



# Minutes Public Board Meeting

May 28, 2009 4:00 pm  
Room 420, Downtown Campus

## BOARD MEMBERS PRESENT

Pam Aikman	Jim Storie
Lisa Coltart	Charmaine Waters
Dale Dorn	Janet Zlotnik
Don Fairbairn (Chair)	
Ted McGurk	
Maggie Murray	

## REGRETS

Deanne Bates	Karen Shortt
Marina Pratchett	Tom Wong
	Cathy Young

## STAFF

Sandra Bailey	Sean Hinton
	Peter Legg
	Lyndon Scott
Rob Henderson	Gae Sellstedt (Recorder)
Lila Heilbrunn	Daniel Roloff
Sal Ferreras	Brenda Appleton
Frank Cosco	Donna Hooker
Alison Norman	Pat BAwtinheimer
Sal Ferreras	Stephen Barrington
Lucy Komori	Vincent Chauvet
Anita Braha	Ingrid Kolsteren
Stephanie Jewell	Mark Chapman

**1. Approval of the Agenda**

It was moved and seconded

**THAT** the agenda be approved as circulated.

**Carried**

**2. Confirmation of the Minutes of April 30, 2009**

It was moved and seconded

**THAT** the Minutes of the April 30, 2009 public board meeting be approved.

**Carried**

**3. Presentation: Karl Brown re Electronics Department**

Karl Brown presented a history of the electronics department and its various programs throughout the years.

**4. Employee Group Reports**

**CUPE**

No Report

**AVCCA**

No Report

**VCCFA**

A VCCFA report was distributed that included the following topics:

- Meeting with Interim President and Board Members, May 13<sup>th</sup> – a synopsis of the meeting was provided in written form.
- FPSE Annual General Meeting
- Cheryl Draper Scholarships
- VCC Awards
- ACCC Delegation
- May Meeting Package
- The 2008/09 Financial Statements

## 5. Student Group Reports

Tiffany Kalanj reported:

- The new students' union space is coming along very well and that a soft opening is planned for June 8<sup>th</sup>. The space will be ready for students in September.
- The health plan is going very well and the first e-mail notice has gone out to students.
- With respect to the provincial election, the Canadian Federation of Students partnered with local radio and newspapers to discuss funding issues and lobby on transit issues.
- The students' unions participated in a successful positive space event.

## 6. Committee and Council Reports

### 6.1 Finance Committee

Lisa Coltart gave reported on the annual financial statements, the Q4 report, the audit and the notes to the financial statements.

#### For Approval

##### 6.1.1 2008/09 Audited Financial Statements

It was moved and seconded

**THAT** the 2008/09 Audited Financial Statements be approved.

**Carried**

##### 6.1.2 2008/09 Audited Enrolment Statement

It was moved and seconded

**THAT** the 2008/09 Audited Enrolment Statement be approved.

**Carried**

##### 6.1.3 2008/09 Statement of Financial Information

It was moved and seconded

**THAT** the 2008/09 Statement of Financial information be approved.

**Carried**

#### 6.1.4 2009/10 – 2011/12 Institutional Accountability Plan and Report

It was moved and seconded

**THAT** the 2009/10 – 2011/12 Institutional Accountability Plan and Report be approved.

**Carried**

#### 6.2 Governance Committee

Jim Storie reported that the board membership binder is in the process of being updated. He also said that although the committee is confident that the board membership is balanced, it is putting together a competency profile so that future potential board members will have the right skill set.

#### 6.3 Human Resources & Compensation Committee

There was no report although it was mentioned that if the committee votes in the affirmative there will be an announcement shortly regarding a new Presidential Search Committee.

#### 6.4 Education Council

##### 6.4.1 Chair's Report

The Chair's report is included on page 77 of the public agenda.

##### 6.4.2 Recommendations from Education Council

The recommendations are outlined on page 78 of the public agenda.

#### For Approval:

Omnibus Motion:

It was moved and seconded

**THAT** with reference to Article 23.1(b) and (d) of the College and Institute Act, the Board approve the following:

- Health Care Assistant and Health Care Assistant (ESL) (replaces Home Support/Resident Care Attendant program)
- Bachelor of Science Nursing
- Math 1100, Math 1200 and Math 111 – addition of challenge exams
- Administrative Assistant – program credits increased from 32 to 34 to align with length of program

- Community Counseling Skills Certificate (replaces Counseling Skills Certificate program)
- Addiction Counseling Skills Certificate (replaces Substance Abuse Certificate program)

**Carried**

Note: There were two revised policies for information only:

- D.1.2 – Selection of Instructional Library Materials Policy
- D.1.4 – Curriculum/Instructional Materials created with the College Policy

## **7. New Business**

There was no new business.

## **8. Operations Council**

There was no meeting.

## **9. College Report**

The College Report is included in the agenda packages on pages 80-83 of the public agenda.

## **10. Foundation Report**

Lucy Komori highlighted the report included on page 84 of the public agenda.

## **11. Board Member Reports**

- Sandra Bailey reported on the Jewelry Showcase and the Fair in the Square.

## **12. Adjournment**

The meeting adjourned at 5:35 pm.