



Title	<b>Selection of Administrators</b>
Policy No.	B.2.2
Approval Body	Human Resources Committee of the Board
Policy Sponsor	Human Resources Department
Last Revised/Replaces	February 26, 2004
Effective Date	February 18, 2015

### **CONTEXT AND PURPOSE**

To inform college members of how administrators are selected.

### **SCOPE AND LIMITS**

This Policy applies to:

- a. Applicants for administrator positions.

### **STATEMENT OF POLICY PRINCIPLES**

1. The President is responsible for the hiring of administrators and normally will follow an open process of posting and establishing a recommendation committee. In unusual circumstances direct appointments may be made.
2. The President will report to the board regarding the appointment of individuals to senior leadership positions.
3. The President or delegate will determine the method of recruitment and composition of the recommendation committee.
4. The recommendation committee recommends their selected candidate to the President for final approval.

### **REFERENCE**

- Selection Committee and Process for Academic and Non-Academic Managers