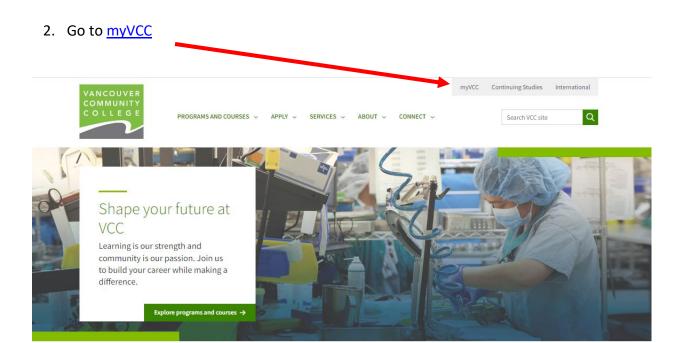


# How to Check your Application Status online

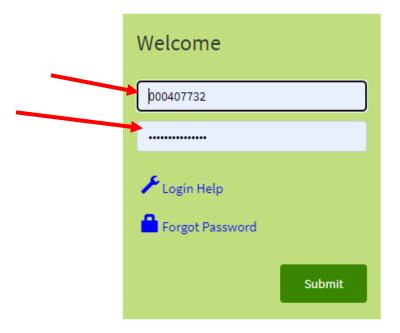
1. Go to the VCC website www.vcc.ca





- 3. Enter your student ID (on your Letter of Offer)
- 4. **Enter your password.** If it's your first time logging in, your initial password will use your birthday in this format: VCCMMDDYY# ("VCC" plus your birthday (MMDDYY) plus "#"). E.g. if your birthday is January 30, 1995, your initial temporary password will be VCC013095#.





# Login Information

#### Username Format

- Students: Username is your student ID (e.g. 000123456)
- Employees: Username is typically your first initial and last name (e.g. jsmith)

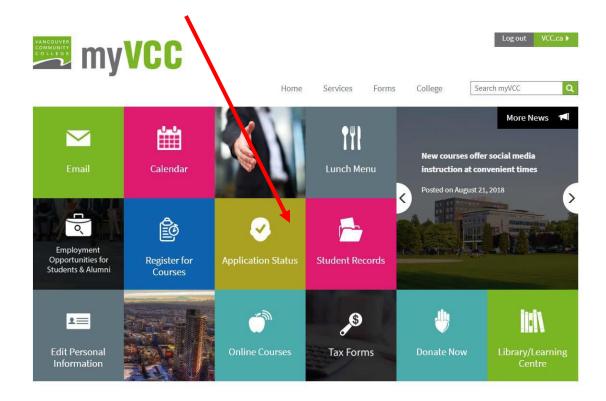
#### Password Requirements

- Password length of minimum 10 characters
- · Must contain upper and lowercase letters
- · Must include at least one number
- Must include a special character (e.g. ! # \$ % ...)
- Must <u>not</u> contain account holder's first or last name
- Must <u>not</u> be one of the passwords previously used

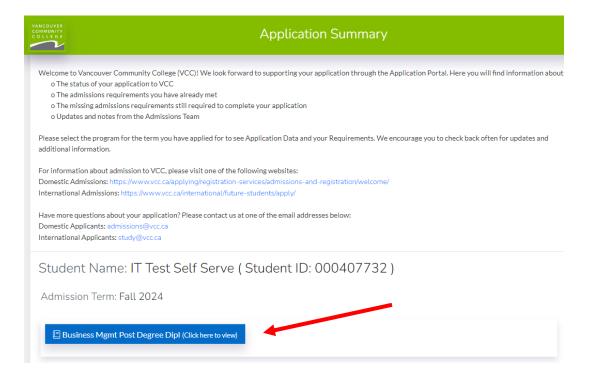
All students and employees: reset your own password in the future, by registering at https://www.vcc.ca/ms-registration (strongly advised).

Learn more about <u>myVCC accounts and passwords</u>.

#### 5. Click on Application Status



6. You will be directed to the **Application Portal**. Select the Admission Term and Program you have applied for to see the Application Data and your Requirements.

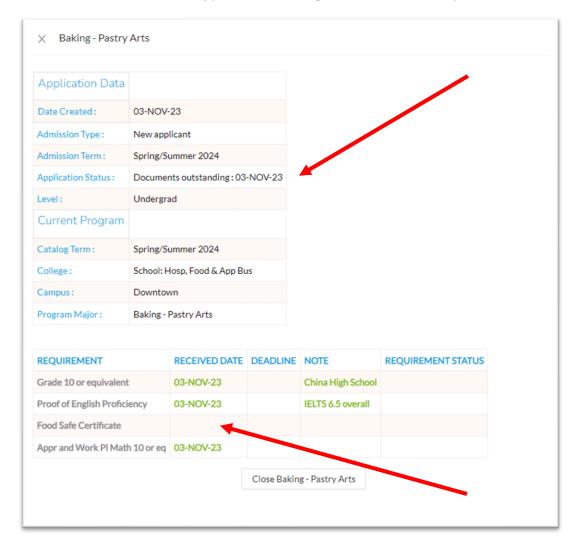


#### 7. View Application Summary.

- Date Created = Date application was created in our system. This may not match the actual date you submitted your application to VCC
- Admission Term = The term you have applied for
- Application Status = Status of your application (documents outstanding, offered admission, etc.)
- o Program Major = Program you have applied for
- Requirements = The admissions requirements for your program
  - If there is a date in the 'Received' column, it means that we have received that requirement
  - If there is a date in the 'Deadline' column, it means that this is your deadline to submit the associated requirement
  - If an item has been received but only conditionally meets the requirement, information regarding this will be in the 'Requirement Status' column.
  - If you have already been offered, you may see tuition deposit information here including the amount to be paid and the deadline to pay to accept your offer of admission

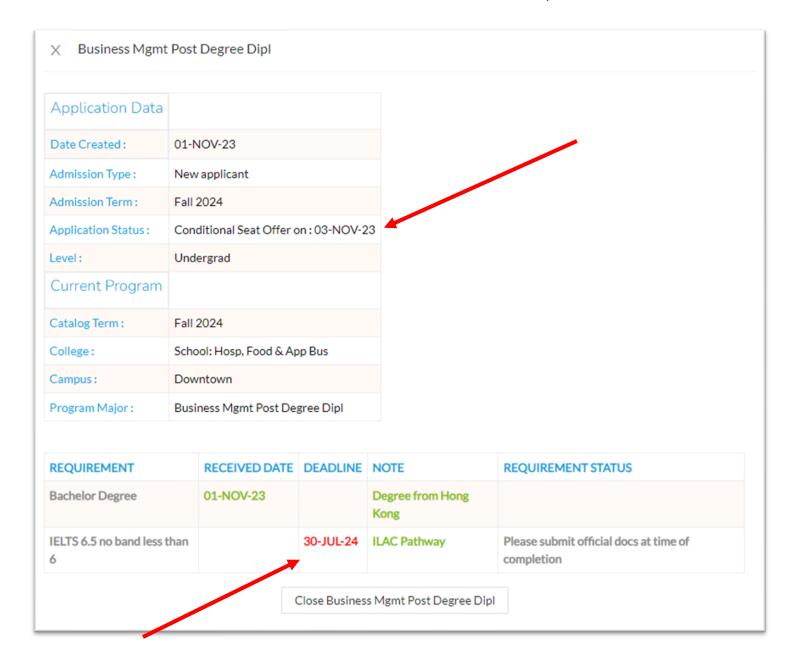
#### Sample #1:

- Shows what it looks like when you have an outstanding requirement (here it's Foodsafe)
- Shows that the application is missing documents to be complete



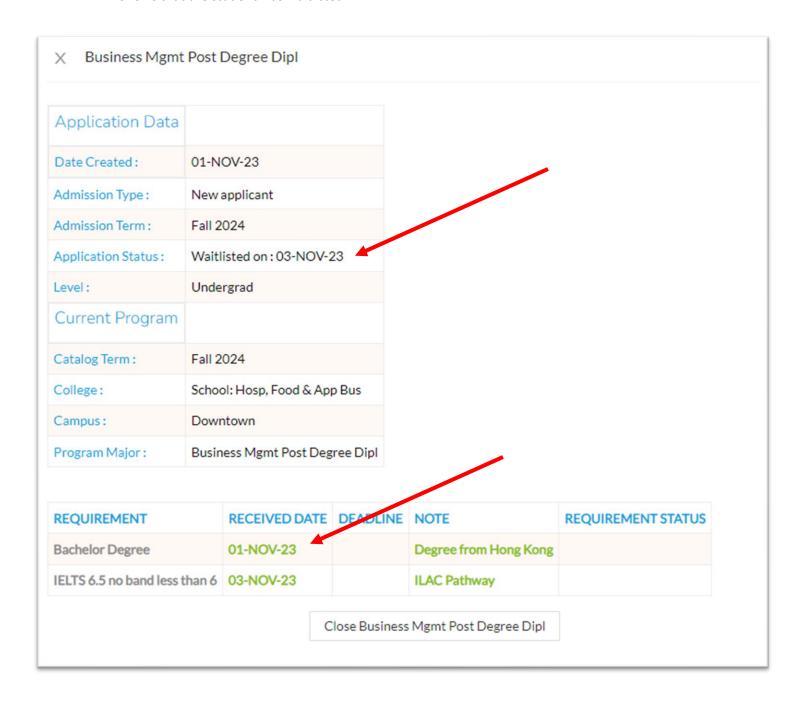
## Sample #2:

• Shows Conditional offer of admission and deadline to submit the final requirement.



### Sample #3:

- Shows all admission requirements complete
- Shows that the student was waitlisted



**Important:** Waitlist information does not show accurately online. If you requested to be on the waitlist for multiple terms, this will not show on your online account. Waitlist positions also do not show on the online account. If you are on the waitlist, VCC IE will contact you when you are nearing the top of the waitlist. Please do not contact us as we will not release waitlist information.

# Sample #4:

- Shows that the student met all the standard requirements of admission and has been offered a seat
- Shows how to see how much and when your tuition deposit is due

Application Data						
Date Created:	01-NOV-23					
Admission Type:	New applicant					
Admission Term :	Fall 2024					
Application Status:	Seat Offered on: 03-NOV-23					
Level:	Undergrad					
Current Program						
Catalog Term:	Fall 2024					
College:	School: Hosp, Food & App Bus					
Campus:	Downtown					
Program Major :	Business Mgmt Post Degree Dipl					
REQUIREMENT		RECEIVED DAT	E DEADL	INE	NOTE	REQUIREMENT STATUS
Bachelor Degree		01-NOV-23			Degree from Hong Kong	
Int'l tuition deposit due			15-NO	V-23	\$10,500	
IELTS 6.5 no band less t	han 6	03-NOV-23			ILAC Pathway	