public Board Meeting

January 28, 2010  
Room 420, Downtown Campus  
5:00 pm

## BOARD MEMBERS PRESENT

D. Bates	Jim Storie
Don Fairbairn (Chair)	Charmaine Waters
Sally Gibson	Tom Wong
Peter Legg	Cathy Young
Ted McGurk	Janet Zlotnik
Maggie Murray	

## REGRETS

Pam Aikman  
Lisa Coltart  
Marina Pratchett

## STAFF

Helen Allen	Lyndon Scott
Rob Henderson	Doreen Sharan
Deanna Rexe	Gae Sellstedt (Recorder)
Sal Ferreras	Casey Dorin
Frank Cosco	Pat Bawtinheimer
Mark Chapman	Jo Hansen
Tiffany Kalanj	Doreen Sharan
Karen Belfer	Karen Shortt
Lucy Komori	

**1. Approval of the Agenda**

One item was added to the agenda: introduction of new Board member, Sally Gibson, and new Dean, Student Services, Casey Dorin.

It was moved and seconded

**THAT** the agenda be approved as amended.

**Carried**

**2. Introduction of New Board Member and New Staff Member**

Don Fairbairn introduced new Board member, Sally Gibson. Sally sits on the VCC Board of Governors as the Chair of Education Council.

Don Fairbairn introduced Casey Dorin, new Dean, Student Services.

**3. Confirmation of the Minutes of November 26, 2009 meeting**

It was moved and seconded

**THAT** the Minutes of the November 26, 2009 meeting be approved as circulated.

**Carried**

**4. Employee Group Reports**

**CUPE**

There was no report.

**AVCCA**

Stephanie Jewell informed the audience that the AVCCA is planning a fund raiser for Haiti.

**VCCFA**

A VCCFA report was distributed in advance of the meeting that included the following topics:

- Meeting with Board and President
- Role of VCC with Court-based Initiatives
- International Education Spending
- Tuition and Fee Review
- January Meeting Package: Operations Council

## 5. Student Group Reports

Tiffany Kalanj reported that:

- SUVCC held a very successful pub night in December and served approximately 300 students.
- There was a free soup kitchen in January.
- SUVCC will be celebrating Chinese New Year on February 10<sup>th</sup> with a free tea and gifts.
- SUVCC will participate in a memorial march for aboriginal women on February 14<sup>th</sup>.
- SUVCC is working with the School of Instructor Education and Continuing Education for those students to become members of SUVCC.
- Nimmi Takkar is leaving the SUVCC to become the spokesperson for the Canadian Federation of Students of BC.
- SUVCC is in the final stages of signing a contract to donate their downtown space to the Aboriginal Pavilion during the Olympics.
- The free legal clinics have increased from one clinic per month to at least two clinics per month and sometimes more.
- The student health and dental plan has been very positive and student enrolment has increased more than 50% from last semester.
- SUVCC is looking for direction from VCC regarding the direction Ministry is taking with respect to the exclusion of 2% cap on tuition fees from the Letter of Expectation.
- The UPASS has been delayed. There has been detailed conversations around the mechanics of implementation.

## 5. Committee and Council Reports

### 5.1 Finance Committee

Ted McGurk reported that the Finance Committee met on January 19<sup>th</sup>. The committee is continuing their work on the budget process and there will be further details as that work moves forward.

### 5.2 Governance Committee

Jim Storie reported that he has attended two EDCO meetings and that he found them enjoyable and educational. He prompted appointed board members to let Gae know which EDCO meeting they would like to attend.

Jim also reported that the updating of the board manual is going to accelerate and that the Governance Committee is planning to do a 3-4

hour work session to review the Terms of Reference included in the manual. Once this work is completed, the Governance Committee will make their recommendations to the Board for approval.

Don Fairbairn announced that Karen Cook has been appointed to the VCC Board of Governors. She is an accomplished communications and public relations expert. Her bio will be circulated.

Don explained that he contacted the other two candidates, Lucille Pacey and Ken Cretney, to let them know of the BRDO's decision. Both Lucille Pacey and Ken Cretney are ongoing supporters of the college.

### 5.3 VP Education Report

Helen Allen highlighted some activities happening in the college and encouraged everyone to read the Education Newsletter.

### 5.4 Education Council

#### 5.4.1 Chair's Report

Sally Gibson reported that EDCO recently elected a new Chair, Vice-Chair and Executive Committee. EDCO is in the process of updating a number of things including the Terms of Reference for the Curriculum Committee and is also bringing together the Policy Committee. Eva Murray was nominated as Chair of the Curriculum Committee and it is hoped that a new Chair of the Policy Committee will be announced at the EDCO meeting scheduled for Tuesday, February 2<sup>nd</sup>.

EDCO will need to change its by-laws to reflect changes in the College and Institute Act. The amended by-laws will also be amended to allow the Council to change the appointment period in order that its membership doesn't change all at the same time.

#### 5.4.2 Recommendation from Education Council

*For Approval:*

#### 5.4.3 Asian Culinary Arts

It was moved and seconded

**THAT** with reference to Article 23.1(b) of the College & Institute Act that the Board approve the following changes to the program:

- New name – Asian Culinary Arts Certificate (previously referred to as Asian Culinary Arts Cook Training Chinese Cuisine)
- Program credits increased from 24 to 28 credits

- Includes 23 weeks of foundational studies covering a wider representation of Asian cuisine and 5 weeks of training in basic culinary arts
- The changes align the program with Industry Training Authority curriculum

**Carried**

#### 5.4.4 Performance Techniques 1, 2, 3 and 4 courses in the Music Diploma program

It was moved and seconded

**THAT** with reference to Article 23.1(b) of the College & Institute Act that the Board approve the change to the grading structure from satisfactory/unsatisfactory to formal letter grades in the Music Diploma program for the courses in Performance Techniques 1, 2, 3 and 4. The change will align the grading process for both the diploma and degree programs.

**Carried**

#### 5.4.5 Hospitality Management Degree

It was moved and seconded

**THAT** with reference to Article 23.1(b) of the College & Institute Act that the Board approve two changes to the Hospitality Management Degree program:

- Change in GPA entrance requirement from B to C+ average as per provincial norm
- Inclusion of entrance requirements for diploma graduates and industry executives. All executive cohort applications will be reviewed by the Hospitality Management Degree Admission committee.

**Carried**

#### 5.4.6 Automotive Service Technician Program

It was moved and seconded

**THAT** with reference to Article 23.1(b) of the College & Institute Act, the Board approve that the Automotive Service Technician program will remain as it is currently being offered at 40 credits over 40 weeks.

**Carried**

#### 5.5 Operations Council

Rob Henderson referred to the written report included on page 31 of the agenda package.

### 6. Business Arising

No business arising.

## **7. Foundation Report**

Lucy Komori referred to her written report on pages 32 and 33 of the agenda package. She highlighted CELEBAN on-line launch saying that the VCC Foundation hosted the event and received funding from the Vancouver Foundation.

## **8. College Report**

Peter Legg provided highlights of what was reported in the written College Report as well as several late-breaking College issues.

- **Olympics**

Sal Ferreras presented a PowerPoint Presentation on VCC's involvement with the 2010 Olympics. He also showed a video in which he collaborated on with the Four Host First Nations aimed at showing a new face of aboriginal culture as the Olympics bring attention to British Columbia. The video can be found at <http://www.youtube.com/watch?v=c3Y1PRB3S1k>

Don Fairbairn complimented Sal on his incredible leadership and his work building up to the 2010 Olympics. Don also offered thanks, in advance, to the faculty members, CUPE members, administration and Pete's leadership for the extraordinary flexibility that will be required during the Olympic period.

## **9. Board Member Reports**

There were no board member reports.

## **10. Adjournment**

The meeting adjourned at 6:40 pm.