



# Meeting Minutes Public Board Meeting

March 26, 2009 5:00 pm  
Room 420 Downtown Campus

## BOARD MEMBERS PRESENT

Pam Aikman  
Deanne Bates  
Lisa Coltart  
Dale Dorn  
Don Fairbairn (Chair)  
Ted McGurk  
Maggie Murray

Marina Pratchett  
Karen Shortt  
Jim Storie  
Cathy Young  
Tom Wong  
Janet Zlotnik

## REGRETS

Charmaine Waters

## STAFF

Sandra Bailey  
Stephen Barrington  
Rob Henderson  
Sean Hinton

Peter Legg  
Gae Sellstedt (Recorder)

Barb Ash  
Anita Braha  
Jonathan Rouse  
Frank Cosco  
Tiffany Kalanj  
Mark Chapman  
Alison Norman  
Daniel Rolloff  
Brenda Appleton

Karen Belfer  
Stephanie Jewell  
Sal Ferreras  
Lila Heilbrunn  
Lucy Komori  
Donna Hooker  
Jo Hansen  
Lorna Brown

**1. Approval of the Agenda**

One item was added to the Agenda under 5.1.0:

Approval of KPMG as auditors for the fiscal year ending March 31, 2010.

It was moved and seconded

**THAT** the March 26, 2009 Public Board Agenda be approved as amended.

**Carried**

**2. Confirmation of the Minutes of the February 26, 2009 Meeting**

There were two corrections:

Page 5 – item 6.1 – change the first bullet to read: “It was recommended that KPMG be appointed as auditors for one additional year”.

Page 6 – item 6.2 – first sentence – the word “indentifying” should be “identifying”

It was moved and seconded

**THAT** the Minutes of the February 26, 2009 board meeting be approved as amended.

**Carried**

**3. Employee Group Reports**

**CUPE**

No Report

**AVCCA**

No Report

**VCCFA**

A VCCFA report was distributed that included the following topics:

- The 2009/10 college budget and education plan
- Review tuition and other fees

- Provincial funding
- Update on union initiatives
- March meeting package
  - Update on business management
  - Annual program review summary

#### 4. Student Group Reports

##### SUVCC

Tiffany Kalanj reported on the following:

- Health plan referendum
- Positive space event
- Tuition fees and interest on student loans

Tiffany also thanked the college for increasing the hours in media services for the referendum.

#### 5. Committee and Council Reports

##### 5.0 For Approval:

Approval of KPMG as auditors for the fiscal year ending March 31, 2010.

It was moved and seconded

**THAT** KPMG be appointed as auditors for the fiscal year ending March 31, 2010.

**Carried**

##### 5.1 Finance Committee

###### For Information

###### 5.1.1 Budget Presentation

There was a power point presentation on the budget. A question and answer period followed.

There was one amendment to the presentation:

Page 7 – 1) Deficit Operating Budget – bullet #3 should read “reduction in international travel and marketing activities \$0.1 million”

## 5.1.2

### Public Presentations

#### Speakers:

- Dale Hunter – ESL FTEs in the education plan
- Frank Cosco - budget & education plan

A question and answer period followed.

## 5.2 Governance Committee

Pam Aikman reported that the Governance Committee had a lengthy meeting and discussed the following:

- individual board evaluations
- evaluation of the board as a whole
- the addition of an elected board member to the Governance Committee
- link with the VCC Foundation Board

Pam Aikman has stepped down as Chair of the Governance Committee. Jim Storie was nominated as the new chair of the Governance Committee and approved unanimously (by the Governance Committee).

## 5.3 Human Resources & Compensation Committee

Don Fairbairn reported that the presidential transition is on-going and that Peter Legg will assume the role of Interim President from May 2, 2009 to October 13, 2009 inclusive.

It was moved and seconded

**THAT** the VCC Board of Directors approve the appointment of Peter Legg, Vice-President, Finance & Administration as Interim President of VCC from May 2, 2009 to October 13, 2009 inclusive.

**Carried**

## 5.4 Education Council

### 5.4.1 Chair's Report

Karen Shortt spoke to the memo contained in the agenda package on page 10.

#### 5.4.2 Recommendation from Education Council

Sandra Bailey's report is contained on page 11 & 12 of the agenda package.

*For Information:*

##### 5.4.2.1 Report on business Programs

Sandra Bailey spoke to her memo contained on page 13 of the agenda package.

Don Fairbairn reported on his meeting with Sally Gibson.

*For Approval:*

#### 5.4.3 Changes to the English language skills requirements for students entering the School of Health Sciences program.

Sandra Bailey outlined the reasons for the changes to the entrance requirements for the School of Health Sciences program.

It was moved and seconded

**THAT** with reference to Article 23.1(b) and (n) of the College and Institute Act, the Board approve the change to the English language skills entrance requirements for the School of Health Sciences programs.

**Carried**

#### 5.4.3 Changes to the College Preparatory English (CPE) regarding 0767 Oral Skills.

It was moved and seconded

**THAT** with reference to Article 23.1(b) and (n) of the College and Institute Act, the Board approve the course changes to CPE 0767 Oral Skills.

**Carried**

## 6. New Business

*For Information:*

### 6.1 Annual Program Review Summary

Dale Dorn spoke to the document contained on pages 14 through 26 in the agenda package.

A question and answer period followed.

**7. Operations Council**

Peter Legg spoke to the document included on page 27 of the agenda package.

**8. College report**

The college report is contained on pages 29 through 36 of the agenda package.

Dale Dorn reported that he attended the Premier's Awards of Excellence event that VCC hosted on March 21<sup>st</sup> and talked about the accomplishments of the students who received those awards.

**9. Foundation Report**

There was no report.

**10. Board Member Reports**

Sandra Bailey announced Alison Norman's intent to retire in the Summer of 2009 and thanked her for her commitment and dedication throughout her many years of work at VCC.

**11. Adjournment**

The Public Board meeting adjourned at 8:03 pm.

---

Don Fairbairn  
Chair, VCC Board of Governors