



**Board of Governors
Thursday, March 3
Room 420, Downtown Campus
6:30 pm
Public Meeting
Minutes**

Board Members Present

Pam Aikman, Vice-Chair
D. Bates
Karen Cook
Don Fairbairn, Chair
Sally Gibson, Education Council Chair (ex-officio)
Kath Kinloch, President (ex-officio)
Ted McGurk
Maggie Murray
Jim Storie
Charmaine Waters
Cathy Young
Janet Zlotnik

Regrets:

Marina Pratchett
Tom Wong

Helen Allen, VP Education
Stephen Barrington, Director, Marketing &
Communications
Peter Legg, VP Finance & Administration
Judy Turner, Interim VP, International & Continuing
Studies

Chair, Don Fairbairn, called the meeting to order at 6:40 pm.

1. Approval of the Agenda

Item 5.1.4 is added to the Agenda: "Capital Transfer"

MOTION

It was duly MOVED, SECONDED AND CARRIED "THAT the Public Agenda be approved as amended".

Moved: T. McGurk
Seconded: J. Storie

2. Approval of the Minutes of the February 3, 2011 Meeting

MOTION

It was duly MOVED, SECONDED AND CARRIED "THAT the Minutes of the February 3, 2011 meeting be approved as circulated".

Moved: P. Aikman
Seconded: C. Waters

3. Report from Chair

Chair Fairbairn thanked the Board members who participated in the external consultation sessions on February 23 and 24.

4. College Report

The Knowledge Infrastructure Project (KIP) continues on as does collective bargaining with the VCC Faculty Association (VCCFA).

Senior Leadership met with constituency groups and held Town Halls to provide an overview and answer questions on the budget.

Aboriginal Art at VCC: a Self-Guided Tour of the VCC Broadway Campus College brochure was distributed at the meeting.

President Kinloch announced the names of the winners of the draw for dinner at JJs held at the February 23/24 external consultation breakfasts.

4.1 Strategic Planning External Consultation Update

President Kinloch spoke to her presentation on strategic planning and outcomes of the external consultation sessions.

4.2 VCC Emerging Direction: International & Continuing Studies

Judy Turner, Interim Vice President International & Continuing Studies, spoke to her presentation "Repositioning International Education & Continuing Studies".

A relatively lengthy discussion ensued on growth and the risks to VCC, mix of domestic and international students, student access and success, budget, and skill shortages.

4.3 U-Pass Implementation

Sandra Bailey, Acting Registrar, acknowledged Ben Guanzon, Director IT and Tiffany Kalanj, Executive Director, Students' Union of VCC (SUVCC) for being instrumental leaders in the implementation of U-Pass.

Tiffany Kalanj thanked the Board for its help and support in seeing the U-Pass to fruition. Two short videos were presented.

Ben Guanzon spoke to his presentation on timelines, technology and next steps.

Chair Fairbairn congratulated the team on their wonderful achievements.

4.4 Aboriginal Gateway Celebration Video

Due to time constraints, this item is tabled to the April 7, 2011 meeting.

5. Committee Reports

5.1 Finance Committee

5.1.1 2011-12 Budget Process

Budget work is in progress; nothing further to report.

5.1.2 KIP Update

No report.

5.1.3 Selection & Appointment of Auditor Policy

MOTION

It was duly MOVED, SECONDED AND CARRIED "THAT the Selection & Appointment of Auditor Policy be approved".

Moved: P. Aikman
Seconded: J. Storie

5.1.4 Capital Transfer

MOTION

It was duly MOVED, SECONDED AND CARRIED "THAT the Board of Governors approve the recommendation of Finance Committee to transfer the amount of \$1,300,000 from the operating fund to the capital fund, the proceeds of which will be used for the partial retirement of internal debt on the new Broadway Campus building and on high priority capital projects within the College".

Moved: K. Cook
Seconded: C. Young

A Briefing Note was distributed at the In-Camera meeting.

Maggie Murray, Student Representative, requested the Minutes reflect the students' concerns around continuing to increase tuition fees by 2% (domestic) and 5% (international) when the Briefing Note states "Domestic Tuition Revenue are 0.6% higher than budget" and "International Tuition and Fees are 0.7% higher than budget".

5.2 Human Resources & Compensation Committee

There was no report.

5.3 Governance Committee

Governance Committee met on February 9 and approved the Asset Naming Policy as a working document to facilitate the VCC Foundation Board being able to accept a donation.

Governance Committee also reviewed the changes on the Program Advisory Committee Policy and the Human Rights Policy (recently re-named Prevention of Harassment & Discrimination Policy). The Selection Committee and Process for Academic and Non-Academic Managers is in a trial period to end of March with a possibility of extending it to summer to ensure a fair and transparent hiring process. Hans van der Slagt and Sally Gibson are working together to develop a Social Media Policy recommended by Education Council.

6. Education Council

Education Council Chair, Sally Gibson, provided a report which is included on page 31 of the Public Agenda package.

6.1 Asian Culinary Arts Program

MOTION

It was duly MOVED AND SECONDED "THAT VCC's Board of Governors approves Education Council's recommendation to the changes to the Asian Culinary Arts program".

Moved: J. Storie
Seconded: J. Zlotnik

When questioned why the original 2010 Grade 10 English requirement was retracted, Sandra Bailey advised the program is no longer funded by Industry Training Authority (ITA) and, therefore, VCC is at liberty to make the change. The 2011 intake was poorly subscribed to because of the requirement and once retracted, there was full enrolment.

There was a friendly amendment to the motion to change the word "changes" to "change" and the word "program" to "certificate".

It was duly MOVED, SECONDED AND CARRIED "THAT VCC's Board of Governors approves Education Council's recommendation to the change to the Asian Culinary Arts certificate".

7. Employee/Student Union Reports

7.1 VCCFA

A VCCFA report was distributed immediately in advance of the meeting and was reviewed by VCCFA President, Frank Cosco, as follows:

- Bargaining
- Province-wide Rally, March 9
- College Funding, Inflation and Tuition

- Engagement with College Governance and Administration

Frank Cosco asked for a copy of the Briefing Note for the Transfer of Capital Funds.

7.2 CUPE

There was no report.

7.3 SUVCC

Executive Director, Tiffany Kalanj, reported:

- Multi-lingual e-mail was launched the week prior
- Information campaign is in process for 4 on-line services provided by SUVCC
- March 8 is International Women's Day – SUVCC will be providing a slide show and free cake
- March 9-10 is water-bottle free day – SUVCC will be providing a slide show and free taste test – VCC Board of Governors and Administrators are most welcome
- March 16 is a student debt protest to bring attention to the issue of chronic underfunding. 50 students have signed up to travel to Victoria by bus
- Next week is the launch of the SUVCC expanded hours; it will be the first students' union to open on weekends
- The U-Pass machine will be very accessible to students because of the expanded hours

8. Other

There were no other agenda items.

9. Adjournment

The meeting adjourned at 8:26 pm.